

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
OCTOBER 30, 2024

Date: October 30, 2024
Kind of Meeting: Business Meeting
Place of Meeting: MPHS Auditorium

Those Present:

Board President:	Ms. Lisa Reitan
Board Vice-President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director Human Resources:	Mr. Chris Herrschaft
District Clerk:	Ms. Louise Tromba

Those Absent:

Board Trustee: Ms. Andrea Spaniolas

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE NOVEMBER 20, 2024, BUSINESS MEETING

A. PUBLIC SESSION

1. Audit Committee – MPHS – 6:30 PM

2. Open Business Meeting and move to Executive Session – MPHS – 7:00 PM

Ms. Reitan called the business meeting to order at 7:09 p.m. and stated that the board needed a motion to move into executive session for the purpose of discussing specific legal and specific personnel matters. She also noted that following the executive session the Board would reconvene at approximately 8:00 p.m. to continue with the board agenda.

Ms. Reitan asked for a motion to move into executive session for specific legal and specific personnel matters.

Mr. Makarius moved, seconded by Ms. Testa to move into executive session for specific legal and specific personnel matters.

Yes 3; No 0; Motion Carried

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 8:04 p.m.

Mr. Makarius moved, seconded by Mr. Galligan to exit the executive session.

Yes 4; No 0; Motion Carried

3. Ms. Reitan reviewed the emergency procedures

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B. RECOGNITION

1. Recognition of Veterans

Ms. Reitan acknowledged the veterans, and their families present at the meeting.

2. Recognition of Media

There was no media present at the meeting.

C. MESSAGES

1. Superintendent Message

Ms. Reitan requested Mr. Lipshie to give his message.

Mr. Lipshie started by addressing safety and security. He mentioned that he will continue to outline safety and security without compromising District safety protocols. Mr. Lipshie shared the following: that four lockdown drills are conducted each year in each building, all staff complete the required tutorials: *School Safety-NY* and *Mental Health Awareness* which address school safety and student mental health, the district employs armed guards who are positioned in each of our school buildings, visitors cannot enter the building without administrative permission or identification, and the *Miller Place School District Emergency Guide* distributed in September. He noted that if we receive a threat to a building or buildings, those threats are investigated and if we have concrete and/or direct evidence and the threat is credible and founded, we remove the student. The District also contacts the Suffolk County Police Department, and any student (or individual) responsible for such behavior will face consequences to the extent possible as outlined by the Miller Place School District's Code of Conduct and any applicable law.

Regarding FERPA's health or safety emergency exception, the District is allowed to disclose otherwise protected personally identifiable information from a student's education records to appropriate parties under the circumstances. In order to utilize this exception, there must be an actual, impending or imminent emergency that results in an articulable and significant threat to the health and safety of a student. The District utilizes this exception whenever there is such a threat to a particular student. However, the District's ability to share such information is limited to those students and their parents who are the subject of such threats. Accordingly, to the extent that any such threats were made against any of our students, those students and their parents would have been notified that a threat was made, who it was made by, the circumstances of the threat, and when or if that child is returning to school at Miller Place. To be clear, with regard to any of the matters that may have occurred in the past, if you have not been notified that your child was the subject of a threat, there is no imminent or impending threat against your child that the District is aware of. Investigated threats are deemed non-credible when there is no concrete or direct evidence, the information is unsubstantiated, or we have information that contradicts the threat. We have recently added unannounced explosive detection K-9 searches at MPHS and NCRMS which have the ability to detect explosive chemicals that include black powder or gun powder. The safety and well-being of our students, faculty, staff and the residents of the Miller Place School District Community is our first priority.

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Mr. Lipshie highlighted some of the academic and student activities that took place this past month. The District kicked off spirit week on Tuesday, October 15, 2024 where students celebrated by dressing up each day according to different themes concluding with spirit day. This year's homecoming included a helicopter flyover from the SCPD. The Panther's defeated Shoreham-Wading River 41-7.

