SANDRA J. GALLARDO

775 Russi Road • Folsom, California 95630
Phone (916) 294-9170 Fax (916) 294-0713

Patricia Graham, Principal

August, 2024

Dear Gallardo Parents/Guardians:

Sandra J. Gallardo Elementary School is known as an open and friendly campus where parents and family members are welcome. We truly value you and want you to continue to feel welcomed when you visit campus.

In order to keep students in a supervised, safe and orderly environment, the Governing Board has established a closed campus at all District schools, (Education Code; BP 5112.5). ***School campus is closed to all adults during school hours, including hallways, picnic tables, Amphitheater and playground areas.***

We are a **CLOSED CAMPUS** and will adhere to the following safety procedures.

For the safety of our students, **CLOSED CAMPUS** means:

- *Cones/delineators will be placed to provide a visual stopping point - only students go past these.*
- *Only students will be allowed beyond the cones/delineators before, during and after school.*
- *Parents will need to drop off and say goodbyes outside of the designated areas and entrances to school.*
- *Parents will need to pick-up outside of the designated areas and entrances to school.*
- *I encourage you and your child(ren) to create a meeting spot for your convenience and daily routine.*
- *Parents will support student independence and confidence as it relates to arriving to and leaving school.*
- *We cannot allow adults to stand in line or wait in front of classrooms, in breezeways, on the large playground or Amphitheater prior to school or after school.*
- *Playing on the playground and/or waiting at tables/benches on campus will not be permitted.*
- *TK and Kindergarten parents will work with their teachers on specific instructions for each classroom.*
- *Parents of children with special needs will continue to work with office and classroom personnel to make appropriate arrangements and necessary accommodations.*
- *Only cleared/approved volunteers, with badges, are allowed in our classrooms.*

Thank you in advance for your support with safety and providing the best care we can for our children. Inconvenience should never overrule safety, therefore, your cooperation and understanding is essential for our work together. Should you have questions, please feel free to contact me at 916.294.9170 or pgraham@fcusd.org.

Sincerely,
Mrs. P. Graham
Principal