



# SAN BERNARDINO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

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## Meeting Minutes

### Special Meeting

Wednesday, August 28, 2024

6:00 P.M.

San Bernardino County Superintendent of Schools  
Dorothy Inghram Learning Center, Room C  
670 E Carnegie Drive • San Bernardino, California 92408

#### **MEMBERS PRESENT:**

Kareem Gongora  
Patty Holohan  
Jay Munoz  
David Romo  
Rafael Trujillo  
Regina Weatherspoon-Bell

#### **STAFF PRESENT:**

James Fields  
Jenny Owen  
Veronica Robledo

#### **MEMBERS ABSENT:**

Robert Bennett  
Evelyn Dominguez  
Flora Martinez  
Gilbert Zendejas

#### **COUNTY COUNSEL PRESENT:**

Jose Mendoza

#### **1. Call to Order and Roll Call**

Chair Trujillo called the meeting to order at 6:02 p.m. and deferred to Acting Secretary Jenny Owen to conduct a roll call of the County Committee members present to confirm a quorum. Acting Secretary Owen confirmed the quorum.

#### **2. Flag Salute**

Member Gongora led the flag salute.

#### **3. Adoption of Agenda**

Member Gongora made a motion to adopt the agenda; Member Munoz seconded the motion. A vote was taken. The motion carried unanimously 6-0. Ayes: Gongora, Holohan, Munoz, Romo, Trujillo, Weatherspoon-Bell. Nays: None. Abstentions: None.

**4. General Public Comments**

No public comments were submitted to be read into the record nor were there any members of the public wishing to address the Committee.

**5. Accept Resignation of Member Resa Barillas**

Member Resa Barillas submitted her notice of resignation from the County Committee as she is moving outside of San Bernardino County. Member Barillas represented the First Supervisorial District. Her term expires in Fall 2024.

Member Gongora made a motion to accept the resignation; Vice Chair Holohan seconded the motion. A vote was taken. The motion carried unanimously 6-0. Ayes: Gongora, Holohan, Munoz, Romo, Trujillo, Weatherspoon-Bell. Nays: None. Abstentions: None.

**6. Interview Process for Filling Vacancy in Open Session**

Acting Secretary Owen provided an overview of the interview process. Two candidates submitted interest forms to fill the vacancy, Dr. Kamiya Stewart and Mario Novoa. Unfortunately, Mario Novoa was unable to attend the interview due to illness.

**7. Interviews and Appointment for First Supervisorial District Vacancy**

The County Committee conducted an interview with Dr. Stewart.

Member Gongora made a motion to appoint Dr. Stewart to fill the vacancy in the First Supervisorial District; Vice Chair Holohan seconded the motion. Acting Secretary Owen conducted a roll call vote. The motion carried unanimously 6-0. Ayes: Gongora, Holohan, Munoz, Romo, Trujillo, Weatherspoon-Bell. Nays: None. Abstentions: None.

Be it resolved that the San Bernardino County Committee on School District Organization appoints Dr. Kamiya Stewart as the First Supervisorial District representative to the unexpired term of Resa Barillas.

**8. Oath of Office to Appointed First Supervisorial District Representative**

Chair Trujillo administered the oath of office to Dr. Stewart. Dr. Stewart signed the Certificate of Appointment.

**9. Other**

**9.1. Acting Secretary's Report**

Acting Secretary Owen shared the County Committee's annual election will be held at the San Bernardino and Riverside County Schools Boards Association Fall Joint Meeting on October 21, 2024, and the time and location will be shared once plans have been finalized.

Acting Secretary Owen provided the terms expiring in 2024, Member Kamiya Stewart representing the First Supervisorial District, Member Jay Munoz representing the Third Supervisorial District and Member Flora Martinez representing the Fourth Supervisorial District.

**9.2. County Counsel's Report**

County Counsel provided no update.

**9.3. Announcements and Correspondence**

There were no announcements or correspondence shared with the Committee.

**9.4. County Committee Member Reports**

Member Gongora and Chair Trujillo welcomed Dr. Stewart to the County Committee.

**9.5. Future Agenda Items**

There were no future agenda items shared with the Committee.

**10. Next Regular Meeting – 6:00 p.m. on Wednesday, September 18, 2024**

Chair Trujillo shared the next regular meeting of the County Committee is scheduled for Wednesday, September 18, 2024, at 6:00 p.m. at the Dorothy Inghram Learning Center in San Bernardino, CA 92408.

**11. Adjournment**

Vice Chair Holohan moved to adjourn the meeting; Member Weatherspoon-Bell seconded the motion. A vote was taken. The motion carried unanimously 6-0. Ayes: Barillas, Bennett, Dominguez, Gongora, Holohan, Trujillo. Nays: None. Abstentions: None. The meeting adjourned at 6:32 p.m.