At AMPS, over 160 AMPS students in grades 1 and 2 participated in the summer reading program which is more than half of the students in grades 1 and 2 and they had their reading celebration which included outdoor activities and crafts for all participants. Kindergarten classes visited Benner's Farm and had the opportunity to see and interact with farm animals, go on a tractor ride and picked pumpkins to bring back to school to be used in class as part of their Halloween celebrations. Grade 2 had a field trip to the movies to see The Wild Robot on October 24, 2024 and this is the book that is read in second grade classes.

At LADSBS, "Start with Hello" week was held where students enjoyed activities planned throughout the week which included "Hey Day", neon day, and trusted adult day. The Suffolk County Sheriff's Department came to visit the students to discuss kindness and anti-bullying. Students were welcomed back to Art with a brand-new classroom. Fifth grade students will be partaking in a challenge called "Is It Clay?", where they'll sculpt a food item to look exactly like its real-life counterpart. Fourth grade students are reviewing color theory, and third grade students are working in mixed media to create sun reliefs. Fifth grade students showed off their library knowledge in library jeopardy and the third and fourth grade students visited the "Cafe de LADSBS" for a book tasting. LADSBS students learned about digital citizenship and how to safely and responsibly use their devices. Fourth grade students participated in an interactive cross-curricular science lesson at the Miller Place Pond including a scavenger hunt using their five senses and discussed the pond ecosystem, and then used the information to create a writing piece based on their experience. Fifth grade students took an educational field trip to the Bronx Zoo.

Both AMPS and LADSBS students participated in Fire Safety Day as the Miller Place and Sound Beach Fire Departments visited both schools as part of their Fire Prevention and Safety program. Students had the opportunity to see what a firefighter looks like in full gear, were given fire truck and ambulances tours, and asked questions at the end.

At NCRMS, Ms. Sullivan's sixth grade health classes welcomed Officer Allison for a cyber safety presentation and he shared important online safety tips and responsibly navigating the digital world. Ms. Hibbard's sixth grade class had a visit from a guide dog trainer and students learned about the essential training the dogs undergo and the vital role they play in helping those with impairments. Seventh grade science classes went on the Cedar Beach field trip exploring the local area ecosystems and collecting water chemistry data from different sites, which gave students insights into the health of our coastal waters.

At MPHS, Student Government held Safe Halloween where over 200 students hosted approximately 600 elementary student trick or treaters in the 30 decorated classroom spaces where children had the opportunity to visit and participate in various activities. FLHS Induction

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Ceremony took place with a total of 78 students inducted to Spanish and Italian Honor Societies. These students were recognized for their academic success and dedication in World Languages. Ms. Saulle's AP Seminar and Ms. DeSario's AP Research classes welcomed Dr. Christie Lumsden, an Assistant Professor of Nutrition Sciences at Columbia University College of Dental Medicine. She shared details about the research process, topic identification, and question formulation and best survey practices. The new Sports History class had guest speakers that included Mr. Christopher Vaccaro a journalist, professor, author, and President of the Suffolk County Sports Hall of Fame whose presentation focused on the impact of Long Island athletics. Another speaker, Fabio Montella, a historian and researcher at Suffolk County Community College, discussed the background of the Negro Baseball Leagues and the All-American Girls Baseball League. Ms. Molander's Algebra II MPHS students participated in an interactive hallway scavenger hunt to practice their knowledge and skills of exponents. Mr. VonThaden's Living Environment class kicked off the school year by diving into the world of microscopy! In this hands-on introductory lab, students learned the ins and outs of using a compound light microscope. Mr. Agostino's Physics class took learning outdoors with an exciting hands-on lab designed to measure their "hang time" - the amount of time they stay in the air during a jump.

