

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**Mattapoisett, Massachusetts**  
**BY: REMOTE FORMAT**

**MEETING MINUTES**  
**October 17, 2024**

Regular meeting of the Mattapoisett School Committee was held on Thursday, October 17, 2024, and called to order by Chairperson Carly Lavin at 6:33pm. Chairperson Lavin stated the meeting is being conducted in a remote format and the public has the ability to participate remotely through zoom with the link provided.

**MEMBERS PRESENT:** Carly Lavin, Chairperson, Cristin Cowles, Amanda Hastings, Jack LeBrun and James Muse, (all remote).

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools (remote) and Melissa Wilcox, Recording Secretary (remote).

**MEETING TO ORDER:**

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

**I. Approval of Minutes:**

I. A. 1. Approval of Minutes – Regular Session

**Recommendation:**

That the School Committee review and approve the minutes of September 12, 2024.

MOTION: by Jack Lebrun to approve the Regular Meeting minutes of September 12, 2024 as presented

SECONDED: James Muse

MOTION PASSED: 4:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (abstain)

**IV. General**

**A. Approval of Donation(s)**

**Recommendation:**

That the School Committee review a \$500 donation from the Mattapoisett Land Trust to Laura Mirabito.

Superintendent Nelson shared that the Mattapoisett Land Trust has awarded this for books for K- 6th grades to educate students about nature, animals and science. They have approved \$500 for each year for the next five years and these will be presented to the school committee each year.

MOTION: by James Muse to approve the \$500 donation from the Mattapoisett Land Trust as presented

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (yes)

That the School Committee review a \$5,000 donation from the Theva Giving Fund to Center School.

Superintendent Nelson shared this is the second year of this generous donation and Dr. Ashley recently spoke with the family. They encouraged Dr. Ashley to utilize the funds however the administration sees fit to benefit the students of Center School.

MOTION: by James Muse to approve the \$5,000 donation from the Theva Giving Fund as presented

SECONDED: Jack Lebrun

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (yes)

## **V. New Business**

### **B. Business**

#### **3. Food Services Report**

##### Recommendation:

That the School Committee hear a report from Mr. Barber.

##### *Center School*

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- Meal participation continues to grow strong.
- Had repair work done to the reach-in cooler.
- Bulldog Café is looking for per diem help. If you are looking for a flexible and rewarding part time job – this may be the opportunity for you. Contact Jill Henesey for more details.

##### *Old Hammondtown School*

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- Meal participation continues to grow strong.
- Bulldog Café is looking for per diem help. If you are looking for a flexible and rewarding part time job – this may be the opportunity for you. Contact Jill Henesey for more details.

## **4. Facilities Report**

##### Recommendation:

That the School Committee hear a report from Mr. Barber.

Facilities Director's Report (By: Gene Jones) as follows:

##### *Center School*

- Compiling FY26 Capital Needs.
- Completed routine maintenance on all facility systems.

##### *Old Hammondtown School*

- Compiling FY26 Capital Needs.
- Completed routine maintenance on all facility systems.

## **IX. Future Business**

### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

#### **Mattapoissett School Committee**

November 21, 2024 at 6:30pm

#### **Joint School Committee**

September 26, 2024 at 6:30pm – to be rescheduled

### **B. FUTURE AGENDA ITEMS**

- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

## **X. Open Comments**

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

## **XI. Information Items**

### Recommendation:

That the School Committee review the READS Collaborative Quarterly Report – September 2024.

## **XII. Executive Session**

### Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

MOTION: by James Muse to enter into executive session at 6:42pm for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements only to return to regular session to adjourn.

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (yes)

MOTION: by James Muse to exit into executive session at 6:55pm only to return to regular session to adjourn.

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (yes)

## **ADJOURNMENT:**

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 6:55pm.

MOTION: James Muse to adjourn at 6:55pm

SECONDED: Amanda Hastings

MOTION PASSED: 5:0

ROLL CALL: Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes), Hastings (yes)

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

**MATTAPOISETT SCHOOL COMMITTEE MEETING**

**Mattapoisett, Massachusetts**

**REGULAR MEETING**

**October 17, 2024 at 6:30pm**

**ZOOM LINK:**

Join Zoom Meeting

<https://oldrochester-org.zoom.us/j/96815845547?pwd=MIJtRVFXOVlPTWVHaUlcEg3U2l1QT09>

Meeting ID: 968 1584 5547

Passcode: 146869

*This meeting will be conducted via zoom. Public is able to attend via zoom.*

**MEETING TO ORDER**

**RECOGNITION**

**I. Approval of Minutes**

**A. Minutes**

**1. Regular Meeting Minutes – September 12, 2024**

2. Executive Session Minutes

3. Budget Subcommittee Minutes

**II. Consent Agenda**

**III. Agenda Items Pending**

**IV. General**

**A. Approval of Donation(s)**

**V. New Business**

**A. Curriculum**

**B. Business/Finance & Operations**

1. Financial Report

2. Record of Warrant(s)

**3. Food Services Report**

**4. Facilities Report**

5. Budget Transfers

**C. Personnel**

**VI. Special Topic Report**

**CHAIRPERSON'S REPORT**

**CENTRAL OFFICE ADMINISTRATORS REPORT**

**PRINCIPAL'S REPORT**

**VII. Unfinished Business**

**VIII. School Committee**

**A. Committee Reports**

1. ORR District School Committee

2. SMEC

3. READS

4. Early Childhood Council

5. MASC

6. Mattapoisett Capital Planning

7. Tri-Town Education Foundation Fund

8. Policy Subcommittee

9. Budget Subcommittee

10. Equity Subcommittee

**B. School Committee Reorganization**

**C. School Committee Goals**

**IX. Future Business**

**A. Timeline**

**B. Future Agenda Items**

**X. Open Comments**

**XI. Information Items**

**XII. Executive Session**

**ADJOURNMENT**

**MATTAPOISETT PUBLIC SCHOOLS  
MATTAPOISETT, MA**

**TO:** Mattapoisett School Committee  
**FROM:** Michael S. Nelson, Superintendent of Schools  
**DATE:** October 11, 2024  
**RE:** Agenda Items

The following items are on the agenda for October 17, 2024:

**I. Approval of Minutes (VOTE NEEDED)**

**1. Approval of Minutes – Regular Session**

Recommendation:

That the School Committee review and approve the minutes of September 12, 2024. Please refer to “MTSC 10172024 September Minutes”.

**IV. General**

**A. Approval of Donation(s) (VOTE NEEDED)**

Recommendation:

That the School Committee review the following donations:

- \$500 from the Mattapoisett Land Trust to Laura Mirabito
- \$5,000 from the Theva Giving Fund to Center School

**V. New Business**

**B. Business**

**2. Food Services Report**

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 10172024 Food Service Report”.

**3. Facilities Report**

Recommendation:

That the School Committee hear a report from Mr. Barber. Please refer to “MTSC 10172024 Facilities Report”.

**IX. Future Business**

**A. Timeline**

The next meeting(s) of Committee will be held as follows:

**Mattapoisett School Committee**

November 21, 2024 at 6:30pm  
Hybrid Format

**Joint School Committee**

September 26, 2024 at 6:30pm – to be rescheduled  
Hybrid Format

**B. FUTURE AGENDA ITEMS**

- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson’s Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

**XI. Information Items**

Recommendation:

That the School Committee review the READS Collaborative Quarterly Report – September 2024. Please refer to “MTSC 10172024 READS Quarterly Report”

**XII. Executive Session**

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

If you have questions about any of the recommendations above, please feel free to contact the Superintendent's Office.

**MATTAPOISETT SCHOOL COMMITTEE MEETING**  
**Mattapoisett, Massachusetts**  
**BY: HYBRID FORMAT**

**MEETING MINUTES**  
**September 12, 2024**

Regular meeting of the Mattapoisett School Committee was held on Thursday, September 12, 2024, and called to order by Chairperson Carly Lavin at 6:03pm. Chairperson Lavin stated the meeting is being conducted via hybrid format and the public has the ability to participate in-person or remotely through zoom with the link provided.

