



# ROGERS PUBLIC SCHOOL

## Software/App Approval Form

Building Name: \_\_\_\_\_ Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor/ Contact Person: \_\_\_\_\_ Position: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Software/App Name: \_\_\_\_\_ Software/App Version: \_\_\_\_\_

Company/Developer: \_\_\_\_\_

Website for Hardware / Software Specs: \_\_\_\_\_

Cost per App/Software: \_\_\_\_\_ Number of Licenses: \_\_\_\_\_ Total Cost: \_\_\_\_\_

CHECK THE SOURCE OF FUNDS PAYING FOR THE PURCHASE. IF IT IS "BUILDING" YOU MUST PROVIDE THE FUND ACCOUNT CODE. IF IT IS GRANT PROVIDE THE NAME OF THE ISSUER.

Building:  Code: \_\_\_\_\_

Grant:  Grant Name: \_\_\_\_\_

Other:  (please explain) \_\_\_\_\_

Describe what the software/app is meant to accomplish in connection to student achievement, and how does it support the specific curriculum standards in your gradelevel and content area: (Attach an additional sheet if necessary.)

\_\_\_\_\_  
\_\_\_\_\_

Asset Tag of device(s) to be installed on \_\_\_\_\_

CHECK ALL THAT APPLY:

Web Only  Windows PC  iOS App  Macbook  Google Ext/App

**IMPORTANT:** This process must be complete before software/app can be installed:

1. Sign and date. 2. Submit to Principal/Supervisor for Signature and Date
3. Forward to Technology through a Helpdesk Ticket for technical consideration
4. Forward to Curriculum Administrator for Approval of Software

\_\_\_\_\_  
Signature/Requestor Date Signature/Administrator Date

\_\_\_\_\_  
Signature/Curriculum Admin. Date Signature/Technology Date