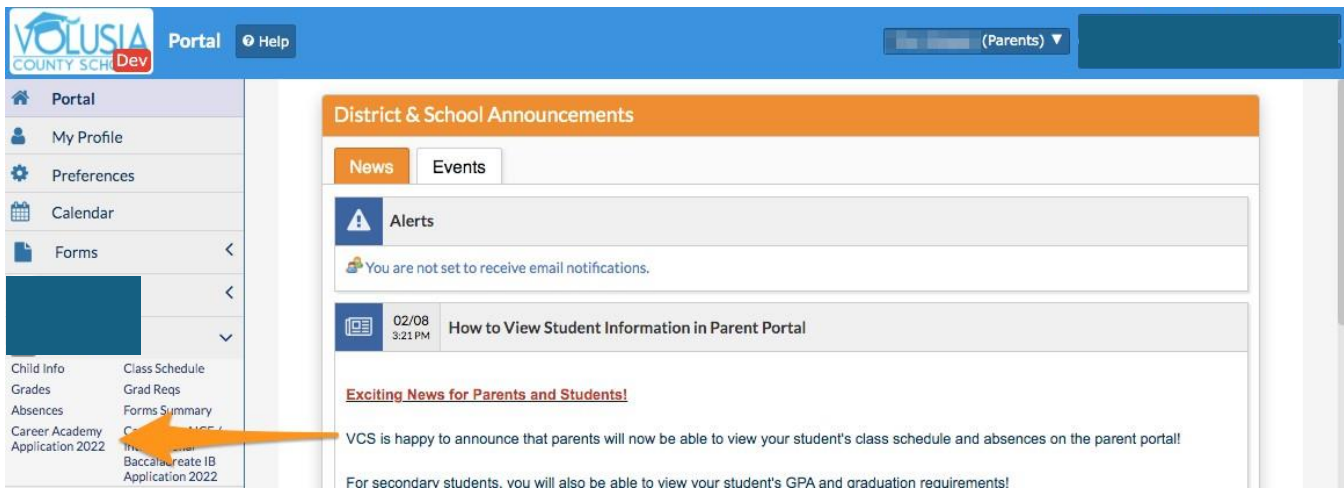


Applying for an Academy

PARENTS WITH CURRENT VCS STUDENTS

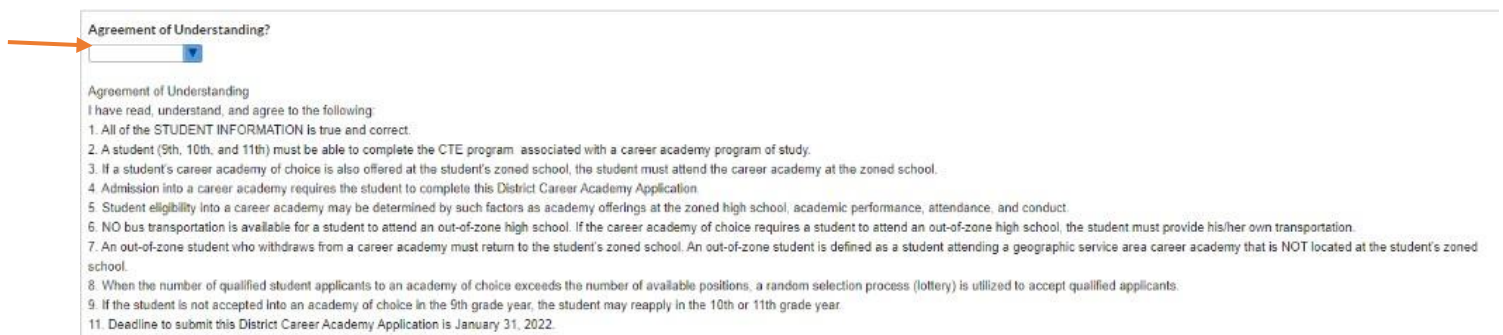
Parents/guardians whose student meets the grade level requirements will be able to apply for Career Academy programs through the Parent Portal.

The Career Academy Application 2025 will appear for the parent under their child's name in the left-side menu on their Parent Portal. (note: Your Portal will say 2025, not 2022)



Your student's demographic and contact information will be located at the top of the application.

Please read the Agreement of Understanding and select your response from the dropdown.



In next box, please select the Academy you wish to apply to. You may make up to three choices. Each Academy can only be selected once.

Choose Programs

You may make up to 3 Program choices. Select programs from (1) to (3), with (1) being your most desired program. Once you've selected your choice(s), make sure to click Save at the bottom of this screen. Please carefully review your choices as these are final and used for enrollment decisions.