**MEMBERS PRESENT:** Carly Lavin, Chairperson, James Muse, Cristin Cowles and Jack LeBrun (all in-person).

**MEMBERS ABSENT:** Amanda Hastings

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching and Learning (in-person); Linda Ashley, Principal – Center School (in-person); Stephanie Wells, Principal – Old Hammondtown School (in-person) and Melissa Wilcox, Recording Secretary (remote).

**MEETING TO ORDER:**

Chairperson Lavin stated in accordance with Massachusetts Open Meeting Law, the Agenda has been set, the meeting is being recorded, and unless there are any emergencies that need to be added, the Agenda will be followed as outlined.

**Tour of Building**

Mr. Jones, Facilities Director, escorted the school committee members present around Center School to discuss summer updates and happenings from his standpoint.

**Recognition**

Superintendent Nelson, Chairperson Lavin and the school committee recognized the new staff members joining the Mattapoisett Public Schools for the 2024-2025 school year. Please refer to appendix A.

**I. Approval of Minutes:**

1. A. 1. Approval of Minutes – Regular Session

**Recommendation:**

That the School Committee review and approve the minutes of June 13, 2024.

MOTION: by James Muse to approve the Regular Meeting minutes of June 13, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

1. A. 2. Approval of Minutes – Executive Session

**Recommendation:**

That the School Committee review and approve the minutes of June 13, 2024.

MOTION: by James Muse to approve the Executive Session Meeting minutes of June 13, 2024 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

**IV. General**

**A. Opening Day Update**

**Recommendation:**

That the School Committee hear an update from administration.

Superintendent Nelson shared his welcome back message to staff and opening day schedule, which included a meet and greet breakfast for staff to reconnect and opening remarks in which he recognized the years of service from staff. Dr. Fedorowicz also provided a recap of the work completed thus far for Vision2028 and plans for the coming years. Superintendent Nelson then shared that a keynote presentation ‘Every Kid Deserves a Champion’ was provided by Steve Maguire, M.Ed. Steve has been a full-time teacher for 24 years. He teaches Meteorology, Astronomy, Environmental Science, Forensics, Oceanography and Ornithology at Scituate High School in Scituate, MA and he was well received by the faculty and staff. Then the faculty and staff returned to their respective school buildings in which the principals took the lead with faculty meetings and more in preparation for the start of the school year.

## **B. Approval of School Improvement Plan**

Recommendation:

That the School Committee review the 2024-2026 School Improvement Plan for Center and Old Hammondtown Schools. Superintendent Nelson explained that the first year of Vision2028 concluded in June, along with one-year school improvement plans. Now, a two-year school improvement plan was shared with the school committee for review and approval this evening. Dr. Ashley and Principal Wells highlighted the 2024-2026 School Improvement Plan including on-going initiatives and new plans for the next two years. Please see Appendix B.

School Committee Feedback:

Mr. Muse thanked Dr. Ashley and Principal Wells for the presentation. He added that this format and description has come a long way over the years and showcases the plans well.

MOTION: by James Muse to approve the School Improvement Plan for 2024-2026 as presented

SECONDED: Cristin Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

## **C. Approval of Donation(s)**

Recommendation:

That the School Committee review two donations from Shutterfly in the amount of \$286.35 and \$76.12.

MOTION: by James Muse to approve the two Shutterfly donations as presented

SECONDED: Jack LeBrun

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

## **D. Approval of Revised 2024-2025 Student Handbook**

Recommendation:

That the School Committee review a revision to the Student Handbook for the 2024-2025 school year.

Superintendent Nelson shared that the handbook was already approved, but on page fourteen a revision was made to include library books opt-out language. This has always been practice but it is now put in writing within the handbook and includes the link to Alexandria so all families can search to see what books are available in the library.

MOTION: by James Muse to approve the revised student handbook as presented

SECONDED: Jack LeBrun

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

## **V. New Business**

### **B. Business**

#### **1. Financial Report**

Recommendation:

That the School Committee hear a report from Mr. Barber.

The Mattapoisett School District closed the Fiscal Year June 30, 2024 operating budget. The total of expenditures incurred or encumbered expended the total of the fiscal year budget of 7,743,424.

For the purpose of our Financial Forecasting:



The Mattapoisett School District currently has \$1,386,974 available of the general funds appropriated in the 2025 Fiscal Year. Per the attached Year to Date Budget Report by Department, we are able to identify how our funds are encumbered and expended. This report recognizes the activity of the total \$8,064,433 appropriated to the Mattapoisett School District.

\$ 8,064,433 - General Funds Approved

\$ 6,677,459 – Obligations Paid Year to Date

\$ 1,386,974 - Remaining Available Funds

## **2. Record of Warrant(s)**

Mr. Barber shared the record warrant(s) since July 1, 2024.

## **3. Food Services Report**

### Recommendation:

That the School Committee hear a report from Mr. Barber.

#### *Center School*

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the online meal benefit application, if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Had the new oven installed.
- Fun Facts: in SY 23-24 Center Cafe served: 8,665 School Breakfast and 21,815 School Lunches

#### *Old Hammondtown School*

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- We encourage families to complete the [online meal benefit application](#), if you feel as though you meet the federal income requirements.
- We had a successful summer feeding all of the district students during the Acceleration Academy.
- The Food service team participated in a full day of professional development training on 08/27.
- Fun Facts: in SY 23-24 OHS Cafe served: 8,552 School Breakfast and 19,449 School Lunches

## **4. Facilities Report**

### Recommendation:

That the School Committee hear a report from Mr. Barber.

Facilities Director's Report (By: Gene Jones) as follows:

#### *Center School*

- Clock tower and steeple repaired, primed and painted.
- Security access added to 2nd floor hallway door.
- All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.
- The boilers have been cleaned, serviced.
- Annual air quality testing of facility completed.
- Completed routine maintenance on all facility systems.

#### *Old Hammondtown School*

Repaired, primed and painted roof soffits (Capital Project).

Replaced water heater (Capital Project).

Replaced Roof Top Unit serving library.

All firefighting systems have been inspected/tested including the ANSUL (kitchen fire suppression system), fire sprinkler, kitchen hoods and stationary fire extinguishers.

The boilers have been cleaned, serviced.

Annual air quality testing of facility Completed.

Hosted Town Election.

Completed routine maintenance on all facility systems.

## **VI. CHAIRPERSON'S REPORT:**

Chairperson Lavin stated the following: *Good Evening fellow Committee Members, Administrators, dedicated teachers, staff and invaluable supporters of the Mattapoissett School District, As the chairperson of this school committee, it is both an honor and privilege to speak to you this evening. Together, we navigate through an era of unparalleled challenges – locally and beyond - and opportunities, steadfast in our commitment to education and the wellbeing of every student who walks through our doors. Let me begin by expressing our profound gratitude to the teachers and staff of Center School and Old Hammond Town School. Your dedication, resilience, and passion are the heartbeat of our community. You have not only adapted to unprecedented challenges, but have also demonstrated an unwavering commitment to our students' education and personal growth. Your work does not go unnoticed, and we are here because of your tireless efforts and love for teaching. Over the past 5 years, unity and togetherness have shown to be our greatest strengths. They say "it takes a village to raise a child", and this has never been truer than it is today. Our combined efforts – parents, teachers, administration, staff, students, and the extended community – have created a fabric of support and resilience. This unity is our fortress, protecting and nurturing our future leaders, thinkers, and innovators as they grow. Moreover, our collective spirit reaffirms my belief that together, we can overcome any obstacle or challenge, and achieve remarkable feats. It is in this spirit of oneness that has allowed us to continue to provide quality education, irrespective of the circumstances. To our parents and community members, your support and trust have been instrumental in this journey. Your involvement enriches our school's culture, making it vibrant and inclusive. However, our work does not stop here. As a community dedicated to fostering excellence, we must continue to push our expectations higher, challenge our norms, and innovate our methodologies. The pursuit of excellence is a perpetual journey, one that requires us to adapt, learn, and above all, support each other. I want to welcome Principal Wells to the Mattapoissett District formally. As Dr. Ashley can attest, falling the footsteps of a local legend brings unique challenges; however, I'm looking forward to seeing her rise to the opportunity. As a parent, I've appreciated the dedication to the Sunday newsletters from all building administration and I was particularly pleased to see Principal Wells' outline for the foundational work being done within each classroom as part of our long-standing commitment to Responsive Classroom. The importance of each individual outlining their hopes and dreams and then working together for creating their shared classroom rules aims to create an engaging and joyful learning environment for students and teachers. Reflecting on how this evidence-based approach may lend itself to our work here, at the School Committee I wanted to share my hopes and dream for the year and remind everyone of our operating rules: I hope this year that this shared educational community, which stretches beyond the people currently in the room or listening via zoom, can work together to support each and every future leader, thinker and innovator that walks these halls. I hope that this talented staff, in collaboration with families, can continue to find ways to bring out the best version of each learner. I will remind everyone that this School Committee has oversight of and responsibility for the school system, sets the direction in which the system must go, and establishes criteria to determine if its goals and policies are being met. The Superintendent serves at the school's chief executive officer and educational advisor. Collaboration and communication is of the utmost importance. These school committee meetings are effectively board meetings, with the purpose of conducting the business of the district, and the public must abide by the committee's policy on public participation. By law, agendas will be posted in advance. As we look forward, let us recommit ourselves to the mission of the District. Let us build on the foundation of unity and support we have for one another, to create a brighter future for our students. In closing, I extend my deepest thanks to every one of you. Your presence, dedication, and support fuel our collective journey towards excellence. Together, there is no challenge too great, no mountain too high. Let us continue to work hard, hand in hand, with hearts united towards the noble cause of education and personal growth. Thank you, and let's move forward together, stronger and more connected than ever.*

