



## **Privacy Policy (English)**

### **Use of Personal Information**

We collect personal information only when you voluntarily provide it, such as by sending us an email, participating in a survey, or completing an online form. Personal information collected will be used solely for the purposes stated at the time of collection. We will not transfer your personal information to any unaffiliated third parties unless specifically disclosed at the time of collection, where required by law, or where another school requests school records on your behalf (school reports, safeguarding records, ...).

### **Legal Basis for Processing Personal Information**

In compliance with the **General Data Protection Regulation (GDPR)**, we process your personal information based on one or more of the following legal grounds:

- **Your consent** (e.g., when you complete an online form or subscribe to a newsletter);
- **Performance of a contract** (e.g., when we process your information to provide services);
- **Compliance with legal obligations** (e.g., responding to lawful government requests);
- **Legitimate interests**, provided they do not override your fundamental rights (e.g., website analytics).

### **Consent**

Where required, we will seek your consent for the use and disclosure of your personal information. For students, consent will be obtained from the parent or guardian. Consent can be withdrawn at any time by contacting us.

### **Cookies**

Cookies are small text files stored by your browser to enhance your experience on our website, such as remembering preferences or maintaining your login status for secure areas. Cookies are only used with your consent, as required under GDPR. You may adjust your browser settings to reject or delete cookies. Please note that certain website functions may be affected if cookies are disabled.

### **Log Files**

We use tools such as Google Analytics to monitor and analyze website usage trends. The data collected, including IP addresses, browser types, and geographic locations, is anonymized and aggregated to improve our website's functionality and user experience. This information cannot be used to identify individual users.

### **Links**

Our website may contain links to external websites. We are not responsible for the privacy practices of these third-party websites. We encourage users to read the privacy policies of external sites before providing personal data. This privacy policy applies only to information collected on our website.

### **Security**

We implement appropriate technical and organizational measures to protect personal data against unauthorized access, loss, or misuse. Personal information submitted through our online forms is encrypted using the highest level of **Secure Sockets Layer (SSL)** technology. Servers storing personal data are located in secure environments with restricted access. Personal data, such as payment information, is stored only for as long as necessary to fulfill its purpose and is never retained unnecessarily.

### **Retention of Data**

We retain your personal data only as long as necessary for the purposes stated in this policy or as required by law.

### **Contact Information**

If you have any questions, concerns, or requests regarding this privacy policy, please contact us at:

#### **Bordeaux International School**

252 Rue Judaique, 33200, Bordeaux, France

You may also contact the **CNIL** (France's data protection authority) for more information or to file a complaint:

Website: <https://www.cnil.fr/>

Phone: +33 (0)1 53 73 22 22