

PTO Meeting Minutes

Date: September 16, 2024 **Start**

Time: 4:05 PM

Introduction of Board Members and all present.

- Pam Fenstermacher - president ○
Adrienne Quintana – vice president
- Teres Stricklett - treasurer ○
Samantha Soto - secretary ○
Maggie McMillian – social media

Meeting Proceedings

1. Approval of Previous Minutes

- **4:08 PM:** Review of May minutes; motion to approve passed.

2. Treasurer's Report

- **4:08 PM:**
 - Current balance: \$34,490.27. ○ New budget to be reviewed; \$100 teacher fund stipulation for the year, earned by attending PTO meetings/events (\$50/event).
 - \$12,000 from prior Fall Fundraiser to be utilized by December or moved to general fund. ○ Plan moving forward discussed; Liz anticipates minimal pushback by suggesting that funds will be used for the whole school.

3. Budget Approval

- **4:15 PM:** Discussion on maintaining the Science Fair and bringing back Science on Wheels.
 - Budget cleaned up; line items not used in the past removed. ○
Motion to approve new budget passed.

4. Principal's Report

- **4:16 PM:** ○ Current enrollment: 583 students. ○
Positive feedback on the parking lot; no late buses reported.
 - Excitement for the upcoming Fun Run.
 - Inquiry about teacher liaison stipend positions discussed; clarity expected by October.

5. Old Business

- **4:21 PM:** Updates from Adrienne on end-of-school activities:
 - Fun Run and 5th-grade sticker design.
 - Field Day support, “Chalk the Walk” event with drone photos, and support for 5th-grade moving up (T-shirts, cookies, water).
 - Staff appreciation week was a success

6. New Business

- **4:22 PM:** Pam announced changes to the Fall Fundraiser:
 - Transitioning from catalogue sales to a Fun Run, focusing on one large fundraiser in the fall.
 - Registration opens September 25; packet distribution and social media posts underway.
 - Event plans include obstacle stations or color run and require 10 volunteers.

7. Spirit Wear

- **4:28 PM:** Sales extended to September 20; second round of ordering planned.
- Proposal to display samples around the school.

8. Kindergarten Field Trip

- **4:33 PM:** Scheduled for October 31. Seeking 3-4 helpers per class and color-coded Tshirts.

9. Harvest Festival

- **4:38 PM:** ◦ Upcoming meeting for festival planning.
 - Need for a new chairperson. Discuss moving decorations for trick-or-treating inside to mitigate weather concerns. Decided best kept outside due to custodial costs and logistics.

10. Picture Day

- **4:47 PM:** Scheduled for September 25; Edith requesting volunteers.

11. Teacher Appreciation Events

- **4:50 PM:** Monthly events planned starting October 25 for Treat Trolley

12. Book Fair Discussion

- **4:55 PM:** Exploring alternatives to Scholastic; John Schneider to investigate options.

13. Fundraising Ideas

- Raffle for front carpool lane spots discussed. Decided not a good idea afterall.
- Promotion of Box Tops to be included in Liz's communications.

14. Bulletin Board Initiative

- **4:58 PM:** Working with Administration to establish a physical bulletin board.

15. Meeting Adjournment

- **4:59 PM:** Meeting adjourned; Karlie Shaw won the raffle.

Next Meeting: October 14, 2024 4:00 EOE Library