Congratulations to our Fall Teams & Individuals Competitors for their Fall Season accomplishments and qualifications! The Varsity Girls Field Hockey Team won the Division 2 regular season championship with an overall 15-1 record. They earned the #1 seed and played against East Islip on Monday, Oct. 28th and won 1-0. The County semi-finals will be held at MPHS against SWR. Miller Place football is currently 5-2 with 1 Regular Season Game remaining, they are projected to receive the 3rd seed for the Suffolk County playoffs. Varsity Boys Soccer Team qualified for playoffs and the overall #4 seed with an 11-4-1 record. Yesterday, they defeated Mt. Sinai in the 1st Round 1-0. They will play John Glenn in the County Semis. The Miller Place/Comsewogue Combined Boys Golf Team qualified for the Suffolk County Team Tournament and three of our golfers qualified for the Individual County Tournament, two of our individual swimmers qualified to compete at the Suffolk County Individual Championships. Boys Cross Country ran at the Boys Suffolk County Championships finishing 2nd overall and will compete at the individual County Championships/NYS Qualifier while the Girls Cross Country participated at the Girls Suffolk County Championships. The team will also compete in the County Championships/NYS Qualifier at Sunken Meadow. He noted that winter sports start in November.

He reminded everyone to visit the Community page on the District website where you can find links to information and activities to various groups that support our students. Please refer to the calendar for very important upcoming events including Grades 7 & 8 Dance, National Junior Honor Society Induction Ceremony, College Admissions Workshop, National Honor Society Induction Ceremony, and MPHS Driver Safety Program

2. Board Members Message

Ms. Reitan's welcomed everyone and reiterated all the wonderful things that we have going on in Miller Place. She mentioned that Homecoming is a wonderful community event and that it was very exciting to see the Suffolk County Police Department flyover especially since the boys team won in the playoffs against Shoreham-Wading River. Ms. Reitan attended the exciting field

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hockey playoffs, which they won 1-0 and congratulated the boys soccer team where they won as well. She attended the Foreign Language National Honor Society ceremony and congratulated the students inducted into the NFLS. Ms. Reitan noted that the ceremony is entirely run by students with the help of advisors, and they did a fabulous job. Students from the orchestra and chorus were part of the ceremony. She noted that the National Junior Honor Society Induction, National Honor Society and Tri-M Honor Society inductions are upcoming. These ceremonies are a testament to the amazing students, staff and parents that we have in Miller Place. Mr. Lipshie mentioned the new Sports History class running at the high school and these students will be going to Yankee Stadium in November.

Someone asked a question at the last meeting regarding the summer projects for the AP and honor classes, and Ms. Reitan stated that data is being compiled and specific information will be available in the future. We have had letters sent to us regarding the NYS Education Department (NYSED) Regionalization Plan. Ms. Reitan asked Mr. Galligan to speak about the Regionalization Plan.

Mr. Galligan attended the webinar held by NYSSBA and representative from the NYSED explained what the regionalization plan entails. Basically, the regionalization plan goal is to address educational disparities and fiscal constraints, as it pertains to school districts. NYSED is looking at the state aid formula. Some districts are less able to provide certain types of services than other neighboring districts. NYSED wants to foster collaboration and shared services amongst school districts, stakeholders and BOCES. NYSED's intent is to create equitable educational environments, foster conversations to improve student opportunities and optimize resources through shared services and minimize individual district expenses. The District is required to collaborate with the district superintendents to develop a regionalization plan every 10 years, submitted by each component district with the first major milestone being the submission of strengths and needs assessment, a full plan of implementation would begin in the 2026-27 school year. NYSED is asking districts what their strengths are, and it is basically an assessment of ourselves and what the District would like to see if regionalization (cooperating with other districts) does happen. NYSED will provide guidance, templates and support for the planning process while superintendents will lead local collaboration efforts, guidelines, and meeting timelines. The rule is expected to be finalized at the January 2025 Board of Regents meeting. The initial regionalization plans, along with reports, must be submitted within specified intervals with ongoing review every 10 years. NYSSBA advised that NYSED has no power or intent to consolidate school districts. According to NYS law it is up to communities to decide if school districts should be consolidated.