## **CENTRAL OFFICE ADMINSTRATOR'S REPORT:**

Superintendent Nelson thanked Chairperson Lavin for her remarks on behalf of the administrative team along with their continued support. He added that important information was highlighted in the most recent Superintendent's newsletter. He wanted to share some highlights of recent visits to Center and Old Hammondtown Schools including Kindergarten's first lunch of the school year, Mr. Squire's turtles of the year, recess fun, new routines with Project Grow, math models with Ms. Renna and teamwork activities with Ms. Tranfaglia. He concluded by thanking the community for their on-going support as shown at recent open house events. He thanked the school committee for supporting the schools, holding the administration accountable and volunteering their time by being on this committee.

Dr. Fedorowicz reported the following: *New Teacher Induction was held last Thursday and we had a terrific turnout. New teachers received an overview of Teaching and Learning, Technology, and Student Support services before heading to their*

*buildings. So fun to meet the new teachers! Thank you to the new teachers for a great day and a special thank you to the mentors, principals and administrators supporting our new teachers. I also want to thank Kim Read for the time and energy she took by creating a welcoming setup for our new teachers.*

*Our full PD day was held on Tuesday, August 27 to start the year. We had targeted PD to start the year around curriculum. Science focused on training from Amplify Science and also teachers had time to collaborate on OSE units. Our Social Studies teachers dove into the Investigating History units in preparation for the school year. And our literacy teachers were able to do the next unit of Science of Reading, worked on DIBELS data analysis and had horizontal collaborative planning time together across all districts- grade 3 from RMS collaborated with grade 3 in Marion and Mattapoisett to share ideas.*

*Literacy is in year two this year. We are continuing to partner with the HILL to work on DIBELS assessments, which has the dyslexia screener embedded in it, and data to align and improve our instructional strategies to meet the various needs of students.*

*This is where we are starting the year and we are off to a great start! I was here on opening day with Heidi and Charley and they did a marvelous job having the school ready to go! Kids and teachers were excited to be back and it is just a warm and welcoming place to go to school. I am looking forward to the continued work and support with all of you for this coming year! I think it will be a wonderful year!*

*Dr. Curley reported the following: Thank you for your warm welcome. I feel very fortunate to be here. Great meeting staff on Monday and welcoming students yesterday. To share a little about myself, I spent 18 years in Dennis-Yarmouth working as a para, special education teacher, school psychologist and then two years as the Director of Pupil Services. The last seven years I worked in Mashpee Public Schools as the Director of Special Education.*

*This year I plan to continue meeting with principals and special education teams to learn the strengths of the districts and the areas for improvement. I will also be working with principals to set up Meet & Greets for parents at each building. I plan to be visible throughout the district (open houses, events, etc.), spend time meeting and getting to know staff and students and to learn about the communities of Marion, Mattapoisett, and Rochester.*

*On Tuesday, August 27<sup>th</sup> I conducted a new IEP training with staff which will be ongoing throughout the year. I know a training was offered for families last year through SMEC, but we do plan to offer additional parent trainings this year as well regarding the new IEP.*

## **PRINCIPAL'S REPORTS**

### **Dr. Ashley shared the following report:**

- We have had a fantastic start to the school year at Center School. We welcomed 213 students in grades K - 3 and 15 students in Project Grow.
- We have three staff member changes on the Center School Team.
  - Mrs. Katie Crowley is excited to begin her new role as a paraprofessional in Project Grow.
  - We welcome Whitney Rolfs back to her position as a paraprofessional in Project Grow.
  - Mrs. Christina Victoria is enjoying her position as our lunch/recess paraprofessional.
- A big thank you to Mrs. Monteforte, our school secretary, for her work preparing for a successful start to the new school year.
- A big high five to our custodial team, led by Mr. Medeiros, who worked all summer to clean our school from top to bottom. Everything is sparkling!
- We thank Mr. Bill Simmons and the technology team for their dedicated work setting up our iPads and Chromebooks over the summer.
- Thank you to the Town of Mattapoisett for having the clock tower painted. It looks wonderful!

### **Upcoming events:**

- September 11 - Center School Open House @ 5:30 - 7:00 pm
- September 25
  - K- 3 Early Release @ 12:20 pm, lunches served

- Project Grow Early Release @ 11:30 am, No lunches served
- October 2 - PTA @ 7:00 - 8:00 pm via Zoom
- October 14 - No School - Columbus Day
- October 17 and October 18
  - K - 3 Early Release @ 11:30 am Parent Conferences - lunches served
  - Project Grow Early Release @ 11:00 am Parent Conferences - no lunches served
- November 5 - No School - Professional Development Day
- November 6 - PTA @ 7:00 - 8:00 pm via Zoom
- November 11 - No School - Veterans' Day
- November 27
  - K- 3 Early Release @ 12:20 pm, lunches served
  - Project Grow Early Release @ 11:30 am, No lunches served
- November 28 and 29 - No School – Thanksgiving

**Principal Wells shared the following report:**

I have genuinely enjoyed getting to know the staff, students, and families of Old Hammondtown over the past couple of months. Over half of the teachers signed up for informal meet-and-greets with me during the summer, and almost everyone took advantage of a staff survey I sent out. A highlight for me was the Popsicles with the Principal night, which took place on the Old Hammondtown playground on August 16th. With the help of some recent OHS graduates and other Project 351 students from the Junior and Senior High Schools who volunteered to help, we passed out over 60 popsicles.

Students and families have expressed how much they enjoy the music that greets them as they arrive and kicks off our All School Meeting in the gymnasium, which incorporates elements of Responsive Classroom's Morning Meetings, including a message from me and opportunities for students to share thoughts and ideas and celebrate the positive things going on in our school. The emphasis is on the importance of being intentional about how we start our day to put us in the right mindset, set us up for success, and make our school-wide theme this year a reality...

As a Responsive Classroom district, teachers focus during these first six weeks of school on establishing routines, building a sense of community, and creating fun and engaging learning environments. As part of the Responsive Classroom approach, teachers have been eliciting students' hopes and dreams for the year, which are the basis for the classroom rules they have been working with students to create.

Fun and engaging lessons and activities are happening throughout the building, including in art, physical education, and music. Speaking of music, our new Instrumental Music Teacher, Mr. Alan Sweet, began lessons for grades 5 and 6 students this week. Also, Symphony Music Shop visited this week to introduce the 4th-grade students to the instruments they might begin studying this year. Finally, we welcomed students and families to our successful Open House on August 29th. I look forward to an amazing year with many more happy memories and engaging learning experiences. As I told the students, a great year doesn't mean it won't have its share of challenges. However, the learning and growth that occur as a result of those challenges will make this our "Best Year Yet!"

