

**LIBERTY COMMON SCHOOL
BOARD OF DIRECTORS MEETING
BUSINESS MEETING**

MINUTES

October 24, 2024
Liberty Common School – Aristotle Campus
2130 West Horsetooth Drive, Fort Collins, CO

Board members in attendance:

X	Raven Banning
X	Pete Conrad
X	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
X	Mindy Story
X	Elizabeth Timpe

Administration in attendance:

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
	Assistant Principal Nancy Hoyer
X	Director of Operations Bev Hanawalt
	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
	Communication Specialist Kallie Cooper
X	Director of Information Technology Sean Lewis
X	Headmaster Support Specialist Marjorie Fallon

PLEDGE OF ALLEGIANCE

CALL TO ORDER

- Adopt agenda 6:00PM
Motion to adopt the agenda with two revisions, moving executive session with building core and removing the regular policy update under new business.
Motion: Mr. Albright
Second: Ms. Timpe

All in favor passes

STAFF AND COMMUNITY COMMENT – (two-minute limit per person)

ROUTINE BUSINESS

- Approve Minutes – Regular Meeting – September 29, 2024
Motion: Move to approve the minutes from the regular meeting September 29, 2024 meeting.
Motion: Mrs. Timpe
Second: Ms. Story

All in favor passes

DEPARTMENT REPORTS

- English Department and Library/Literary Review Reports

ADMINISTRATION REPORT

- Headmaster Report – Mr. Schaffer

NEW BUSINESS

- First reading: New Course Proposal: Liberty Common High School Play Production – Mrs. Barber
Motion to approve the new course proposal for LCHS Play Production course as recommended by the AAC.
Motion: Mrs. Barber
Second: Mr. Conrad

Vote postponed to next meeting second reading.

UNFINISHED BUSINESS

- Second Reading: New Course Proposal: Computer Science Explorations - Mrs. Barber
Motion: Ms. Barber
Move to accept a new course “computer science explorations” as recommended by the AAC.
Second: Mr. Albright
Vote type: Roll call

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

NEW BUSINESS (continued)

- Fund 43 Capital Improvement Schedule review – Mr. Dollar
Motion: Mr. Albright
Move to adopt the fund 43 capital improvement adjustment of funds.
Second: Ms. Barber

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Executive Session per C.R.S. §24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real estate, personal, or other property interest.

Motion to move to executive session per C.R.S. §24-6-402(4)(a) concerning the purchase, acquisition, lease, transfer, or sale of any real estate, personal, or other property interest.

Motion: Mr. Albright

Second: Ms. Timpe

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

Exit Executive Session 8:15 p.m.

Motion to modify the agenda to add the adoption of the Board Resolution Interfund Loan Resolution

Motion: Ms. Barber

Second: Ms. Banning

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
abstain	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 6-0

- Resolution to authorize loan to LCS Building Corp as needed.

Motion: Ms. Timpe

Second: Mr. Conrad

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Audit Update-FAC – Mr. Dollar

Motion to approve the FY 24 audited financial statements.

Motion: Mr. Albright

Second: Mrs. Barber

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- ~~Regular policy updates – Mr. Albright~~

- First reading: New Course Proposal: Core Knowledge Studio Foundations 7 and 8 – Mrs. Barber

Motion to approve the new course proposal Core Knowledge Studio Foundations 7 & 8 as recommended by the AAC.

Motion: Mrs. Barber

Second: Ms. Banning

Vote postponed to second reading at next meeting.

- Motion to modify the agenda to include the resolution to open a new bank account.

Motion: Mr. Albright

Second: Ms. Barber

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

- Motion to adopt the resolution to open a new bank account.

Motion: Ms. Timpe

Second: Ms. Banning

Y	Patrick Albright
Y	Elizabeth Barber
Y	Raven Banning
Y	Pete Conrad
Y	Mark Dollar
Y	Mindy Story
Y	Elizabeth Timpe

Pass 7-0

SUB-COMMITTEE REPORTS

- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Banning
- Building Corporation and Expansion Committee – Mr. Albright
- Financial Accountability Committee – Mr. Dollar

- Governance Committee – Ms. Timpe
- Parent Education Committee – Ms. Story
- Policy Committee – Mr. Albright
- Security Committee – Mr. Dollar

TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER

- Mrs. Barber - wait until november meeting not due until Dec. 10th

EXECUTIVE SESSION

- Motion to move to Executive Session per C.R.S. §24-6-402(4)(d) concerning the specialized details of security arrangements and investigations

Motion: Mr. Albright

Second: Ms. Story

All in favor

Exit Executive Session 9:56 p.m.

- Motion to move to Executive Session per C.R.S. §24-6-402(4)(f) concerning personnel matters

Motion: Mr. Albright

Second: Ms. Story

All in Favor

Exit Executive Session 10:09p.m.

ADJOURN 10:09p.m.