

**Curriculum and Instruction Subcommittee Meeting**  
**November 12, 2024**  
**Suffield Middle School Room C120**

Attendees: Board members Melissa Finnigan, Maureen Sattan, Gianna Rossi, Debra Dudack, Superintendent Matt Dunbar, Assistant Superintendent Michelle Zawawi, Principal Anthony Hibbert, Assistant Principal Shannon Insero, Technology Director Becky Osleger, Michael Sanchez, Michael Tiroletto, Kevin Mattia and Principal Ken Smith (from 8:20 to 8:40).

Call to Order at 8:00am

**Discussion of CTE (Career Technology Education) at Suffield High School and Suffield Middle School:**

The CTE team gave the committee an overview of the CTE curriculum path at the middle and high schools as well as what they are looking to accomplish in the future.

Currently, they have an HBI (Home Builders Institute) program that begins in 8th grade. There are 21 kids enrolled in the program and they are currently working on a shed building project which will go over all components of HBI including design, planning, execution of plan as well as electricity and landscaping. It has been very successful and they are hoping to grow the program to feed into the high school. After completion of the program, students will receive a PACT Core Certification which can be used towards an apprenticeship after graduation.

The high school administration and CTE teachers are proposing the addition of some courses in the CTE Pathway. For next year, they would like the addition of PARE (Principles of Applied Robotics and Engineering), Advanced Manufacturing Design and Practical Home Repair. The Board members requested more details on these courses before completing the SHS program of studies for next year. BOE members also requested a plan for future years to ensure that we have the manpower and funding to assist in making the program a success. The BOE thanked the team and complimented their work on creating the pathway as well as securing support and funding from outside sources as needed through grants and capital requests.

Meeting adjourned at 9:09am.