**Upcoming Dates:**

September 2 - No School - Labor Day  
 September 4 - PTA @ 7:00 - 8:00 pm via Zoom  
 September 25- Early Release @ 12:20 pm, lunches served  
 September 29- Dr. Curley Meet & Greet with OHS Special Education Parents, 2:00-3:00 p.m.  
 October 2 - PTA @ 7:00 - 8:00 pm via Zoom  
 October 10- Picture Day  
 October 14 - No School - Columbus Day  
 October 17 and 18- Early Release @ 11:30 am Parent Conferences - lunches served  
 November 5 - No School - Professional Development Day  
 November 6 - PTA @ 7:00 - 8:00 pm via Zoom  
 November 11 - No School - Veterans' Day  
 November 14- Make-up Picture Day  
 November 27- Early Release @ 12:20 pm, lunches served  
 November 28 and 29 - No School - Thanksgiving

## **VIII. School Committee**

### **A. Committee Reports**

1. ORR District School Committee - James Muse reported that they met last night and had a similar agenda to this evening with opening updates and the school improvement plan.
2. SMEC – no report.
3. READS – Superintendent Nelson reported they met earlier in the day and Dr. Curley joined him and was introduced to the group. This was one of the joint meetings of the year which included the Board of Directors and Special Education administrators. They reviewed minutes, subcommittee members and new hires.
4. Early Childhood Council – no report.
5. MASC – no report.
6. Mattapoisett Capital Planning – no report.
7. Tri-Town Education Foundation Fund– no report.
8. Policy Subcommittee – Cristin Cowles reported they meet on October 10<sup>th</sup>.
9. Budget Subcommittee – Chairperson Lavin shared that Mattapoisett is working hard on starting the budget season and discussions earlier.
10. Equity Subcommittee – no report.

### **B. School Committee Reorganization:**

Superintendent Nelson asked for nominations for the Chairperson.

MOTION: James Muse to nominate Carly Lavin as Chairperson.

SECONDED: Cristina Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

MOTION: Cristina Cowles to nominate James Muse as Vice-Chairperson.

SECONDED: Carly Lavin

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

The school committee reviewed the remaining items on the subcommittee list as noted below.

School Committee Secretary	Melissa Wilcox
Recording Secretary	Melissa Wilcox/ <del>Diana Russo</del> /Toni Bailey
ORR District School Committee	James Muse
Mass. School Supt. Union No. 55	Cristin Cowles <del>VACANT</del> Jack LeBrun Carly Lavin
READS	Michael S. Nelson
Sick Leave Bank	Amanda Hastings James Muse Carly Lavin (Alternate)
SMEC	<del>VACANT</del> Jack LeBrun
Early Childhood Advisory Council	Cristin Cowles
Sole Signatory	James Muse
MASC Delegate/Legislative Liaison	James Muse

School Physician	Dr. Reynolds/Dr. Mendes
Collective Bargaining (Board of Selectmen)	VACANT
Capital Planning Committee	Carly Lavin <del>VACANT (Alternate)</del>
Policy Subcommittee	Cristin Cowles Jack LeBrun (Alternate)
Tri-Town Education Foundation Committee	Amanda Hastings <del>VACANT (Alternate)</del>
Budget Subcommittee	James Muse Carly Lavin
Town Liaison	James Muse
Superintendent's Goals Subcommittee	Carly Lavin
Equity Subcommittee	Amanda Hastings <del>Cristin Cowles (Alternate)</del>

MOTION: James Muse to update the subcommittee list as discussed

SECONDED: Cristina Cowles

MOTION PASSED: 4:0

Lavin (yes), Muse (yes), Cowles (yes), LeBrun (yes)

## **IX. Future Business**

### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

**Mattapoisett School Committee**

October 17, 2024 at 6:30pm

**Joint School Committee**

September 26, 2024 at 6:30pm

### **B. FUTURE AGENDA ITEMS**

- MCAS Results Report (November/December)
- Initial Budget Review (January)
- Approval of Chairperson's Annual Report (February)
- Health Unit Application (February)
- Budget Approval Public Hearing (March)
- School Choice Public Hearing (May)
- Administrator Contracts (May)
- Approval of Leases (June)

## **X. Open Comments**

Chairperson, Carly Lavin stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in

sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

**ADJOURNMENT:**

That the School Committee adjourn the Regular Session of the Mattapoisett School Committee at 7:45pm.

MOTION: James Muse to adjourn at 7:45pm

SECONDED: Carly Lavin

MOTION PASSED: 4:0

Respectfully Submitted,

Melissa Wilcox, Recording Secretary



# Welcome Back to School Educators and Staff!



August 26, 2024

Old Rochester Regional School District  
Massachusetts Superintendency Union #55



# Vision 2028

## New Strategic Plan

### **Mission Statement**

The mission of our school system is to inspire all students to think, to learn, and to care.



# VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.



# CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

## THINK:

Cultivate a culture of academic rigor and integrity which encourages critical thinking, creative thinking, collaboration, and effective communication.

## LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

## CARE:

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.



# Theory of Action

IF WE...

implement an equitable, rigorous, and cohesive curriculum that aligns with our Portrait of the Graduate...

AND...

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

AND...

enhance our multi-tiered, comprehensive systems of support in all schools...

AND...

provide an inclusive and equitable climate and culture for all school community members...

AND...

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

THEN WE WILL...

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.



# STRATEGIC OBJECTIVES

- Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.
- Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.



# **STRATEGIC OBJECTIVES**

## **Support Systems**

- Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.

## **Climate & Culture**

- Provide an inclusive, equitable, and positive climate and culture in all schools that promotes sense of belonging for all school community members.

## **Safe Schools**

- Ensure safe, secure, and equitable learning environments in all schools.

# Professional Development

1. Strategic Plans: A main objective focuses on teaching and learning
1. Professional Development Feedback Survey (top priorities)
  - ES: Literacy and Writing; Social Emotional Learning
  - Secondary: Content-based teaching strategies; Instructional Technology
1. Curriculum Review Cycle
  - Developed by Instructional Council
  - Content-based starting point - State of the State
  - Consistent conversations and approaches to curriculum, instruction, and assessment

Strategic Plan, PD Feedback, Curriculum Review Cycle will steer PD in curriculum, instruction, and assessment this year



# New Administrators







# Jaime Curley

## Assistant Superintendent of Student Services



### SUMMER HIGHLIGHT:

Getting together with my college roommates in Newport.

### FUN FACTS:

- I love to read in my spare time.
- I've worked on Cape Cod my whole life until coming to ORR.
- I love to take long walks with my dog.





# Stephanie Wells

## Principal

### Old Hammondtown School

## SUMMER HIGHLIGHT:

This summer I presented at the UNITED Conference for School Leaders in Nashville. My presentation was entitled "3 Minutes to Transform Your Leadership and Your Life" and was focused on developing a non-negotiable morning routine to prepare for the day ahead.

## FUN FACTS:

- My undergraduate degree is from NYU in Acting and Broadcast Journalism.
- My husband and I enjoy ballroom dancing together, both socially and competitively.
- This summer, I performed in a professional production of "Murder on the Orient Express" with the Americana Theatre Company at the Spire in my hometown of Plymouth.



# New Educators and Staff





# Sarah Leahy

## Music Teacher

### Center School & Old Hammondtown School



### SUMMER HIGHLIGHT:

Going to the Museum of Science with my family and watching our child explore it for the very first time.

### FUN FACTS:

- I was recently featured in a news article about my career in music education.
- I married my HS Sweetheart and we have one child, Ryker.
- I love painting.





# Christina Victoria

## Lunch/Recess Aide

### Center School



### SUMMER HIGHLIGHT:

Hanging out by the pool with my family.

### FUN FACTS:

- I have three kids in the Mattapoisett school system.
- I am the chairperson for the Mattapoisett school book fairs.
- I love to read and crochet!







# Alan Sweet

## Music Teacher

### Old Hammondtown School



### SUMMER HIGHLIGHT:

My favorite summer highlight was anytime that I got to go hiking with my dog.

### FUN FACTS:

- I love hiking and riding my bike
- I lived in New York for 6 years while in college
- My family owns chickens, and previously owned goats and rabbits.