Programs

Choice	Title	School	Program Description & Additional Requirements	Priority
<input type="checkbox"/> ▼	Aquaculture, Environmental & Marine Science	ATLANTIC HIGH SCHOOL - 4941	The Academy prepares students to preserve and protect the earth by working in careers related to aquaculture and environmental services. Students are immersed in ecologically significant projects such as water quality testing, marine life sampling and invasive species eradication. School Contact: Sarah Olsen; E-mail: slolsen@volusia.k12.fl.us	None
<input type="checkbox"/> ▼	Law & Government	ATLANTIC HIGH SCHOOL - 4941	The Academy focuses on careers in the areas of law, government and public service. The Academy provides curriculum and internship experiences for students who aspire to be lawyers, politicians, police officers, forensic scientists, crime lab technicians and other law and government related fields. Academy Director: Sarah Olsen; E-mail: slolsen@volusia.k12.fl.us	None
<input type="checkbox"/> ▼	Technology, Engineering, Science & Aeronautics	ATLANTIC HIGH SCHOOL - 4941	The Academy introduces students to the aerospace industry and prepares them for college and careers in aerospace drafting, engineering and technical operations; aviation non-flight and flight operations; and federal government air traffic control specializations. Students have the opportunity to earn concurrent college credit through a partnership with Embry Riddle Aeronautical University (ERAU). School Contact: Sarah Olsen; E-Mail: slolsen@volusia.k12.fl.us	None

To complete the process please select Save or Save & Print. Once the application is Saved it has been Submitted.

By saving this application, I agree to the terms and conditions of the application process.

Save

Save & Print

A confirmation email will be sent to the email address on file for the Parent Portal account once the application is submitted.

PARENTS WITH NEW VCS STUDENTS

Before you can complete an application your student, you **must first create a FOCUS Parent Portal account**.

For the protection of your student’s confidential information, we have created the following secure procedures. A **valid email address** is needed to create your FOCUS Parent Portal account and will become your **portal username**.

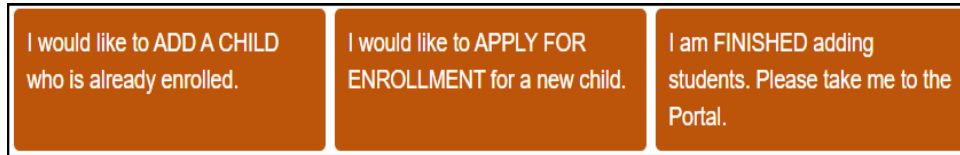
Go to the district website <https://www.vcsedu.org/>, select the Parents tab, then Parent Portal Or go directly to <https://volusia.focusschoolsoftware.com/focus/auth>

1. Click the option to **create** a Focus Parent Portal account
2. Enter the Parent/Guardian information in all the required fields
 - a. Enter the **Parent/Guardian First Name** as it appears on your Driver’s License
 - b. Enter the **Parent/Guardian Last Name** as it appears on your Driver’s License
 - c. Enter a valid **Email Address**, this email address will be your username (VCS employees use a personal email address and **not** your VCS issued email)
 - d. **Create Password** to sign into the Volusia Parent Portal
 - e. **Retype Password** to verify the password
 - f. Check the box **I’m not a robot**
 - g. Click **Submit**



The screenshot shows the registration form for the Volusia Parent Portal. At the top left is the Volusia County Schools logo. The title of the page is "Volusia Parent Portal Registration". Below the title, there is a instruction: "Please enter your name exactly as it appears on your driver's license as well as a valid email address:". The form contains five input fields: "Parent/Guardian First Name:" (Required), "Parent/Guardian Last Name:" (Required), "Email Address:" (Required), "Create Password:" (Minimum 8 characters), and "Retype Password:" (Required). Below the input fields is a checkbox labeled "I'm not a robot" and a reCAPTCHA logo with "reCAPTCHA Privacy - Terms" text. At the bottom center of the form is a "Submit" button.

3. Click **I would like to APPLY FOR ENROLLMENT for a new child**



4. Enter the Student's First Name, Student's Last Name, and Student's Birthdate, then click **Begin Application**

Note: The field labeled "Language" is the language available for viewing the application

A screenshot of a web application form. At the top, there is a "Change Page to" dropdown menu set to "English [EN]". Below it is a link "Return to the Parent Portal Registration". There are two tabs: "Application for New Students" (active) and "Continue Application / Returning Students". The form contains the following fields: "Student's First Name*", "Student's Last Name*", "Student's Birthdate*", "Language*" (dropdown set to "English [EN]"), and "Form Type*" (dropdown set to "Student Entry Form 202"). A green "Begin Application" button is at the bottom.

5. You will then see **Apply for Enrollment Student Entry Form 2025-2026**, follow the instructions within the enrollment application to complete and submit
6. You may save your progress in the application. Should you need to return at a later time to complete the enrollment, go to <https://volusia.focusschoolsoftware.com/focus/apply/> and select **Continue Application / Returning Students**