

District Professional Development Requirements for Staff with Professional Certificates

- In consultation with their supervisors, educators will set yearly professional growth goals that are linked to student achievement goals for the school and/or the district. For an educator with a Professional Certificate on an informal evaluation process, these goals will be documented in the educator's Goals Based Evaluation form (GBE), along with appropriate success criteria for determining the extent to which goals have been accomplished.
- All professional development activities used to earn recertification points will directly link to the educators GBE goals and will align to the educator's area(s) of certification.

Caution: Refer to example.

A teacher is certified in Biology and attends a session on how to incorporate technology in the elementary music classroom. Based on the teacher's area of certification, the session **will not** earn the teacher professional development points towards recertification.

The following questions should guide the selection of professional development opportunities for renewal credit.

1. Does this opportunity exceed my job responsibilities?
 2. Does this opportunity relate to my area of certification?
 3. Does this opportunity relate to the goals in my GBE?
 4. Can I reteach or use the information learned within my current position to impact student achievement?
- Educators will participate in a minimum of 24 hours of professional development during each school year to be on track to earn the required credits for recertification during the five year validity period.
 - One hour of instructional seat time in a session equals 1 renewal point earned.
 - Professional development sessions should never be repeated for certificate renewal credits.

- Educators will maintain documentation of their professional development activities during the five year validity period.
- Renewal credits that are not used for recertification ***will not*** be carried over from one validity period to the next.