# Ashleigh Wilson

## Instructional Assistant

### Old Hammondtown School



### SUMMER HIGHLIGHT:

Celebrating my birthday in Boston with friends.

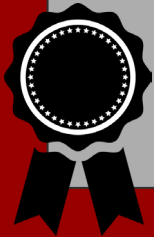
### FUN FACTS:

- I graduated from Old Rochester Regional High School in 2018 and also attended the Junior High, Old Hammondtown School, and Center School.
- I started taking dance classes and performing at four years old and continued to do so until I graduated college.
- I have an Australian Labradoodle named Benny.





# Years of Service Recognition







# Center School Recognition

***10 Years***

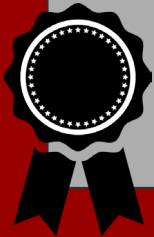
**Jaime Balsis**  
Nurse

**Michele Barry**  
Grade 2 Teacher

**Amy Renna**  
Grade 2 Teacher

***25 Years***

**Laurie Souza**  
Cafeteria Staff





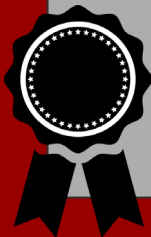
# Old Hammondtown School Recognition

***10 Years***

**Julie Letourneau**  
**Grade 6 Teacher**

***15 Years***

**Kyle Letendre**  
**Grade 6 Teacher**





# Old Hammondtown School Recognition

## 50 Years of Service

### Margaret DeMello





**Welcome Back!**

**Wishing you a  
successful  
year ahead!**

**Thank you for  
all you do!**



# OLD ROCHESTER REGIONAL SCHOOL DISTRICT MA SUPERINTENDENCY UNION NO. 55



## 2024-2026 Center and Old Hammondtown Schools Improvement Plan

### MISSION

The mission of our school system is to inspire all students to think, to learn, and to care.

### VISION

The Old Rochester Regional School District and Massachusetts Superintendency Union #55 is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences. Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social-emotional readiness. Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

### CORE VALUES

The core values of Old Rochester Regional School District and Massachusetts Superintendency Union #55 foster a strong sense of pride and belonging among all school community members. These values represent how our school community embraces the pursuit of academic excellence, models the respect and appreciation of human differences, and prepares students to be responsible and accountable global citizens.

Our school community will inspire us to:

#### THINK:

Cultivate a culture of academic rigor and integrity that encourages critical thinking, creative thinking, collaboration, and effective communication.

#### LEARN:

Strive for academic excellence in educating the whole child through authentic, rigorous, and evidence-based learning opportunities that foster real-world application and a continuous pursuit of learning.

**CARE:**

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

**THEORY OF ACTION****IF WE...**

implement a rigorous, equitable, and cohesive curriculum that aligns with our Portrait of the Graduate...

**AND...**

expand and extend the professional development planning process to support equitable adult learning with resources, time, and professional practices to be student-centered...

**AND...**

enhance our multi-tiered, comprehensive systems of support in all schools...

**AND...**

provide an inclusive and supportive climate and culture for all school community members...

**AND...**

promote a sense of belonging and positive relationships between all school community members ensuring a safe learning environment...

**THEN WE WILL...**

have inspired all students to think, to learn, and to care while providing an opportunity to pursue academic excellence.

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
<b>#1: Teaching &amp; Learning</b> Implement an equitable, cohesive curriculum that aligns with our Portrait of the Graduate in all schools.	<b>1.1</b> <ul style="list-style-type: none"><li>Engage in professional development work to create an elementary Portrait of a Graduate in alignment with the Jr. High School and High School Portrait of the Graduate (POG)</li></ul>	<b>1.1</b> <ul style="list-style-type: none"><li>Staff can explain what a Portrait of a Graduate is, why we have it, and our part</li></ul>	<b>1.1</b> <ul style="list-style-type: none"><li>Elementary administration will have outlined the meaning and purpose of Portrait of the Graduate for faculty and staff to begin this work at the elementary level</li></ul>
	<b>1.2</b> <ul style="list-style-type: none"><li>Implement a curriculum review cycle in accordance with the identified Phases in the “2024</li></ul>	<b>1.2</b> <ul style="list-style-type: none"><li>The curriculum review cycle for the 2024-2025 school cycle reflects the next steps as such</li></ul>	<b>1.2</b> <ul style="list-style-type: none"><li>Identified faculty are participating in the math curriculum review work</li></ul>

	<p>Curriculum Review Cycle Plan”</p> <ul style="list-style-type: none"> <li>Continue the implementation of the Literacy Action Plan</li> </ul>	<p>as reviewing the math curriculum</p> <ul style="list-style-type: none"> <li>Literacy Action Plan steps are outlined with the DLLT and faculty as appropriate</li> </ul>	<ul style="list-style-type: none"> <li>The Literacy Action Plan is implemented and reviewed annually for updates</li> </ul>
	<p><b>1.3</b></p> <ul style="list-style-type: none"> <li>Continue monthly meetings with the Instructional Council</li> <li>Establish elementary curriculum leaders by grade span/department</li> </ul>	<p><b>1.3</b></p> <ul style="list-style-type: none"> <li>Monthly Instructional Council meetings are scheduled with clear objectives</li> <li>Elementary Curriculum Leader job descriptions have been outlined, and the positions have been posted</li> </ul>	<p><b>1.3</b></p> <ul style="list-style-type: none"> <li>Instructional Council meetings continue to be an active committee outlining professional development needs for the district</li> <li>The Curriculum Leaders are identified and are engaged in curriculum work at Center and OHS as well as district-wide</li> </ul>
	<p><b>1.4</b></p> <ul style="list-style-type: none"> <li>Establish common assessment practices in literacy and math PreK-6 that are vertically and horizontally aligned and enhance common data collection and analysis procedures to inform instruction</li> </ul>	<p><b>1.4</b></p> <ul style="list-style-type: none"> <li>Common assessment data is analyzed to inform instruction</li> <li>Grade-level data meetings take place in accordance with the assessment schedule</li> <li>Professional development time is allocated for vertical and horizontal data analysis</li> </ul>	<p><b>1.4</b></p> <ul style="list-style-type: none"> <li>Time is given to analyze student data and make informed instructional focus areas</li> <li>Common Assessment practices are established and implemented in PreK-6 for literacy and math</li> <li>Data analysis professional development is provided to highlight areas needing improvement and areas that are working</li> </ul>
	<p><b>1.5</b></p> <ul style="list-style-type: none"> <li>Maintain, enhance, and utilize a</li> </ul>	<p><b>1.5</b></p> <ul style="list-style-type: none"> <li>Additions and edits to</li> </ul>	<p><b>1.5</b></p> <ul style="list-style-type: none"> <li>Educators utilize a curriculum</li> </ul>

	curriculum management system containing a scope and sequence for vertical articulation of standards covered during grade-level transitions, daily instruction, and assessments	curriculum are documented in a curriculum management system and shared with appropriate grade level/content areas faculty	management system to inform curriculum, instruction, and assessment in literacy and math
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Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
<b>#2: Teaching &amp; Learning</b> Expand and extend the professional development planning and implementation process to support equitable adult learning with the resources, time, and professional practices to be student-centered and aligned with the Portrait of the Graduate.	<b>2.1</b> <ul style="list-style-type: none"> <li>Implement the professional development plan that supports effective and equitable teaching and learning</li> </ul>	<b>2.1</b> <ul style="list-style-type: none"> <li>Surveys are prepared and uploaded to SMART PD for educators to complete at the end of each PD session</li> <li>Educators complete the survey at the end of each professional development day</li> <li>The Instructional Council will analyze the survey data to determine its effectiveness and plan future PD to reflect the needs of educators</li> </ul>	<b>2.1</b> <ul style="list-style-type: none"> <li>Educators have participated in high-quality, effective professional development opportunities that transfer into the classroom and are in alignment with the District Strategic Plan</li> <li>Instructional Council agendas reflect discussion on survey results from PD offerings</li> <li>PD plans reflect input from the survey results</li> </ul>
	<b>2.2</b> <ul style="list-style-type: none"> <li>Align the purpose and responsibility of the curriculum leadership team to drive teaching and learning initiatives system-wide through professional development and train the trainer models</li> </ul>	<b>2.2</b> <ul style="list-style-type: none"> <li>The curriculum leadership team guides and develops district-wide curriculum initiatives</li> </ul>	<b>2.2</b> <ul style="list-style-type: none"> <li>The curriculum leadership team has been implemented and is supporting teaching, learning, and professional development initiatives</li> <li>Professional development for the adoption of high-quality instructional materials is provided based on the</li> </ul>