Ms. Reitan mentioned that we have been asked to write letters from some community members, to advocate against the regionalization plan. She noted that there are pros and cons to the plan and the board must look at it very carefully. There's a public period in which we can submit feedback in a letter. The Board just wants to keep you informed in case you see a letter going on the website from us. Advocacy letters are posted on the school's website.

Thank you, Mr. Lipshie for summarizing all the security and safety procedures that we have in place. The School District takes all of this very seriously. All of the Board members have children

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in the school district and understand how everybody feels about this subject. The district follows the law regarding these procedures.

D. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident. All comments are to be directed to the Board of Education.

There was no public be heard comments regarding the agenda items.

E. CONSENT AGENDA – MINUTES

1. Minutes

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the September 23, 2024 Business Meeting and October 23, 2024 Business Meeting.”

F. CONSENT AGENDA - FINANCE/FACILITIES

1. Treasurer Reports

This resolution accepts the Treasurer Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.”

2. Financial Reports

This resolution accepts the Financial Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.”

3. Extra-Classroom Activity Reports

This resolution accepts the Extra-Classroom Activity Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra-Classroom Activity Fund Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.”

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4. **Claims Auditor Reports**

This resolution accepts the Claims Auditor Reports as submitted by MacDonald, Rand & Vollaro LLP - Certified Public Accountants for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the periods ending July 31, 2024, August 31, 2024 and September 30, 2024.”

5. **Obsolete Assets**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the attached District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal.”

6. **Agreement – Curriculum Travel of America, Inc.**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the contract with Curriculum Travel of America, Inc. for the 2024-25 school year 8th grade Washington D.C. trip.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with Curriculum Travel of American, Inc. for the 2024-25 school year 8th grade Washington D.C. trip and furthermore authorizes the President of the Board of Education to sign such agreement.”

7. **Agreements – School Datebooks**

Mr. Lipshie and Ms. Card are requesting your approval of the contracts with School Datebooks for student agenda books for Laddie A. Decker Sound Beach School, North Country Road Middle School and Miller Place High School for the 2025-26 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contracts with School Datebooks for student agenda books for Laddie A. Decker Sound Beach School, North Country Road Middle School and Miller Place High School for the 2025-26 school year and furthermore, authorizes the Board President to sign such contracts.”

8. **Agreement – Camp DeWolfe**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the Camp DeWolfe resolution for the Natural Helpers club retreat.

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RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby authorizes the agreement with Camp DeWolfe and furthermore authorizes the President of the Board of Education to sign such agreement.”

9. **Agreement – Concord Theatricals**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the agreement with the Concord Theatricals for the spring school play.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the agreement with Concord Theatricals and furthermore authorizes the President of the Board of Education to sign such agreement.”

10. **Agreement – Maximum K-9 Detection Services Corporation**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the agreement with Maximum K-9 Detection Services Corporation for detection services for the 2024-25 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the agreement with Maximum K-9 Detection Services Corp. for detection services for the 2024-25 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

11. **Accept Internal Audit Reports**

Mr. Lipshie and Ms. Card are requesting your acceptance of the resolution to approve the list of Internal Audit Reports as submitted from Nawrocki Smith L.L.P. received October 2, 2024, and District responses to these reports dated October 3, 2024.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the Internal Audit Reports:

- Internal Audit Plan for 2023-24 - Status Report
- Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations June 30, 2024 dated October 2, 2024
- District Response to the Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations June 30, 2024
- Key Control – Building Access Analysis
- Key Control Report – Retirement Payout Analysis
- District Response to the Key Control Report and Corrective Action Plan
- Internal Audit Plan for 2024-25”

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12. **Donation – Drama Scholarship**

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept scholarships and award donation from the Miller Place High School Drama Club for a drama scholarship.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts for Miller Place Union Free School District Senior Scholarships and Awards account a donation of \$500.00 from the Miller Place High School Drama Club.”

13. **Donation – Science Olympiad Club**

Mr. Lipshie and Ms. Card are requesting your acceptance of the donation for the Science Olympiad Club from parents.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the donation from parents of \$40.00 for the Science Olympiad Club.”

