

**TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION**

**WORKSHOP MEETING MINUTES
NOVEMBER 4, 2024**

CALL TO ORDER

The November 4, 2024 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT:	Mr. Joseph Blumert	Mr. Sam Ciresi
	Ms. Megan Dempsey	Mrs. Danielle Esposito (arrived 7:38 pm)
	Mr. Timothy Gitin	Mr. Vincent Pompeo
	Mr. Brian Senyk	Mrs. Cara Shenton

ABSENT: Mr. Greg MacSweeney

ALSO PRESENT: Michael Portas, Ed.D., Superintendent
Gordon E. Gibbs, School Business Administrator/Board Secretary
Ann Marie VanSickle, Director of Curriculum
Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

President's Report - Mr. Brian Senyk

Announced the two recognitions on tonight's agenda. Reported that the Veterans' Wall dedication ceremony will take place on November 17th and the dedication of the Ruth Kellet gym will take place on December 19th. Congratulated the PTHS band and the PV girls' soccer team. Reminded the public to vote on election day tomorrow.

Superintendent's Report - Michael Portas, Ed.D.

Enjoyed the recent football game and is looking forward to the next game against Bernardsville. Reported that the first podcast of the year included Ann Marie VanSickle who discussed math and that there are several podcasts upcoming such as diabetes awareness. Attended the unified soccer game and was very impressed. Reported that the MSGP scores were released. Announced the school closing dates in November. Congratulated the PV girls' cross-country team, the PV girls' soccer team, and the PTHS marching band.

Student Recognition

PV Girls Cross Country – 2024 Morris County Middle School Champions
Isabella Boninfante, Riley Doty, Samantha Healy, Emily Henry, Daphne Kernan, Sophie Kernan, Lillian Martin, Rose McBurney, Amber Meyer, Valentina Narrea, Autumn Rosen, Magnolia Schulman, Rylan Shenton, Anastasia Sielski, Lydia Topps, Rayna Tuttle

Staff Recognition

NJSBA Unsung Superhero in Education Recognition – Mrs. Valerie Munro

Business Administrator's Report - Mr. Gordon Gibbs

Provided a report regarding the end of lease of the current board office and the need to purchase a new building, which will also include classroom space to generate revenue. Reported that there will be two leases required due to the change in board members in 2025, so tonight's resolution will be to approve the first lease and the second lease will be approved after the January 2025 reorganization meeting. Explained that the new building will be purchased in July 2025 using capital reserve funds, in accordance with State law. Once the leases go into effect, the architect can move forward with fitting up the building. Reported that the auditors have completed the 2023-2024 audit and it is anticipated that a report, with no audit findings, will be provided at the November 18th board meeting. Reported that the North Boulevard playground was completed on October 31st and the windows at the high school will be delivered the last week of December with a January install.

OPEN TO PUBLIC AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-89-25 Acceptance of Reports - 2024-2025 School Year
- PMC-90-25 Accept Resignation - 2024-2025 School Year
- PMC-91-25 Approval of the Continuation of Stipend for Facility Staff Member - 2024-2025 School Year (PMC-76-25)
- PMC-92-25 Approval to Amend Appointment - 2024-2025 School Year (PMC-84-25)
- PMC-93-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-94-25 Resolution Honoring NJSBA Unsung Superhero in Education - 2024-2025 School Year
- PMC-95-25 Approval of Substitute - 2024-2025 School Year

RESOLUTION NO. PMC-89-25

ACCEPTANCE OF REPORTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-90-25

ACCEPT RESIGNATION - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Hunt, Matthew	Custodian Pequannock Township School District	11/7/2024

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-91-25

APPROVAL OF THE CONTINUATION OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025 SCHOOL YEAR (PMC-76-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to **December 15, 2024** for the prorated amount of **\$880.00**.