			curriculum review cycle in math, science, ELA, and social studies
	<b>2.3</b> <ul style="list-style-type: none"> <li>Provide educational leaders/teacher leaders with ongoing professional development in curriculum writing, such as Understanding by Design (UbD) to support consistent curriculum implementation and instructional practices</li> </ul>	<b>2.3</b> <ul style="list-style-type: none"> <li>Professional development will be provided in curriculum writing, such as Understanding by Design (UbD) model with applicable educators</li> </ul>	<b>2.3</b> <ul style="list-style-type: none"> <li>Educational leaders/teacher leaders will be engaged in purposeful professional development, which is aligned with curriculum initiatives and lessons reflect the UbD planning model</li> </ul>
	<b>2.4</b> <ul style="list-style-type: none"> <li>Support implementation of the Portrait of a Graduate (POG) with dedicated time and resources</li> </ul>	<b>2.4</b> <ul style="list-style-type: none"> <li>Building-based discussions/ teams will begin Portrait of a Graduate work by collaborating across the district</li> </ul>	<b>2.4</b> <ul style="list-style-type: none"> <li>Professional development time has been provided with school schedules for professional development and educator collaboration that focuses on the POG</li> </ul>
	<b>2.5</b> <ul style="list-style-type: none"> <li>Provide Professional Development to support and implement adoptions of the current Literacy Action Plan</li> </ul>	<b>2.5</b> <ul style="list-style-type: none"> <li>Continue to provide resources, materials, and training that support the implementation of the <i>Into Reading</i> program</li> <li>PD time is designated for <i>Into Reading</i> training through Houghton Mifflin Harcourt (HMH) and Hill for Literacy</li> <li>Data meetings take place 3-5 times a year</li> <li>Science of Reading training modules are offered during PD Days, and/or PLC time</li> </ul>	<b>2.5</b> <ul style="list-style-type: none"> <li>Professional development is aligned with the Literacy Action Plan</li> <li>Data meetings have been outlined for the year</li> <li>Science of Reading Modules are completed by each educator, as applicable</li> </ul>

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
<b>#3: Support Systems</b> Strengthen the multi-tiered and comprehensive academic, behavioral, and social emotional systems of support in all schools.	<b>3.1</b> <ul style="list-style-type: none"> <li>Review, design, and expand consistent district-wide support systems available to all students through the general education setting</li> </ul>	<b>3.1</b> <ul style="list-style-type: none"> <li>Identify the systems of support for academics, behavioral and social and emotional learning (SEL)</li> <li>Targeted staff will participate in the development and implementation of the Safe and Supportive Schools grant</li> <li>Building-based Support Team (BBST) team will meet weekly to ensure that student intervention needs are being addressed, and Student Resource Study Team (SRST) meetings will take place bi-weekly</li> <li>Educators will use the assigned FLEX block to provide intervention and enrichment to students</li> </ul>	<b>3.1</b> <ul style="list-style-type: none"> <li>Outline current systems of support in academics and SEL, including Responsive Classroom</li> <li>Safe and Supportive Schools Grant initiatives will be shared at the building level and reported out to staff as applicable</li> <li>BBST/SRST meetings are attended, and action steps are identified to support students</li> <li>PLC and grade level meeting time is used to plan FLEX Block focus areas for student success and planning for Tiered Instruction</li> </ul>
	<b>3.2</b> <ul style="list-style-type: none"> <li>Revise, design, and expand consistent district-wide intervention systems of support available to students in small group or individual settings</li> </ul>	<b>3.2</b> <ul style="list-style-type: none"> <li>Finalize district DCAP that defines what tiered intervention looks like at the elementary and secondary level</li> </ul>	<b>3.2</b> <ul style="list-style-type: none"> <li>Intervention systems of support are identified and implemented to address the academic, behavioral, and social-emotional needs of all learners</li> </ul>
	<b>3.3</b> <ul style="list-style-type: none"> <li>Identify and provide professional development in all schools that foster the full implementation of the systems of support</li> </ul>	<b>3.3</b> <ul style="list-style-type: none"> <li>Train and support educators on the systems of support at the classroom level while being in alignment with the district plan</li> </ul>	<b>3.3</b> <ul style="list-style-type: none"> <li>Educators have participated in training in the tiered levels of support aligned to the DCAP to address the academic, behavioral, and social-emotional needs of all learners</li> </ul>

	<b>3.4</b> <ul style="list-style-type: none"> <li>Review and enhance a district-wide system for data collection and screenings to assess students' behavioral and social-emotional needs, as applicable</li> <li>Implement data collection and screening tools to identify SEL and behavior support needs</li> </ul>	<b>3.4</b> <ul style="list-style-type: none"> <li>Educators will use assessment data to provide targeted literacy and math interventions in the classrooms and in small groups</li> <li>A school-based data team is identified with an outline of roles and responsibilities</li> <li>Data team meetings are scheduled and agendas outline the purpose of meetings</li> </ul>	<b>3.4</b> <ul style="list-style-type: none"> <li>Data collection and screening practices are scheduled and analyzed consistently to assess students' academic, behavioral and social-emotional needs</li> </ul>
	<b>3.5</b> <ul style="list-style-type: none"> <li>Provide systems of support that ensure successful grade-level transitions based on students' academic, behavioral, and social-emotional learning needs</li> </ul>	<b>3.5</b> <ul style="list-style-type: none"> <li>Grade-level transitions are planned and communicated within/between schools</li> </ul>	<b>3.5</b> <ul style="list-style-type: none"> <li>Transition plans are outlined and scheduled for each grade level/grade span as applicable</li> </ul>

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
<b>#4: Climate &amp; Culture</b> Provide an inclusive, equitable, and positive climate and culture in all schools that promotes a sense of belonging for all school community members.	<b>4.1</b> <ul style="list-style-type: none"> <li>Implement and sustain evidence-based approaches to teaching and discipline that promote the development of strong academic and social skills for all students</li> </ul>	<b>4.1</b> <ul style="list-style-type: none"> <li>Responsive Classroom techniques including: Morning Meeting, school &amp; classroom rules, behavior supports, and restorative practices, will be implemented school-wide</li> <li>Provide Responsive Classroom resources to faculty</li> <li>Review expectations at the fall staff meeting and throughout the year as applicable</li> <li>Explore SEL resources and lessons within the Into Reading</li> </ul>	<b>4.1</b> <ul style="list-style-type: none"> <li>Evidence-based practices related to teaching and discipline are implemented to decrease behavioral referrals</li> <li>Responsive Classroom training takes place for faculty and staff needing to be trained</li> <li>Morning Meeting is implemented on a daily basis with a focus on SEL practices as outlined in Responsive Classroom curriculum</li> </ul>

		program	
	<b>4.2</b> <ul style="list-style-type: none"> <li>Develop and promote a unified brand that embodies the spirit of the school system and the school community at large</li> </ul>	<b>4.2</b> <ul style="list-style-type: none"> <li>Identify staff to work at the district level to determine the unified brand of the district</li> <li>Determine how the branding of the district will transfer to the school level and identify the who, what, when, why, and how this will be shared</li> </ul>	<b>4.2</b> <ul style="list-style-type: none"> <li>A unified school system brand has been established, embodying the spirit of all districts</li> <li>The unified branding is implemented and reflected in school communications and logos</li> </ul>
	<b>4.3</b> <ul style="list-style-type: none"> <li>Develop and implement a clear and flexible communication plan for individual schools and the school system to ensure family engagement and information sharing</li> </ul>	<b>4.3</b> <ul style="list-style-type: none"> <li>Weekly newsletters (SMORE) are sent out on Sunday afternoons</li> <li>Blackboard messages are created to inform families, faculty, and staff of important school-related events and/or community events</li> <li>The school website and social media pages are kept up-to-date, highlighting school, district and/or community events and happenings</li> </ul>	<b>4.3</b> <ul style="list-style-type: none"> <li>Schools provide consistent and timely communication to community stakeholders and faculty on a consistent basis</li> <li>School websites reflect up-to-date social media posts and current events</li> </ul>
	<b>4.4</b> <ul style="list-style-type: none"> <li>Utilize student voice, student engagement, and student leadership skills to guide and enhance a respectful and successful learning environment for all</li> </ul>	<b>4.4</b> <ul style="list-style-type: none"> <li>Implement Student Councils</li> <li>Create opportunities to utilize student voice within classrooms and school community</li> <li>Identify Project 351 Influencers in grades 4-6</li> <li>Hold monthly meetings with Project 351 students</li> <li>Hold bi-monthly meetings with student ambassadors</li> <li>School Influencers attend the four training meetings and attend monthly meetings</li> </ul>	<b>4.4</b> <ul style="list-style-type: none"> <li>Student voice and student leadership are fostered and highlighted throughout the school year</li> <li>Students meet to share ideas and problem-solve with their peers throughout the year</li> <li>School-based initiatives are identified by Project 351 students and school-based Ambassadors</li> </ul>

