

Calvert County Public Schools  
1305 Dares Beach Road  
Prince Frederick, MD 20678

**Administrative Procedures for Policy 2405 (Instruction)  
Regarding Field Trips  
Marching Band Competitions**

- I. The Calvert County high school marching bands should have an opportunity to participate in marching band competitions in order to improve their skills as performing units.
  - A. These trips must comply with Policy 2405 Regarding Field Trips with particular emphasis on gaining all required prior approval, use of appropriate modes of transportation, and full communication with parents of band members regarding all aspects of the trip.
  - B. The Supervisor of Fine Arts will request funding in the annual operating budget for transportation to facilitate this program.
  - C. The high school band director must submit a calendar to his/her principal and instructional supervisor indicating the competitions in which they wish to enter their bands. Participation must have the approval of the principal in advance of the trip. In selecting competitions, band directors shall use the following criteria:
    1. Band directors should choose the competitions closest to Calvert County which provide the opportunity to compete with groups of the same caliber.
    2. It is recommended that bands participate in no more than 5 qualifying competitions per year including State and Chapter Championships. In addition, a band may attend the regional/national championship competition if it qualifies.
    3. Band directors should make every attempt to avoid departing or returning during early morning/late night hours. If this is not possible, directors should ensure complete communication is issued to all parents with times students will be in route.
    4. Whenever possible, band directors should avoid the SAT administration dates for scheduling any competition. If this is not possible, band directors should do their best to schedule the competition time so that it does not conflict with SAT testing and gives students adequate time to test prior to arriving at the school for departure.