

SHELDON I.S.D.

PAYROLL SCHEDULE

2024 - 2025

FOR OVERTIME PURPOSES, THE DATES BELOW WILL BE PAID ON:	DEADLINE TO BE TURNED INTO PAYROLL:	PAY DAY
Created: 8/5/2024		
IMPORTANT NOTICE:		
Please make sure payroll has been processed and delivered to the payroll office by noon on the deadline dates below. This schedule is to be used to process overtime pay and is not to be used to calculate annualized salaries.		
Overtime runs from Saturday 12:01 a.m. to Friday midnight and is due once the week is finalized, following the schedule below, in order to be paid in the next payrun. If you notice any concerns with the schedule below, please contact the payroll department immediately. Yellow highlighted dates do not follow the normal deadlines, please note differences.		
		3 WEEKS DUE
August 10 - August 16	9/5/2024	9/20/2024
August 17 - August 23	9/5/2024	9/20/2024
August 24 - August 30	9/20/2024	10/4/2024
August 31 - September 6	9/20/2024	10/4/2024
September 7 - September 13	10/4/2024	10/18/2024
September 14 - September 20	10/4/2024	10/18/2024
September 21 - September 27	10/18/2024	11/5/2024
September 28 - October 4	10/18/2024	11/5/2024
October 5 - October 11	10/18/2024	11/5/2024
October 12 - October 18	11/5/2024	11/20/2024
October 19 - October 25	11/5/2024	11/20/2024
October 26 - November 1	11/18/2024	12/5/2024
November 2 - November 8	11/18/2024	12/5/2024
November 9 - November 15	12/5/2024	12/20/2024
November 16 - November 22	12/5/2024	12/20/2024
November 23 - November 29	12/6/2024	1/3/2025
November 30 - December 6	12/13/2024	1/3/2025
December 7 - December 13	1/6/2025	1/17/2025
December 14 - December 20	1/6/2025	1/17/2025
December 21 - December 27	1/17/2025	2/5/2025
December 28 - January 3	1/17/2025	2/5/2025
January 4 - January 10	2/5/2025	2/20/2025
January 11 - January 17	2/5/2025	2/20/2025
January 18 - January 24	2/5/2025	2/20/2025
January 25 - January 31	2/20/2025	3/5/2025
February 1 - February 7	2/20/2025	3/5/2025
February 8 - February 14	3/5/2025	3/20/2025
February 15 - February 21	3/5/2025	3/20/2025
February 22 - February 28	3/24/2025	4/4/2025
March 1 - March 7	3/24/2025	4/4/2025
March 8 - March 14	4/4/2025	4/17/2025
March 15 - March 21	4/4/2025	4/17/2025
March 22 - March 28	4/17/2025	5/5/2025
March 29 - April 4	4/17/2025	5/5/2025
April 5 - April 11	4/17/2025	5/5/2025

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April 12 - April 18	5/5/2025	5/20/2025
April 19 - April 25	5/5/2025	5/20/2025
April 26 - May 2	5/20/2025	6/5/2025
May 3 - May 9	5/20/2025	6/5/2025
May 10 - May 16	6/5/2025	6/20/2025
May 17 - May 23	6/5/2025	6/20/2025
May 24 - May 30	6/16/2025	7/3/2025
May 31 - June 6	6/16/2025	7/3/2025
June 7 - June 13	7/7/2025	7/18/2025
June 14 - June 20	7/7/2025	7/18/2025
June 21 - June 27	7/18/2025	8/5/2025
June 28 - July 4	7/18/2025	8/5/2025
July 5 - July 11	7/18/2025	8/5/2025
July 12 - July 18	8/5/2025	8/20/2025
July 19 - July 25	8/5/2025	8/20/2025
July 26 - August 1	8/20/2025	9/5/2025
August 2 - August 8	8/20/2025	9/5/2025