	<b>4.5</b> <ul style="list-style-type: none"> <li>Provide professional development to support and implement best practices related to monitoring and improving student behavior and discipline</li> </ul>	<b>4.5</b> <ul style="list-style-type: none"> <li>Provide PD and continue to improve upon behavior reporting system</li> <li>Continue to improve upon behavior data reporting and analysis</li> <li>Engage in PD to further support students with social-emotional and behavioral needs</li> </ul>	<b>4.5</b> <ul style="list-style-type: none"> <li>Administrators and Educators consistently implement proactive approaches to decrease student incidents and promote positive behaviors</li> </ul>
	<b>4.6</b> <ul style="list-style-type: none"> <li>Plan transition days and activities to support students entering Center and OHS at the beginning of the year and end of the year</li> </ul>	<b>4.6</b> <ul style="list-style-type: none"> <li>Schedule Open House and Orientation Days</li> <li>Explore implementing a Step Up Day in Spring of 2025</li> </ul>	<b>4.6</b> <ul style="list-style-type: none"> <li>Dates are scheduled, implemented and reviewed for efficiency and effectiveness</li> </ul>

Strategic Objective	Strategic Initiatives	Measuring Impact	Outcomes (SMART Goals) By June 30th 2026
<b>#5: Safe Schools</b> Ensure safe, secure, and equitable learning environments in all schools.	<b>5.1</b> <ul style="list-style-type: none"> <li>Provide professional development to school community members regarding physical and cyber safety and security practices</li> </ul>	<b>5.1</b> <ul style="list-style-type: none"> <li>Provide faculty and staff training on school safety and cyber security</li> <li>Conduct safety drills throughout the school year in alignment with the safety manual</li> <li>Professional training in Crisis Prevention Intervention (CPI)</li> <li>Invite local police and fire department personnel to visit and walk the schools</li> <li>Continue to improve upon GoGuardian Use</li> </ul>	<b>5.1</b> <ul style="list-style-type: none"> <li>Training take place throughout the year on ALICE training</li> <li>Fire drills are conducted with the support of the Mattapoissett Fire Department</li> <li>Updated manual shared with The Leadership Council to be followed in emergencies</li> <li>Staff training in CPI takes place each fall and throughout the year, as needed</li> <li>Go Guardian is implemented and updated as needed</li> <li>Health and safety trainings take</li> </ul>

		<ul style="list-style-type: none"> <li>Continue training staff of Heimlich Maneuver, EpiPen, CPR and First Aid as applicable</li> </ul>	place annually and/or as appropriate
	<b>5.2</b> <ul style="list-style-type: none"> <li>Establish annual review and audit procedures of all facility systems and related phase replacement plans</li> </ul>	<b>5.2</b> <ul style="list-style-type: none"> <li>The annual plan is outlined with a timeline of check-ins to review facility and maintenance needs</li> </ul>	<b>5.2</b> <ul style="list-style-type: none"> <li>The needs of the school will be documented, prioritized, and reported with the facilities director and actions steps will be taken as applicable</li> </ul>
	<b>5.3</b> <ul style="list-style-type: none"> <li>Adopt a classroom technology plan review cycle to maintain equipment and infrastructure for instructional technology</li> </ul>	<b>5.3</b> <ul style="list-style-type: none"> <li>Maintain classroom, student and staff technology equipment</li> <li>Support maintenance and refurbishment of technology</li> <li>Improve upon tech ticket reporting</li> <li>Support the development of replacement plans</li> </ul>	<b>5.3</b> <ul style="list-style-type: none"> <li>All instructional technology is updated and functional to support student learning</li> <li>The technology maintenance plan is outlined by the technology department</li> <li>Increase staff submission of technology and maintenance requests within the ticketing system</li> <li>Technology maintenance and replacement plan is in place</li> </ul>
	<b>5.4</b> <ul style="list-style-type: none"> <li>Establish short and long-term capital plans for all school buildings, grounds, and facility operations</li> </ul>	<b>5.4</b> <ul style="list-style-type: none"> <li>School administration will meet with the district administrative department heads to target areas of need in the building</li> <li>School and district administration will meet with</li> </ul>	<b>5.4</b> <ul style="list-style-type: none"> <li>The needs of the school will be documented, prioritized, and reported to central administration</li> <li>Long and short-term capital plans for buildings and grounds are outlined</li> </ul>

		<p>town officials to walk the building and view areas of need</p> <ul style="list-style-type: none"> <li>• Items agreed upon will be added to the town's capital improvement plan as applicable</li> </ul>	<ul style="list-style-type: none"> <li>• Items added to the Capital Plan will be reviewed with town leadership</li> <li>• Town capital planning documents reflect the needs identified by the school</li> </ul>
	<p><b>5.5</b></p> <ul style="list-style-type: none"> <li>• Continue to be engaged and actively involved in the budget process at the building level</li> </ul>	<p><b>5.5</b></p> <ul style="list-style-type: none"> <li>• Fiscally support the needed personnel, technology, and resources to ensure a safe and effective learning environment</li> <li>• Participate in discussions to identify and prioritize the budget process</li> </ul>	<p><b>5.5</b></p> <ul style="list-style-type: none"> <li>• The needs of the school will be documented, prioritized, and reported to the budget subcommittee</li> </ul>



Mattapoissett Land Trust, Inc  
P.O. Box 31  
Mattapoissett, MA 02739

2801  
53-179/113

DATE 3 October 2024

PAY TO THE  
ORDER OF Mattapoissett Public Schools

\$ 500.00

Five hundred and 00/100

DOLLARS  Security features included. Details on back.

EASTERN BANK

2 Signatures required over \$500

MEMO Science books grant



MP

⑈002801⑈ ⑆011301798⑆ 0884007204⑈

----- Forwarded message -----

From: Ellen Flynn <elflynn@vassar.edu>

Date: Wed, Aug 28, 2024 at 9:58 AM

Subject: Re: Mattapoissett Land Trust Grants

To: Laura Mirabito <lauramirabito@oldrochester.org>

Cc: Gary P. Johnson <[REDACTED]>, Wendy Copps <[REDACTED]>, Michael

Taubenberger <[REDACTED]>, Mary Cabral <[REDACTED]>, Mike Huguenin

<[REDACTED]>, Linda Ashley <lindaashley@oldrochester.org>, stephaniewells@oldrochester.org  
<stephaniewells@oldrochester.org>

Dear Laura,

This is to officially let you know that the grant you wrote requesting books K- 6th grades for Books to Educate Students about Nature, Animals and Science has been approved in the following way:

We have approved five hundred dollars for each year for the next five years.

Hopefully this amount will get you started for the books needed now.

Thank you for your Interest in our organization.

We all wish you great success in the upcoming academic year.