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-92-25

APPROVAL TO AMEND APPOINTMENT - 2024-2025 SCHOOL YEAR (PMC-84-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
DeSimoni, Gwen <i>New Position</i>	.6 Special Education Aide Pequannock Township School District	11/4/2024-6/30/2025	Step 1, \$12,771 (prorated)

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-93-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#3041	10/30/2024-11/15/2024	11 sick days	N/A	N/A	N/A	11/18/2024
#5447	8/12/2024-9/8/2024	16 sick days 3 personal/no reason	N/A	N/A	9/9/2024-11/1/2024	11/4/2024

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-94-25

RESOLUTION HONORING NJSBA UNSUNG SUPERHERO IN EDUCATION - 2024-2025 SCHOOL YEAR

WHEREAS, Valerie Munro has served with distinction in the Pequannock Township School District as an educator for thirty-four years; and

WHEREAS, through her work, the Pequannock Township School District has continued to be a safe and nurturing environment for all students; and

WHEREAS, she has further contributed to the community by hosting family reading nights, schoolwide reading events, chess tournaments, and more; and

WHEREAS, Valerie Munro’s exemplary commitment to the wellbeing of the young people of Pequannock Township has expanded opportunities for them both in the classroom and community; and

WHEREAS, Valerie Munro has worked tirelessly as an unsung superhero, making an immeasurable impact on the students of Pequannock Township; and

WHEREAS, by performing her duties with competency and compassion, she has demonstrated a commitment to the welfare of all students. Now, therefore, be it

RESOLVED, that the Pequannock Township Board of Education recognizes Valerie Munro’s dedication and commitment to advancing student achievement; and be it further

RESOLVED, that the members of the Pequannock Township Board of Education extend their sincere appreciation to Valerie Munro for her devoted service to the Pequannock Township School District; and be it further

RESOLVED, that the members of the Pequannock Township Board of Education extend their best wishes to Valerie Munro in all of her future endeavors.

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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RESOLUTION NO. PMC-95-25
APPROVAL OF SUBSTITUTE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Sosa Suarez De Salazar, Soraya	Substitute Custodian Pequannock Township School District	11/6/2024-6/30/2025	\$18/hr

Motion by: Ciresi	Second by: Gitin	Roll Call Vote:7-0-0
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CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

CIS-39-25 Approval of Curriculum for the 2024-2025 School Year

RESOLUTION NO. CIS-39-25

APPROVAL OF CURRICULUM FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curriculum guides, textbooks, and materials for the 2024-2025 school year.

Science PTHS - Geophysical Science

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 7-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-54-25 Approval to Verify Removal of ROD Grant Scope of Work
- FFA-55-25 Approval of New Lease - 7 Industrial Road

RESOLUTION NO. FFA-54-25

APPROVAL TO VERIFY REMOVAL OF ROD GRANT SCOPE OF WORK

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby verifies that various scope of work originally in the District's 2014-2016 ROD Grant Applications was removed for funding reasons. That removed scope resulted in lowered contract pricing and updated ROD grant forms. The amount to be removed is \$610,895.78 for back-up generators with electrical upgrades which was provided by the town through another grant. The amount to be removed is in agreement with the New Jersey Schools Development Authority for the release of ROD Grant Funding for the District and the balance will be returned to the School District's Capital Reserve Account.

Motion by: Blumert	Second by: Dempsey	Roll Call Vote: 7-0-0
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RESOLUTION NO. FFA-55-25

APPROVAL OF A NEW LEASE - 7 INDUSTRIAL ROAD

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves the lease on 7 Industrial Road, Pequannock, New Jersey. The lease will commence on or about November 1st, 2024. The purpose of the lease of the property is to begin work on creating a new Board Office and classrooms. The cost of the lease is \$3,000.00 per month until June 30th, 2025. The lease is subject to attorney review.

Motion by: Blumert	Second by: Dempsey	Roll Call Vote: 7-0-0
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OTHER

O-02-25 Approval of HIB Investigation Decisions

RESOLUTION NO. O-02-25

APPROVAL OF HIB INVESTIGATION DECISIONS

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

INVESTIGATION NO.
PV-1-25

Motion by: Pompeo	Second by: Blumert	Roll Call Vote: 6-1-0 Abstain: Gitin
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion

NB Student Attendance Corrective Action Plan (CAP)

Dr. Portas explained that there will be a district wide initiative to improve student attendance due to the State requiring a corrective action plan for schools with over 18 days of student absences.

