

LONG BEACH ISLAND BOARD OF EDUCATION
Long Beach Island, New Jersey
REGULAR MEETING
October 15, 2024
Ethel A. Jacobsen School Media Center
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

PUBLIC MEETING MINUTES

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, New Jersey on October 15, 2024.

Board President, Colette Southwick, called the meeting to order at 6:30 p.m. and read the following statement:

"This is to advise those present at this meeting of the Board of Education of the Long Beach Island Consolidated School District, in the County of Ocean, that adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Board of Education Office, Ethel A. Jacobsen School building and Long Beach Island Grade School building and on the district website. The notice was also mailed to *The Press of Atlantic City*, *Asbury Park Press*, and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Dr. Chung	Mrs. Raber	Mrs. Hoffacker
Ms. Hagler	Mr. Schragger (left @ 7 p.m.)	Mrs. Southwick
Mrs. Linkewich		

ABSENT: Mrs. Wasilewski, Mr. Wright

OTHERS PRESENT: Dr. Peter Kopack, Superintendent
Mr. Frank Birney, Principal
Ms. Meghan Lee, School Business Administrator/Board Secretary

4. **SPECIAL PRESENTATION:** "Cream of the Crop" Presentation: Mrs. Aniski, Mr. LaMarco and Ms. Rivera gave a PowerPoint presentation on the "Cream of the Crop" event which was held on September 26th where representatives from the NJ Departments of Agriculture and Education awarded the EJ School Garden for achievements in farm-to-school activities. The Ethel Jacobsen School Garden which began 15 years ago is the first in New Jersey to achieve top tier in this program. Highlights of the event included: student-led VIP garden tours, garden-based learning, taste tests connected to children's literature and surveys, planting seedlings, harvesting produce, and garden dioramas to match garden literature. All events were linked across the curriculum and SmartSnack compliant. Ms. Rivera, EJ cafeteria staff member, was the recipient of the Farm to School's "Top Tomato" award. The EJ Garden was also presented with \$3,000 for a farm field trip. The event was funded through AtlantiCare's Wellness dollars that were raised by both the EJ and LBI Schools by participating in AtlantiCare Wellness programs and activities throughout the year. Dr. Kopack congratulated and thanked Ms. Aniski, Mr. LaMarco and Ms. Rivera for the presentation and noted that the day was amazing.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack thanked everyone for attending the meeting and reported on the following: NJSLA assessment results, thanked everyone for attending the 1st annual Fun Run, consolidation information event on November 21st @ 6 p.m. at the EJ School, Kiwanis Club Happy Feet Sock Collection, and thanked the Surf City and Ship Bottom Fire Departments for fire prevention assemblies and equipment demonstrations. He reminded everyone to check the district website for information and upcoming events.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney reported on the following: Fun Run, Cream of the Crop event - thanked everyone for their help and participation in the garden events, Back-to-School Night, Fire Prevention programs, thanked the PTA for assemblies and upcoming Book Fair, lunch visitations during Parent/Teacher Conferences, PreK is using center-based learning; Kindergarten letter hunt in the garden (upper and lower case), 1st grade is working on phonics and learning math facts using manipulatives, 2nd grade is reading about fantasy genre and descriptive writing, and PE/Health students are working on health journals.
7. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for attending the meeting. She responded to a comment about being a board member and no longer having students in the district. She also noted that Executive Sessions are limited so most discussions take place during the public meeting. She explained public comment procedures and encouraged comments from the public.
8. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
9. **BOARD CORRESPONDENCE** - Email received.
10. **APPROVAL OF MINUTES**

Motion by Brielle Hoffacker, second by Kelly Linkewich to approve the following:

As per the recommendation of the Superintendent:

RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

August 20, 2024: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Upon a roll call vote, motion carried:

Ayes(5): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Hoffacker, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain(1): Mrs. Raber

11. **COMMITTEE REPORTS**
 - Building/Grounds/Transportation/Finance: Kelly Linkewich reported that the committee met today and discussed the following: Comprehensive Maintenance Plan, EJ transition plan and GovDeals
 - Curriculum: Stephanie Chung reported that the committee met on September 16th and discussed the following: curriculum review and revisions, Wellness Committee report, Fun Run, professional development - Math Strategies in October, school openings, PTA events - Enrichment Program, Veterans Day Celebration, and field trips.
 - PTA Liaison: Stephanie Chung reported that raffle ticket sales concluded and winners will be picked for the next 8 weeks, Clothing Drive - October 19th, and Pietro's Fundraiser October 23rd.

