

## **“Text-to-Speech” Tools and “Speech-to-Text” Tools: Overview**



### **Text-to-Speech Tools**

For use when text being assigned does not align with the student’s reading level.

#### **Tool #1 – “Select to Speech” – Already on Chromebooks**

1. Click on Settings
2. Click on “Accessibility”
3. Click on “Always show Accessibility Options”
4. Click on the time (bottom right corner of the screen)
5. Click on the “Accessibility” person
6. Click on “Select-to-Speak”

#### **Tool #2 – “Snap and Read” – Chrome extension available to download**

1. Go to [snapandread.com](https://snapandread.com)
2. Sign in using a BCCS account and then download chrome extension.
3. If that doesn’t work for students: Teacher can go to their account, select “Manage Students,” and add students by their email.



### **Speech-to-Text Tools**

For use when writing, handwriting, and/or spelling gets in the way of students demonstrating what they know.

#### **Tool #1 – Dictation – Already on Chromebooks**

1. Click on “Accessibility.”
2. Click on “Dictation.”
3. Click on “Microphone” and record your voice.

#### **Tool #2 – Google Docs Dictation – Already part of Google Docs**

1. In a Google Doc, click on “Tools.”
2. Click on “Voice Typing.”
3. Click on “Microphone” and record your voice.