Staffing Update

Dr. Portas discussed outstanding leave replacement positions: the one at North Boulevard has applicants and the one at PV has been filled. In addition, a speech therapist and a bus driver are needed. An agency is being used to provide a French/ESL teacher.

Action Items for November 18, 2024 Regular Business Meeting:

- PMC-96-25
- PMC-xx-25 Approval of Unpaid Absences - 2024-2025 School Year
- PMC-xx-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year (PMC-xx-25)
- PMC-xx-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xx-25 Approval of Appointments - 2024-2025 School Year
- PMC-xx-25 Approval of Extracurricular Stipend Position - 2024-2025 School Year
- PMC-xx-25 Approval of Salaries for Extracurricular Positions - 2024-2025 School Year

RESOLUTION NO. PMC-xx-25
APPROVAL OF UNPAID ABSENCES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE

RESOLUTION NO. PMC-xx-25
APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR (PMC-xx-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)

RESOLUTION NO. PMC-xx-25
APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xx-25
APPROVAL OF APPOINTMENTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX XXXXX	XXXXX XXXXX	XXXXX	XXXXX
XXXXX XXXXX	XXXXX XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xx-25
APPROVAL OF EXTRACURRICULAR STIPEND POSITION - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipends for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xx-25

APPROVAL OF SALARIES FOR EXTRACURRICULAR POSITIONS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the extracurricular salaries of the following out-of-district personnel for the 2024-2025 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion

High Impact Tutoring Grant

Mrs. VanSickle reported that we will receive a small grant.

EduPlanet

Mrs. VanSickle reported that she is working with the vendor to update the site.

Action Items for November 18, 2024 Regular Business Meeting:

- CIS-40-25
- CIS-xx-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-25 Approval of Student Field Trips
- CIS-xx-25 Approval of District Mentors for the 2024-2025 School Year
- CIS-xx-25 Approval of Student Teacher Placements in District 2024-2025 & 2025-2026 School Years

RESOLUTION NO. CIS-xx-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
Year Long Virtual	Lynes, Misty	Play Therapy: Innovative Attachment - Centered Interventions Virtual	\$149.99	\$0	\$0	\$149.99
11/20/24 & 3/25/25	Denoia-Grace, Colleen	Tools of the Mind Year 2 Virtual	\$0	\$0	\$300.00	\$300.00
11/20/24 & 3/25/25	Greff, Susan	Tools of the Mind Year 2 Virtual	\$0	\$0	\$300.00	\$300.00
11/20/24 & 3/25/25	Smith, Nancy	Tools of the Mind Year 2 Virtual	\$0	\$0	\$300.00	\$300.00

11/20/24 & 3/25/25	Zimmerman, Amy	Tools of the Mind Year 2 Virtual	\$0	\$0	\$300.00	\$300.00
11/26/24	Marotta, Jill	NJ Association Of Mathematics Supervisors & Leaders New Brunswick, NJ	\$0	\$50.29	\$0	\$50.29
11/26/24	VanSickle, Ann Marie	NJ Association Of Mathematics Supervisors & Leaders New Brunswick, NJ	\$0	\$50.29	\$0	\$50.29
12/6/24	Kirkland, Christopher	NJ AP Statistics Roundtable Mahwah, NJ	\$0	\$17.76	\$75.00	\$92.76
12/11/24	Madison, Megan	Next Generation Science Standards Raritan Valley CC Branchburg, NJ	\$0	\$0	\$150.00	\$150.00
12/13/24	VanSickle, Ann Marie	NJ Computer Science Summit - Rutgers Piscataway, NJ	\$0	\$37.79	\$0	\$37.79
2/13/25	Colicchio, Margaret	NJASBO Pension Review & Updates Whippany, NJ	\$195.00	\$14.29	\$0	\$209.29
2/13/25	Massaro, Jackie	NJASBO Pension Review & Updates Whippany, NJ	\$145.00	\$14.29	\$0	\$159.29
5/20/25	Aug, Karin	NJASBO Administrative Assistant Program Whippany, NJ	\$145.00	\$15.23	\$0	\$160.23
5/20/25	Tahan, Deirdre	NJASBO Administrative Assistant Program Whippany, NJ	\$145.00	\$14.38	\$0	\$159.38