Sincerely,

Ellen P. Flynn

elflynn@vassar.edu

Director & Chair of the

Education Committee

Mattapoissett Land Trust

Box 31

Mattapoissett, MA 02739

mattlandtrust.org





P.O. Box 770001  
Cincinnati, OH 45277-0053

SP 01 000244 91421 H 1 ASNGLP  
BQSCJMBBCLBJ  
TOWN OF MATTAPOISETT  
CENTER SCHOOL  
PO BOX 477  
MATTAPOISETT, MA 02739

'24 SEP 19 12:38PM

000244 1/1

September 09, 2024

Dear Sir or Madam:

We are delighted to provide you with the attached check for **\$5,000.00**. This Fidelity Charitable Donor-Advised Fund <sup>SM</sup> grant was made at the recommendation of the Theva Giving Fund, a donor-advised fund. <sup>1</sup>

This grant is made by Fidelity Charitable. Fidelity Charitable's donor recommends the grant be used for the following purpose (which does not constitute a restriction): **Where it's needed most.** This grant is to be used exclusively for charitable purposes, and is not made for the purpose of influencing legislation. This grant is also subject to the "Grant Terms" on the next page. If you are unable or unwilling to meet these grant conditions, you must return these funds to Fidelity Charitable.

Should you choose to send a thank-you letter, the donor has requested it be sent to the following address. You should not, however, issue a tax acknowledgement to either the recommending donor(s) or to Fidelity Charitable.

Jay and Didi [REDACTED] Mattapoisett, MA 02739

<sup>1</sup> Fidelity Charitable is an independent public charity that sponsors a donor-advised fund program. In a donor-advised fund, Donors make irrevocable charitable contributions to Fidelity Charitable, and have the privilege of recommending grants to qualified public charities.

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5700

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OP=DCCK

Page 1 of 2

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PLEASE FOLD AND DETACH AT PERFORATION BEFORE PRESENTING CHECK FOR PAYMENT

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

CHECK BACKGROUND AREA CHANGES COLOR GRADUALLY FROM TOP TO BOTTOM.



P.O. Box 770001  
Cincinnati, OH 45277-0053  
800-952-4438

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EVERETT, MA 02149  
53-292/113

14781606

September 09, 2024

PAY TO  
THE  
ORDER  
OF  
TOWN OF MATTAPOISETT

\*\*\$5,000.00\*\*

\*\*\*\*\*Five Thousand & 0/100 DOLLARS

VOID AFTER 60 DAYS

14781606 10113029201 004936



# Old Rochester Regional School District Massachusetts Superintendency Union #55

*"Serving the towns of Marion, Mattapoisett, & Rochester"*

Food Service Director's Report: October 2024  
Center School

## Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- Meal participation continues to grow strong.
- Had repair work done to the reach-in cooler.
- Bulldog Café is looking for per diem help. If you are looking for a flexible and rewarding part time job – this may be the opportunity for you. Contact Jill Henesey for more details.

Students Receiving Free and Reduced Meals:									
Free:		51				22 %			
Reduced:		3				1 %			
Student Meal Participation									
SY 24						SY 25			
Month	SY 25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	75	16%	146	32%	69	11 %	257	40 %
September	20	1085	24%	2,310	51%	1,078	25 %	2,477	58 %
October	22	1145	25%	2,427	52%				
November	17	1020	26%	2,209	56%				
December	15	742	21%	1,991	57%				
January	21	957	22%	2,536	58%				
February	15	693	22%	1,811	59%				
March	21	1019	23%	2,627	60%				
April	17	789	22%	2,186	62%				
May	21	899	19%	2,850	61%				
June	8	241	22%	722	67%				

Jill Henesey  
Director of Food and Nutrition Services  
Office: 508-758-2772 x1543  
Mobile: 774-320-0801  
Email: [jillhenesey@oldrochester.org](mailto:jillhenesey@oldrochester.org)  
<https://www.facebook.com/ORRnutrition4kids>



# Old Rochester Regional School District Massachusetts Superintendency Union #55

*"Serving the towns of Marion, Mattapoisett, & Rochester"*

Food Service Director's Report: October 2024  
Old Hammondtown School

## Directors Update:

- Meals continue to be free for all students. Each student will receive one free breakfast and one free lunch, per day.
- Second meals, a la carte drinks, snacks and milk only are available for purchase.
- Meal participation continues to grow strong.
- Bulldog Café is looking for per diem help. If you are looking for a flexible and rewarding part time job – this may be the opportunity for you. Contact Jill Henesey for more details.

Students Receiving Free and Reduced Meals:									
Free:						28		18%	
Reduced:						5		3%	
Student Meal Participation									
SY 24						SY 25			
Month	SY 25 Days	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	3	43	13%	166	49%	96	21 %	268	58 %
September	20	819	25%	2,098	64%	891	30 %	2,018	67 %
October	22	927	27%	2,208	64%				
November	17	922	32%	1,925	66%				
December	15	732	29%	1,755	69%				
January	21	976	29%	2,275	68%				
February	15	731	30%	1,653	68%				
March	21	1,035	31%	2,356	70%				
April	17	886	32%	1,980	72%				
May	21	1,170	32%	2,457	68%				
June	8	311	36%	576	67%				

Jill Henesey  
Director of Food and Nutrition Services  
Office: 508-758-2772 x1543  
Mobile: 774-320-0801  
Email: [jillhenesey@oldrochester.org](mailto:jillhenesey@oldrochester.org)  
<https://www.facebook.com/ORRnutrition4kids>





## **Facilities Director's Report: October 2024**

### **Center Elementary School**

- Compiling FY26 Capital Needs.
- Completed routine maintenance on all facility systems.

### **Old Hammondtown Elementary School**

- Compiling FY26 Capital Needs.
- Completed routine maintenance on all facility systems.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: [eugenejones@oldrochester.org](mailto:eugenejones@oldrochester.org)



## *READS Collaborative*

### **Quarterly Report Overview - September 2024**

- The Executive Director, Dina Medeiros, shared her complete report of READS Collaborative Entry Findings at the June 6, 2024 Board of Directors meeting. The Entry Findings were also shared with all READS staff on Opening Day held on August 26th, 2024. The report can be found on the READS website.
- **READS Strategic Plan Priorities- 2021-2024 ([www.readscollab.org](http://www.readscollab.org))**
  - Plan for the safety and wellbeing of students and staff during and following the COVID-19 Pandemic.
    - READS has informed staff of the latest DESE guidance regarding COVID mitigation Strategies, which include staff no longer required to be absent 5 days following a positive test. Staff were informed they are able to return to work as long as they are fever free.
  - Promote social justice and improvement in practices that impact equity, diversity and inclusion.
    - READS will continue with the Social Justice Committee for the 24-25 school year.
    - READS continues to implement Collaborative Problem Solving through Think:Kids. Advances have been made and READS now has a staff member trained as a CPS Trainer. There are an additional 4 staff members who are expected to also become CPS Trainers by the end of FY25.
  - Enhance programs and services to better serve the students and families, our staff, and the member districts.
    - Educator Evaluation Training was provided in August to member and nonmember districts by Dr. Theresa Craig. Another Educator Evaluation Training is scheduled for mid September.
    - READS Executive Director created and provided Professional Development for Somerset Berkley Regional School District's paraprofessionals at the request of their administration. That professional development was provided on August 27, 2024
  - Maintain cost effective programs and services in a manner that supports the fiscal health of the collaborative in the aftermath of the COVID-19 Pandemic.
    - READS referrals and enrollments continued over the summer with 8 new students starting on the first day of school at the READS Academy.
    - READS DHH program accepted an additional 3 students within their preschool program over the summer.
- **Fiscal Update**
  - READS will be in the process of developing the FY26 budget in the coming weeks.
- **Legislation/Compliance**
  - All DESE required reports have been submitted and certified.
  - Updated Medical and Behavior Response Plan was submitted to DESE on August 30th, 2024
- **Student/Staff Feature**
  - ESY Programming for both the READS Academy and the DHH Program ran smoothly with students enjoying a wide variety of educational field trips.
  - READS Employee of the Year is Mrs. Danielle Reid, Food Service Manager and Culinary Arts Teacher for the READS Academy. Congratulations, Mrs. Reid !
  - READS Collaborative celebrates its 50th Anniversary this year. Staff commemorated on August 1st.

Follow READS through Twitter: @READSCollab; @ReadsEast, and on Instagram: @reads\_dhh