



# GREATER LOWELL TECHNICAL HIGH SCHOOL

## SCHOOL COMMITTEE MEETING

September 19, 2024 – 6:30 P.M.

### CALL TO ORDER

Chairman Sheehan called the meeting to order at 6:31 p.m.

### ROLL CALL

#### Members

Present: Mr. Richardson (remote), Mr. Hogan, Mr. LeMay, Mr. Nocco, Mr. Morin,  
Mr. Sheehan

Members Absent: Mr. Gitschier, Mr. Bahou (absent during roll call – arrived @ 6:34 p.m.)

#### Also

Present: Jill Davis, Superintendent-Director  
Michael Barton, Assistant Superintendent/Principal  
Recording Secretary

### PUBLIC APPEARANCE

There was no public appearance.

### SCHOOL COMMITTEE COMMUNICATIONS

There were no School Committee communications

### REPORT OF STUDENT REPRESENTATIVE

Superintendent Davis introduced the new Student Representative – Tyler Phath Cano from the Town of Dracut. She informed the members that Tyler is a junior in the Plumbing program with goals to go out on co-op in January, as well as to be a member of the National Technical Honor Society. Ms. Davis added that Tyler is a student leader who has participated in High 5 training in Vermont and facilitated leadership activities with his peers, as well as with the Leadership Team. In addition, he is a multi-sport athlete, participating in indoor and outdoor track, as well as the JV Soccer team, noting Tyler's dream is to attend a Division I school for track and possibly attending the Marine Corps. Chairman Sheehan and the members welcomed Tyler before asking him to present his report.

**APPROVAL OF MINUTES**

**MOTION:** by Mr. LeMay, seconded by Mr. Hogan to approve the minutes from the meeting of August 29, 2024.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

**REPORT OF DISTRICT TREASURER**

**MOTION:** by Mr. Morin, seconded by Mr. Hogan to waive the reading of the warrant.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

**MOTION:** by Mr. Bahou, seconded by Mr. Hogan to approve expenditures for the sum of \$3,782,961.14 allocated as follows:

Warrant 2135A	dated 09/06/2024	Payroll # 971	1,253,351.43
Warrant 2135B	dated 09/20/2024	Payroll # 973	1,381,757.19
Warrant 2135	dated 09/13/2024	Accounts Payable	402,812.49
Warrant 2135-2	dated 09/13/2024	Mass Bay Health	\$745,040.03

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

**REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

**REPORT OF SUPERINTENDENT-DIRECTOR**

Superintendent Davis began by inviting the SkillsUSA Advisor – Mr. Brad Taylor and the SkillsUSA Chapter Officers to share the successes that our chapter had at Skills Nationals this summer. Students who spoke in order of appearance included: senior Medical student from the Town of Dracut, Laura Barden; senior CADD student from the City of Lowell, Nichollas Morais; senior Engineering student from the Town of Dracut, Michael Morgan; and senior Health student from the Town of Dracut, Thomas Marshall. At the conclusion of the highlights, Thomas Marshall informed the committee members that the State Executive Council selected him to serve as the Massachusetts SkillsUSA State President for the 2024-2025 school year.

Superintendent Davis formally recognized five (5) of the High 5 Student Leaders who were able to join the meeting, along with High 5 Facilitator and Dean of Students - Ron Vercellone.

Students who spoke in order of appearance included: sophomore Cosmetology student, Kelsie Miller; sophomore Electrical student, Natalie Gorman; sophomore Information Technology student, Bobby Horan; senior Information Technology student, Christopher Gorman, and senior Engineering student, Michael Morgan.

The students each shared their thoughts and involvement as part of the High 5 Program in which they attended this summer. Students individually spoke about the personal impact the program had, as

well as the skills they've acquired and have used moving forward in becoming leaders. Superintendent Davis extended her gratitude to Mr. Vercellone and the student leaders for the leadership skills they've gained with participating in the program.

Superintendent Davis informed the members that, although a Cooperative Education update is not typically done until the October meeting, she wanted to share that 26.5% of the senior students are already out in cooperative education placements, noting that this is one of the highest numbers Greater Lowell has had.

Superintendent Davis asked Assistant Superintendent/Principal Michael Barton to join the meeting to present and review the proposed Medication Administration Policy, as well as the 2024-2027 Medical Behavioral Health Emergency Response Plan.

Asst. Superintendent/Principal Barton informed the members that Medication Administration Policy was originally approved by the Committee in 2022 and is up for renewal this year. Mr. Barton added that after review, there are no changes other than the current date being proposed to the existing policy before asking for their approval.

**MOTION:** by Mr. Bahou, seconded by Mr. Nocco to approve the Medication Administration Policy.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

Assistant Superintendent/Principal Barton provided a brief summary of the proposed changes to the 2024-2027 Medical Behavioral Health Emergency Response Plan, noting there were minimal changes and reflected mostly personnel updates. With no further discussion or questions, Mr. Barton asked for approval.

**MOTION:** by Mr. LeMay, seconded by Mr. Bahou to approve the 2024-2027 Medical Behavioral Health Emergency Response Plan.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

## **REPORT OF BUSINESS MANAGER**

There was no report of business manager.

## **OLD BUSINESS**

### **Outstanding Items from Previous Meetings**

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

## **NEW BUSINESS**

There was no new business.

**COMMITTEEPERSON MOTION**

There were no committeeperson motions.

**REPORT OF SUB-COMMITTEES**

There was no report of sub-committees.

**ADJOURN**

**MOTION:** by Mr. Morin, seconded by Mr. Nocco to adjourn the meeting at 7:08 p.m.

**ROLL CALL VOTE:** 7 Yes, 1 Absent (Mr. Gitschier)

Respectfully submitted,

  
Colette Edmonds  
Recording Secretary

**Meeting Documents:**

Meeting Notice

Agenda

Minutes for Approval: August 29, 2024

Copy of proposed Medication Administration Policy

Copy of 2024-2025 Medical Behavioral Health Emergency Response Plan