14. **Donation – Class of 2025 Club**

Mr. Lipshie and Ms. Card are requesting your acceptance of the donation from Taco Island for the Class of 2025 Club.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the donation from Taco Island in the amount of \$100.00 for the Class of 2025 Club.”

G. CONSENT AGENDA – PERSONNEL

1. **Personnel Agenda**

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of October 30, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of October 30, 2024, as presented. For any probationary appointment for a classroom teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the class room teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the class room teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

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2. **Agreement – King’s College Athletic Training**

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the clinical affiliation agreement with King’s College Athletic Training Program for student trainers for the time period of November 1, 2024 through June 30, 2025.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the clinical affiliation agreement with King’s College Athletic Program, and furthermore authorizes the Board President to sign such agreement.”

H. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS

1. **CSE and CPSE Recommendations**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 9-17-24; CPSE AMPS 9-20-24; CPSE AMPS 10-9-24; CPSE-CSE AMPS 10-1-24; CSE AMPS 9-17-24; CSE LADSBS 10-2-24; CSE LADSBS 10-16-24; CSE MPHS 9-13-24; CSE MPHS 9-24-24; CSE MPHS 9-27-24; CSE MPHS 10-1-24; CSE NCR 9-17-24; CSE NCR 9-18-24; CSE NCR 10-17-24; CSE OOD 9-16-24.”

2. **Contract – Patchogue Medford Union Free School District Program**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services School Year 2024-2025 contract with Patchogue Medford Union Free School District for the dates of service from July 1, 2024 to June 30, 2025 for student identification #000102617.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Patchogue Medford UFSD for Special Educational Services from July 1, 2024 to June 30, 2025 for student identification #000102617 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreement.”

3. **Contract – Mount Sinai Union Free School District Program**

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services – School Year 2024-2025 contract with Mount Sinai Union Free School District for the dates of service from July 1, 2024 to June 30, 2025 for student identification number #600042516.

RECOMMENDED MOTION: “BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the attached contract for Student #600042516 and authorizes the

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Instructional Services Contract – School Year 2024-2025 with Mount Sinai USFD for Special Educational Services from July 1, 2024 through June 30, 2025 for student identification #600042516 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

I. CONSENT AGENDA – CURRICULUM AND INSTRUCTION

1. Undue Burden Independent Evaluator Hardship Waiver

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District, upon the recommendation of the Superintendent of School, hereby approves the submission of an Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department for the 2024-25 school year as presented.”

J. CONSENT AGENDA – OTHER

1. Accept Audit Committee Charter

Mr. Lipshie and Ms. Card are requesting your acceptance of the resolution to update the Audit Committee Charter.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves updating the Miller Place Union Free School District Audit Committee Charter.”

2. Appointment of Transition Liaison for Students In/Out Juvenile Detention Facilities

Mr. Lipshie and Ms. Card are requesting your approval to appoint the Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Transition Liaison Officer.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Liaison Officer for students transitioning in/out of juvenile detention facilities for the 2024-25 school year.”

K. CONSENT AGENDA – APPROVAL

Ms. Reitan asked for a motion to accept the Consent Agenda as presented.

Mr. Makarius moved, seconded by Mr. Galligan to accept the Consent Agenda as presented.

Yes 4; No 0; Motion Carried

L. REPORTS AND PRESENTATIONS

1. Student Representative Report

The Board Student Representative, Lucy Chang, gave a report on the events of the Miller Place High School. School Spirit has been on the rise since she was a freshman. We changed up some of the spirit weekdays to spice it up a little. One Spirit day morning they held a senior sunrise, and a very successful pep rally. The student government received many compliments on the

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execution and people were excited. The homecoming parade was a lot of fun, many people attended, and the team won the football game. Miller Place has been doing wonderful lately, especially with sports. She noted that Safe Halloween raised over \$2,000, the pickleball tournament was at the beginning of the year and was sponsored by the senior class which raised spirits and people were excited about the rest of the school year.