12. **PERSONNEL**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. Leave of Absence

Motion to approve a leave of absence for employee #4289, beginning September 17, 2024 through February 5, 2025. Employee will use paid leave and unpaid FMLA leave.

B. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2024-2025 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Zoe Clark	Teacher
Maureen Johnson-Trotter	Aide
Joann Pasterkiewicz	Teacher
Mitchell Faber	Teacher
Madyson Garthly	Teacher
Jeff Wamsley	Custodian
John Olechnowicz	Custodian
Erik Dollman	Custodian

C. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2024/2025 school year with approved timesheets:

- **After-School Academy (EJ):** 3 Teachers, up to 12 days, 1 hour/day @ \$50/hour: Mallory Mulcahy
- **Choral Instructor:** 20 hours @ \$50/hour: Tim Cotov
- **STEAM Night (LBI School):** 2 teachers, 8 hours each @ \$50/hour: Cathy McBride, Laura Daly
- **After-School STEM Instructor:** 2 teachers, 8 hours each @ \$50/hour: Cathy McBride, Laura Daly
- **After School Band Instructor:** 15 hours @ \$50/hour: Tim Cotov
- **Wind & Strings Ensemble Instructor:** 10 hours @ \$50/hour: Tim Cotov
- **Curriculum Writing:** \$250/subject/grade level or grade level cluster: Sarah Esarey, Megan Kraus, Amy Ferrer, Kathrine Holloway
- **EJ & LBI Detention Supervisors (as needed):** up to 10 hours @ \$50/hour: Laura Daly
- **Yearbook Coordinators:** 2 teachers, up to 20 hours @ \$50/hr.: Kim Maschi, Laura Daly
- **Website:** 1 hour @ \$50: Bianca Aniski

D. Salary Allocations

Motion to approve salary allocations from the FY 2025 ESSA Grant (Every Student Succeeds Act) as follows:

<u>Grant</u>	<u>Name & Position</u>	<u>Total Salary</u>	<u>Grant Allocation</u>	<u>%</u>
Title I	Heidi DeBiasi, BSI	\$97,379	\$42,281	43%
Title IV	Patti Gerety, BSI	\$99,169	\$10,000	10%

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mr. Schragger, Mrs. Hoffacker, Mrs. Southwick

Nays: 0

Abstain: 0

13. **BUILDING/GROUNDS/TRANSPORTATION/FINANCE**

Motion by Kelly Linkewich, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the months of August and September 2024.

- a. Report of the Secretary dated August 31, 2024
- b. Report of the Secretary dated September 30, 2024
- c. Report of the Treasurer dated August 31, 2024
- d. Report of the Treasurer dated September 30, 2024

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the months of August and September 2024 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of August and September 2024 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


_____, 11/21, 2024
Meghan Lee, School Business Administrator

B. Transfers

Motion to approve the August and September 2024 transfer report.

C. Bills List

- a. Motion to approve the September 2024 Bills List, totaling \$241,325.23
- b. Motion to approve the October 2024 Bills List, totaling \$279,618.86

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
10/22/24	Bianca Aniski Denise Lake	Nurse	Abdominal Pain in School-Aged Children	Virtual	Registration \$40 each
10/9/24	Meghan Lee LisaAnne Baumann	BOE Office	Strauss Esmay FMLA Workshop	Toms River	Registration \$145
12/5/24	Karen Beetel	Teacher	Executive Functioning Skills	Cherry Hill	\$295 Registration and mileage

Date	Name	Position	Workshop	Location	Cost
10/9/24	Bianca Aniski	Nurse	Farm to School	Chatsworth	Mileage
10/10/24	Bianca Aniski Kera Freeman Karen Beetel	Nurse Teacher Teacher	AtlantiCare Fall Steering Committee	Egg Harbor Twp.	Mileage
10/11/24	Shelley Smith	Teacher	Southern NJ EdTech Council Meeting	Stockton ETC, Galloway	Mileage
1/23/25	LisaAnne Baumann	Payroll/HR	Payroll Essential Practices and Strategies	MOESC, Tinton Falls	\$199 Registration and Mileage

- E. Field Trip
Motion to approve the following field trips:

Date	Grade	Destination	Teacher in Charge	Cost
TBD	PreK-2	NJ Farm Field Trip	All	Transportation \$3,000 (pd for by stipend)
4/8/25	PreK 4	Out of Sight Alpacas	Mulcahy	\$284
TBD	K	StoryBook Land	Leonard, Tilton	\$970
12/19/24	1 & 2	Southern Regional HS	Esarey/Ferrer	Transportation
5/22/25	3	Pinelands Institute @ Whitesbog Village	Freeman, Messec, Aurelio	\$829
5/28/25	5	Barnegat Light - Jen's Links, State Park, Bay Beach	Kappy/Townsend	\$688
6/11/25	6	Bay Day - Bayview Park Long Beach Twp.	Gosline/Rothstein	TBD
5/2/25	6	Great Adventure	Gosline/Rothstein	TBD
6/2/25	6	Fantasy Island	Gosline/Rothstein	TBD

F. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. Malia Murphy, Yoga Instructor, LBI Grade School Media Center, for yoga classes for staff Wednesdays at 3:30 p.m. throughout the school year.
2. Girl Scouts (1st and 2nd Grade), Ethel Jacobsen School, 1st and 3rd Thursday of the month October 2024 to June 2025.
3. Girl Scouts (3rd and 4th Grade), LBI Grade School, 1st and 3rd Thursday of the month September 2024 to June 2025.

Upon a roll call vote, motion carried:

Items A, B, D, E, F

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber,, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

Upon a roll call vote, motion carried:

Item C

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Hoffacker, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

14. **ANNUAL APPROVALS/CONTRACTS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. Committees

Motion to approve the Wellness Committee for the 2024-2025 school year as amended:

• **Wellness Committee**

Peter Kopack

Bianca Aniski

Sarah Esarey

Maschio Representatives

Frank Birney

James LaMarco

Kelly Linkewich

Parent Representatives

Denise Lake

Shelley Smith

B. Child Study Team Consultant List (Revised)

Motion to approve the revised child study team consultants for the 2024-2025 school year as presented.

C. Lead Testing Statement of Assurance

Motion to approve the annual submission of the Statement of Assurance for the Lead Testing Program for the 2024-2025 school year.

D. Nursing Services Plan

Motion to approve the 2024-2025 Long Beach Island School District Nursing Services Plan.

E. Annual Maintenance Worksheet M-1 and Comprehensive Maintenance Plan FY 24-25

Motion to approve the Long Beach Island School District Annual Maintenance Budget Worksheet, M-1 and the District's Three-Year Comprehensive Maintenance Plan 2024-2025.

F. Bus Evacuation Drills 2024-2025

Be it Resolved, upon the recommendation of the Superintendent, the Board of Education acknowledges the completion of the first of two of the required School Bus Evacuation Drills for the 2024-2025 school year on October 3rd (EJ School) and October 4th (LBI School). New Jersey Administrative Code 6:21-11.3 requires two school bus evacuation drills yearly.

G. Anti-Bullying Bill of Rights Act Self-Assessment 2023-2024

Motion to approve the submission of the School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act* July 1, 2023 to June 30, 2024 to the Department of Education for the Ethel Jacobsen School and the Long Beach Island Grade School.

H. Uniform Memorandum of Agreement

Motion to approve the 2024/2025 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

I. QSAC (New Jersey Quality Single Accountability Continuum) District Performance Review

Motion to approve submission of the District Performance (DPR) scores to the NJ Department of Education.

J. NJQSAC Committee

Motion to approve the NJQSAC (NJ Single Accountability Continuum) Committee for the 2024-25 school year as follows:

Peter Kopack
Laura Daly

Frank Birney
Patti Gerety

Meghan Lee
Colette Southwick

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Hoffacker, Mrs. Southwick
Nays(1): Mr. Schragger
Abstain: 0

15. **CURRICULUM/TECHNOLOGY**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. Curriculum

Motion to readopt the Long Beach Island School District Curricula for the 2024-2025 school year which are aligned with the most recent State Board adopted version of the New Jersey Student Learning Standards (NJSLS) as follows:

- ELA K-2 (revised)
- ELA 3-6 (revised)
- Math K-2 (revised)
- Math 3-6 (revised)
- Health/PE K-6
- Science K-6
- Social Studies K-6
 - Amistad and Holocaust Curriculum Resources K-6
- Media Arts K-6
- Theater K-6
- Dance K-6
- Music K-6
- Visual Arts K-6
 - Visual and Performing Arts Integration Resources K-6

