Chahta Ima PTA-NPRF
General Meeting

Date: Nov. 20, 2024
Time: 5:32pm
Location: Chahta Ima Elementary

Attendees:
- Debra Aaron, Treasurer
- Naomi Narcisse, President
-Yvonne Bills, Vice President
-Jessica Jenniskens, Hospitality
-Reneé Blades
-Danielle Williams
-Ali O'Dowd
-Shelley Alvizo
-James Jenniskens
-Jill Hays

1. Current Account Balance

- Total: $4,387.87
- Recent Income: $186.80 from popsicle sale

2. Financial Overview

- Total Spent & Pending Transactions: $895.13
- PTA Insurance: Cheddar Up - $325.00
- Pending Christmas light reimbursement to the school (requires return of receipt and proper documentation)

3. Grant Update

- Received a grant of $1,500 from National PTA for the "Ready, Tech, Go!" initiative.
- Potential additional assistance in the form of technology award packages.
- Plans to apply for further assistance are in progress.

4. Holiday Gift Shop

Setup Dates: December 12 or 13

Shop Dates: December 16-19

Time: TBD

- JAG students will assist with setup and guiding children through the shop; specific days and times are to be determined.
- Flyers to be sent out ASAP, including distribution via Facebook.
- 7 large boxes of items are being sent.
- Cashless payment options will be available.
- Members present at the meeting toured the multipurpose room designated for the shop setup.

5. Coat Drive

- A flyer will be sent home with students on Friday.
- An order form will be provided for students who want/need coats.
- Coats will be distributed before Christmas.

6. Yearbook

- Contract has been signed.
- Charge of $350.00 for software if fewer than 100 copies are sold.
- Cost per book: $19.95 + $2.75. Additional fundraising costs will be communicated to students during summer break.
- Signature pages will be added for each class/grade.
- Teachers and staff will be informed about submitting pictures to Google Drive.
- Tote bags will be provided as keepsakes for 3rd graders.
- T-shirts will be available for Fridays, featuring separate colors for each grade level and matching logos.
- Discussion on logo and color selection is ongoing.

7. Adjournment

- Meeting adjourned at 6:18 PM.

Next Meeting: December 18th (Tentative)

Minutes Prepared By: Yvonne (vice president), Naomi (president)