2. Board Committees, if applicable

Audit Committee:

Ms. Reitan mentioned that we had an internal audit committee meeting with Nawrocki Smith. The audit manager was in attendance to discuss the audit function and reports. The committee reviewed the key control reports that were finalized for the 2023-24 school year and there were no findings. The committee reviewed the required risk assessment report, which reviews the overall internal controls of the district. This report identifies and prioritizes key program risks so that the district can focus on these critical areas. There were no findings on the report. This completed the audits for 2023-24 school year. The committee reviewed the 2024-25 school year audit plan. The committee also reviewed the audit committee charter which provides guidance to the Board on their oversight responsibilities. The Board accepted the internal audit reports, committee charter and district responses.

3. Bond 2021 Update

The AMPS gymnasium project is almost complete with some minor finishing work still ongoing. The fire marshall's inspection is scheduled for mid-November. The new kindergarten playground should be opening for use this week. The LADSBS transformer was installed, and power has been connected. The ventilation units are being started and balancing is underway. The MPHS ventilation, paving, access road, art room, and boys shower projects have been approved and the district is preparing to bid out the projects. The NCRMS art room and the conversion of the second family and consumer science classroom to multiple purpose flexible classroom space projects have also been approved. At the last board meeting, a community member asked a question about the bonds and interest rates, so we wanted to review this information. Bond #1 for \$5 million was issued August 2022 and the District received a net interest rate of 3.15%. The interest rate for the first 11 years is 3%, and then increases to .125% each year for the remaining 4 years. This bond depending on market interest rate conditions is eligible for refinancing in 2029. Bond #2 for \$15 million was issued March 2024 and the District received a net interest rate of 3.53%. The interest rate for the first five years is .05% and then increases to 4% for the remaining years. The District also received a premium on this bond of approximately \$340,000. This bond depending on market interest rate conditions is eligible for refinancing in 2031. The District still has \$10 million authorized that it has not issued yet. The 2021 bond project information can be found on the district website under departments > business office > bond information for your reference.

M. DISCUSSION – None

N. DISCUSSION AND ACTION – None

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O. BOARD POLICIES – First Time Reading

- 9010.2 Sexual Harassment
- 9010.2.E-1 Complaint Form for Reporting Sexual Harassment
- 9010.2.R Sexual Harassment Regulation

P. BOARD POLICIES – Review

- 6670 Petty Cash Funds and Cash in School Buildings
- 6670.R Petty Cash Funds and Cash in School Buildings Regulation
- 9140.1 Employee Complaint Procedure
- 9140.1.R Employee Complaint Procedure Regulation

Ms. Reitan noted that these policies would move into action at the next meeting.

Q. BOARD POLICIES – Action – None

R. OTHER – None

S. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

There were several comments from the community about: a flyer was shared with the Board regarding civic events, requesting an update to the current code of conduct as it pertains to threats and possibly starting a new committee, better district communication and information regarding security issues, asked if we had armed security in the schools, requested an update on the strategic plan and asked if we could look into parents bringing in store bought food at elementary school parties.

T. MOVEMENT TO/FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific legal and specific personnel.

Mr. Makaius moved, seconded by Mr. Galligan, to go into Executive Session for matters concerning specific legal and specific personnel at 8:47 p.m.

Yes 4; No 0; Motion Carried

Ms. Reitan asked for a motion to move out of the Executive Session to return to public session. Mr. Makarius moved, seconded by Mr. Galligan, to move out of the Executive Session at 9:18 p.m.

Yes 4; No 0: Motion Carried

MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
OCTOBER 30, 2024

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Ms. Testa, to adjourn the meeting at 9:19 p.m.

Yes 4; No 0: Motion Carried

U. ADJOURNMENT OF MEETING

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Testa moved, seconded by Ms. Spaniolas, to adjourn the meeting at 10:25 p.m.

Yes 4; No 0: Motion Carried

Respectively submitted by Ms. Louise Tromba, District Clerk