- Technology PK-6
 - Computer Science and Design Thinking 3-6
- World Language K-6
- Career Readiness K-6
- Gifted and Talented K-6

Upon a roll call vote, motion carried:

Ayes(7): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber,, Mrs. Hoffacker,
Mrs. Southwick

Nays: 0

Abstain: 0

16. **EDUCATIONAL**

Motion by Brielle Hoffacker, second by Danielle Hagler to approve the following:

As per the recommendation of the Superintendent:

A. HIB Report

Motion to accept the Harassment, Intimidation and Bullying report as presented in Executive Session. One alleged, not confirmed as HIB.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Hoffacker, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

17. **UNFINISHED/NEW BUSINESS**

Motion by Brielle Hoffacker, second by Kristy Raber to approve the following:

As per the recommendation of the Superintendent:

A. MEP Upgrade Bids and Long Range Facility Plan Amendment

BE IT RESOLVED, by the Long Beach Island School District Board of Education to approve the submission of the Renovations and MEP Upgrade at Ethel Jacobsen Elementary School to the New Jersey Department of Education, for review and Department approval of an "other capital project" with no state funding and amendment of the long-range facilities plan to be consistent with the project.

Further, the Board authorizes Spiegle Architectural Group Inc, to make the submission to the Department of Education on behalf of the district.

Be it further Resolved; the Board authorizes Meghan Lee, School Business Administrator to solicit bids for the Renovations and MEP Upgrade at Ethel Jacobsen Elementary School.

Upon a roll call vote, motion carried:

Ayes(6): Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Hoffacker, Mrs. Southwick

Nays(1): Mr. Schragger

Abstain: 0

- B. Board of Education Goals 2024-2025 - Discussion: The Board discussed proposed goals and selected 1-3. Those selected will be approved at the next meeting.

18. **ANNOUNCEMENTS**

A. Dates to Remember

October 1-31:	Kiwanis Socktober Sock Collection at EJ and LBI School
October 17:	PTA Challenge Island Assembly, LBI Grade School
October 18:	PTA Challenge Island Assembly, EJ School
October 28-30:	Parent/Teacher Conferences Early Dismissal PTA Book Fair
October 31:	EJ and LBI Halloween Parades
November 4-8:	School Closed
November 14:	Veterans Day Event PTA Meeting, 4 p.m. LBI Grade School
November 18-22:	American Education Week
November 19:	Board of Education Meeting, 6:30 p.m., EJ School

B. Donations

Thank you for the following donations to the Long Beach Island School District:

- BioRidge Pharma: 2-twin packs of EpiPens Jr. for each Health Office as part of BioRidgePharma's "EpiPens-4-Schools" program.
- PBA 373: Refreshments/snacks for the 1st Annual Family Fun Run on September 26th
- Fire Prevention Programs and equipment demonstrations: Surf City and Ship Bottom Fire Departments for Fire Prevention Week.

19. **PUBLIC COMMENT:** Members of the public commented, asked questions on the following topics:

- Goals and Mission Statement posted on website
- Class Size
- Modular classrooms or space at St. Francis Center
- Choice
- Fun Run start time later next year
- Transition Plan
- Consolidation Information Meeting, November 21st, 6 p.m., @ EJ School

20. **Motion by Kelly Linkewich, second by Danielle Hagler to approve the following:**

As per the recommendation of the Superintendent:

RESOLUTION: Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on November 19, 2024, at 6:00 p.m. in the Media Center of the Ethel A. Jacobsen School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Upon a roll call vote, motion carried:

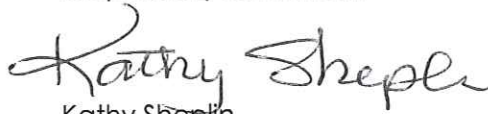
Ayes(6):	Dr. Chung, Ms. Hagler, Mrs. Linkewich, Mrs. Raber, Mrs. Hoffacker, Mrs. Southwick
Nays:	0
Abstain:	0

21. **EXECUTIVE SESSION #2 (If Needed):** The Board did not return to Executive Session.

22. **ADJOURNMENT**

At 7:36 p.m., a motion was made by Brielle Hoffacker, second by Kristy Raber to adjourn. All in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kathy Sheplin". The signature is written in dark ink and is positioned above the printed name and title.

Kathy Sheplin
Assistant to the Board Secretary