RESOLUTION NO. CIS-xx-25
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
1x / Month Nov-May	Cedar Crest Pompton Plains, NJ	LaTempa, Lorraine	NB/4/16	Gain Intergenerational Relationships	\$0	Nurse Substitute
11/22/24	Pequannock Schools	Arnold, Bill	PTHS/9-12/30	Performing Arts Willy Bonka Kids	\$0	\$0
12/4/24	Air Traffic Control Tower Newark, NJ	Kopp, Edward Muller, Nicole Nancoz, Peter	PTHS/9-12/25	Aviation Academy	\$40.00	\$150.00 Substitute

12/13/24	Pequannock Schools	Arnold, William	PTHS/9-12/45	Holiday Tour of Schools for Choir	\$0	\$0
1/14/25	Fortis Institute Wayne, NJ	O'Connor, Kristen	PTHS/11-12/25	Post Graduate Trade Career	\$0	\$0
3/10/25	Mayo Performing Arts Center Morristown, NJ	Zerden, Kristin	SJG/1/58	Introduction to Performing Arts	\$0	Nurse Substitute
5/1/25	Turtle Back Zoo West Orange, NJ	Dean, Jamie Van Ness, Dina	NB/2/41	Animal Habitat & Conservation	\$20.00	\$0
5/30/25 (Rain Date 6/6)	Fairy Tale Forest Oak Ridge, NJ	Rubino, Michele	NB/PK/61	Explore Literature Classics	\$16.00	Nurse Substitute

RESOLUTION NO. CIS-xx-25
APPROVAL OF DISTRICT MENTORS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2024-2025 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Raffo, David	Provisional/Informal	Silipena, Brian	PVS

RESOLUTION NO. CIS-xx-25
APPROVAL OF STUDENT TEACHER PLACEMENTS IN DISTRICT - 2024-2025 & 2025-2026 SCHOOL YEARS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student teacher placements in the District for the 2024-2025 school year:

NAME	UNIVERSITY	PLACEMENT
Acker, Lindsey	William Paterson University	PTHS/Blanchard
Kamenski, Leah	Rutgers University	PTHS/Buscher
Scardilli, Taylor	William Paterson University	SJG/Hubner

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion

Lease of an 8-Passenger Van

Mr. Gibbs explained that there is a new school bus law allowing non-CDL drivers to drive up to 9 passengers. This will alleviate the problem of obtaining bus drivers and will save the district money in that we can transport students ourselves. The district has a candidate who can drive large vehicles and will be on the November 18th agenda for approval. In addition, we are obtaining a quote to lease an 8-passenger van.

Board of Education Office and Additional Classrooms

A discussion ensued regarding the new board office building which will also provide needed classroom space.

NB PreK and MD Project

Dr. Portas discussed a potential playground project that will benefit the preschool and multiple disabilities population. However, the equipment is expensive so grants and donations will be needed to help defray the cost.

