

# FSA Ordinary Meeting

12 November 2024, 6:00 PM  
CIS Multi-Purpose Room

## 1. Attendance and quorum

- 1.1. Noted that all members of the FSA Exec Committee ("**Exec Co**") were present, being:
  - (a) Laetitia Vincke ("**LV**") - President
  - (b) Shelly Roderick ("**SR**") - Vice President
  - (c) Emma Howe ("**EH**") – Treasurer
  - (d) Cory Macculloch ("**CM**") - Secretary
- 1.2. Noted that there were 16 people in attendance (both online and in person), and representatives of family members/representatives, staff members. CIS Director Jim U and Aviva F provide their apologies.
- 1.3. Noted that C would take minutes as Secretary.

## 2. Previous Meetings

- 2.1. Noted that the minutes from the previous were uploaded online at the Parent Portal.
- 2.2. **Resolved** that the minutes of previous minutes were approved.

## 3. Objectives of the FSA for 2024-2025

- 3.1. On the topic of awareness and community building,
  - (a) L mentioned that we have a new WhatsApp group. L noted that the purpose of this group is not to function as a chat, but to be an extra communication channel to relay important information about the FSA and the school. Even though people will not be able to freely post comments, the FSA is still very open to feedback. FSA Ex Co encourages people to provide feedback via e-mail. Currently we are only opening the group to individuals who are willing to post their name in order to keep the community close and to prevent scammers from joining.
  - (b) L noted that FSA Ex Co is struggling to utilize Instagram. Anyone willing to provide support is encouraged to volunteer.
- 3.2. On the topic of events,
  - (a) L discussed Trivia Night, noting that we currently have 8 teams registered to participate. Last year we had 15 teams registered, so more participation is encouraged. The event will be hosted at Bonfire and tickets are \$15 per person.
  - (b) L discussed the International Event, noting that a committee has been set up. L noted that there are 16 different booths/countries signed up. The next phase is to gather volunteers to support the booths. If you are interested, please apply via the form and link on the Weekly Current. There was a question from staff representative (Angela) regarding whether a volunteer must be a member of a country in order to assist with a booth for that country. L

confirmed that anyone can volunteer for any booth. The theme of this year will be “games”, so different booths will demonstrate the games from their country. L noted that the event will start with a flag parade. The first flag in the parade will be the Cayman Island flag. L noted that there will be a special place in the event dedicated to the Cayman Islands. We may have members from the local craft market and even local music. The event committee is considering having students sell their own crafts, with the proceeds being to a local charity.

- (c) There was a question about the timeline for the booth leader meeting, L noted that we would like to have a meeting before Christmas,

### 3.3. Regarding other topics,

- (a) L discussed the National Drug Council (“NDC”), noting that L and S attended a meeting put on by the NDC regarding the landscape of drug usage on the Island. The NDC wanted to invite parent teacher associations from various schools. The event was put on in response to a national survey. L and S noted that the event was very informative. It is impossible to relay all of the information presented, so the FSA decided to host an information session at school. The event will be put on by the FSA in partnership with the school. The FSA Ex Co is looking for a date in December. The plan is to have both counselors and health teachers involved during that meeting. S noted that the invitation will be open to parents of all students in each school. L noted that 1 out of 9 kids at the age of 11 have used alcohol. L encouraged all parents to attend. E asked about the proposed date of the event. L noted Tuesday Dec 5<sup>th</sup> at 5:30, but date is to be confirmed. An attendee online noted that Dec 5<sup>th</sup> is the date of the choir event.
- (b) L noted that Paola Ortiz has joined the FSA committee. L noted that the FSA Ex Co is happy by the new addition.
- (c) L noted that a designated taxi parking spot has been added at the EC building.

## 4. Other Business

- A.** L mentioned that if children have issues with facilities maintenance, parents can send an email to the maintenance team. Sean Ladley at [Sean.Ladley@cis.ky](mailto:Sean.Ladley@cis.ky) is in charge of maintenance issues and will be receiving these emails. There was a suggestion from a staff representative (Angela) that if your child notes any issues with maintenance, they should raise the issue with their teacher as teachers are not permitted to go into the washroom otherwise.
- B.** Discussion about having a second uniform sale date.
- C.** Staff representative (Alexa) noted that there was good attendance at parent teacher meetings.

**Appendix A**  
**Meeting Materials**

**N/A**