

**MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
COMMITTEE MINUTES
OCTOBER 30, 2024**

Kind of Meeting: Audit Committee Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:30 p.m.

Those Present:

Board President:	Ms. Lisa Reitan
Board Trustee:	Ms. Johanna Testa
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director of Human Resources	Mr. Chris Herrschaft

Those Absent:

Board Vice President:	Mr. Bryan Makarius
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Andrea Spaniolas

Invitees:

Nawrocki Smith LLP	Donna Tepper, Audit Manager
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PLEASE NOTE: THE AUDIT COMMITTEE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE NOVEMBER 20, 2024 BUSINESS MEETING.

Meeting Called to Order

The audit committee meeting was called to order at 6:32 p.m.

The District held its internal Audit Committee meeting with the internal audit firm Nawrocki Smith. The committee discussed and reviewed the key control reports that were finalized for the 2023-2024 school year. There were no findings. The committee reviewed the Risk Assessment report which reviews the overall internal controls of the District. This report identifies and prioritizes key program risks so the District can focus on these critical areas. There were no findings. The committee also reviewed the audit committee charter which provides guidance to the board on their oversight responsibilities.

The meeting was adjourned at 6:45 p.m.