Action Items for November 18, 2024 Regular Business Meeting:

- FFA-56-25
- FFA-xx-25 Transfer of Funds for October 2024
- FFA-xx-25 Payment of Bills - October 29, 2024 to November 18, 2024
- FFA-xx-25 Approval of Financial Reports/Monthly Certifications for September 2024
- FFA-xx-25 Monthly Reports from Schools and Programs for September 2024
- FFA-xx-25 Declaration of Obsolete Equipment
- FFA-xx-25 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-25 Approval of Amended ESEA Grant Application for 2024-2025 (FFA-11-25)
- FFA-xx-25 Approval of Amended IDEA Grant Application for 2024-2025 (FFA-12-25)

RESOLUTION NO. FFA-xx-25
TRANSFER OF FUNDS FOR OCTOBER 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from October 2024, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-25
PAYMENT OF BILLS – OCTOBER 29, 2024 - NOVEMBER 18, 2024

RESOLVED, that the Board of Education approves the Bills List, from October 29, 2024 to November 18, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-25
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR SEPTEMBER 2024

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for September 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xx-25
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR SEPTEMBER 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of September 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

RESOLUTION NO. FFA-xx-25
DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xxx-25
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Marching Band Performance Field Props Value \$5,435.00	PTHS	PTHS Association of Music Parents
Marching Band Drill Writing Balance Value \$1,584.00	PTHS	PTHS Association of Music Parents

RESOLUTION NO. FFA-xx-25
APPROVAL OF AMENDED ESEA GRANT APPLICATION FOR 2024-2025 (FFA-11-25)

RESOLVED, that the Board of Education approves the submission of an amended FY25 ESEA grant application to approve the addition of carryover funds from the FY24 ESEA grant. The amended grant application includes acceptance of the following public and nonpublic funds:

	PUBLIC	NONPUBLIC	CARRYOVER	AMENDED
TITLE IA				
TITLE IIA				
TITLE IV				

RESOLUTION NO. FFA-xx-25

APPROVAL OF AMENDED IDEA GRANT APPLICATION FOR 2024-2025 (FFA-12-25)

RESOLVED, that the Board of Education approves the submission of an amended FY25 IDEA grant application to approve the addition of carryover funds from the FY24 IDEA grant. The amended grant application includes acceptance of the following public and nonpublic funds:

	PUBLIC	NONPUBLIC	CARRYOVER	AMENDED
BASIC				
PRESCHOOL				

POLICY

Ms. Megan Dempsey, Chair

Discussion

Routine Policy/Regulation Review - Administration

- 1320 - Duties of the School Business Administrator/Board Secretary
- 1330 - Evaluation of the School Business Administrator
- 1330R - Evaluation of the School Business Administrator
- 1331 - Evaluation of the Board Secretary

The Board discussed the need to update these policies that have not been reviewed in a while. Ms. Morgese explained that the School Business Administrator and Board Secretary are two separate and distinct positions. The Board decided to abolish Policy 1331 and incorporate it into Policy 1330. The Board commented that the School Business Administrator’s position encompasses many duties.

AI Policy Progress Update

Dr. Portas explained that the Chief Technology Officer is getting an AI team together with teachers and students getting involved. The plan will be a living document.

Action Items for November 18, 2024 Regular Business Meeting:

P-06-25

P-xx-25 Approval of Revised Board Policies for Second Reading and Adoption

RESOLUTION NO. P-xx-25

APPROVAL OF REVISED BOARD POLICIES FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0171 - Duties of President and Vice President
<i>Administration</i>	1110 - Organizational Chart
<i>Program</i>	2330 - Homework

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Mr. John Nacion of Pompton Plains and Association of Music Parents member provided and update of upcoming music department events. He reported a disturbance by the opposing team at a recent football game.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

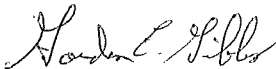
BOARD MEMBER ANNOUNCEMENTS

Mrs. Shenton congratulated the PV girls' cross-country team and Mrs. Munro on their achievements. Mr. Gitin congratulated the football team. Mr. Pompeo congratulated the PV cross country and soccer teams. He reminded all to be aware of extra traffic activity on election day.

ADJOURNMENT OF PUBLIC MEETING

Motion by: Shenton	Second by: Blumert	Voice Vote: 8-0-0	Time: 8:13 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Monday, November 18, 2024	Regular Business Meeting	7:00 P.M.	PTHS
Monday, December 16, 2024	Workshop/Regular Business Meeting	7:00 P.M.	PTHS