

Shelter Island School Board of Education
Monday, June 12, 2023
Regular Meeting at 6:00 pm
Conference Room

Margaret Colligan, President * Katherine Rossi-Snook, Vice President
Dawn Hedberg Kathleen Lynch Tracy McCarthy Karina Montalvo

1. Call to Order

2. Executive Session – *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting to discuss the employment of a particular individual in the district and the Superintendent’s Evaluation.*

3. Pledge of Allegiance

4. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

5. Visitor Questions (Specific to the agenda)

6. Consent Agenda – The Board President requests a motion to approve and/or accept the following agenda items:

6.1 Approval of Minutes

- a. Public Budget Hearing/Regular Meeting of May 8, 2023
- b. Annual District Meeting and Election of May 16, 2023

7. Correspondence - None

8. Presentations

8.1 Presentations Not Requiring Board Approval

- a. Michele Yirce, Tracy McCarthy and 5th Grade Students re: Sylvester Manor’s Whose Voices Have We Not Yet Heard Curriculum
- b. Michele Yirce & Elizabeth Eklund - ELA Instructional Vision
- c. Christopher Conrardy & Students – Library Renovation Video Project
- d. James Theinert & Leo Dougherty – 2023-2024 Externship Program
- e. Gina Kraus - HUGS Sponsored Program - “Too Good For Drugs”
- f. Edward Caswell -- Senior Class College Acceptances & Decisions

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 9.1 – 9.13

9.1 Summer School 2023 Coordinator

- a. Appoint Jennifer Gulluscio, as Summer School 2023 Coordinator, at a rate of \$3,045

9.2 Personnel for Summer School 2023

- a. Appoint Cara Grace-Nizich, teacher, for the Leap Into Learning Summer School Program, effective July 3, 2023 through July 27, 2023, for 34 hours, at an hourly rate of \$49.25.
- b. Appoint Natalie Regan, teacher, for the Leap Into Learning Summer School Program, effective July 3, 2023 through July 27, 2023, for 34 hours, at her individual hourly rate
- c. Appoint Kerri Ann Mahoney, teacher, for the Leap Into Learning Summer School Program, effective July 3, 2023 through July 27, 2023, for 34 hours, at an hourly rate of \$49.25
- d. Appoint Kathleen Springer, teacher, for the Leap Into Learning Summer School Program, effective July 3, 2023 through July 27, 2023, for 34 hours, at an hourly rate of \$49.25
- e. Appoint Deborah Brewer as an aide for the Leap Into Learning Summer School Program, effective July 3, 2023 through July 27, 2023, for 30 hours each, at her individual hourly rate.
- f. Appoint the following as substitute teacher for the Leap Into Learning Summer School Program, as needed during the period of July 3, 2023 through July 27, 2023, at their individual hourly rates.

1. Lynne Colligan
2. Janine Mahoney
3. Rachel Brigham

9.3 Specialized Reading Summer School Program

- a. Appoint Janine Mahoney, teacher, for the Specialized Reading Summer School Program, effective July 3, 2023 through August 11, 2023, at her individual hourly rate; not to exceed 24 hours.
- b. Appoint Rachel Brigham as substitute teacher for the Specialized Reading Summer School Program, as needed during the period of July 3, 2023 through August 11, 2023, at her individual hourly rate.

9.4 Specialized Reading & Math Summer School Program

- a. Appoint Maria DiOrio for the Specialized Math Summer School Program, effective July 3, 2023 through August 11, 2023, at \$54.17, not to exceed 15 hours
- b. Appoint Jennifer Gulluscio for the Specialized Math Summer School Program, effective July 3, 2023 through August 11, 2023, at her hourly rate, not to exceed 15 hours
- c. Appoint Leigh Stumme for the Specialized Math Summer School Program, effective July 3, 2023 through August 11, 2023, at her hourly rate, not to exceed 15 hours
- d. Appoint Rachel Brigham as substitute teacher for the Specialized Math Summer School Program, as needed during the period of July 3, 2023 through August 11, 2023, at her individual hourly rate.

9.5 Curriculum Writing

- a. Approve Lynne Colligan for Podcasting Curriculum Writing, at a rate of \$45 per hour; not to exceed 8 hours.

9.6 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Leigh Stumme, as 1.0 FTE Elementary Education K-6 Teacher effective September 1, 2023, at \$68,938, Step 1 MA of the 2023-2024 teacher salary scale with a four (4) year probationary period through September 1, 2027, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Ms. Stumme must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

- b. BE IT RESOLVED THAT: The Board of Education hereby approves Sarah Pfennig, as 1.0 FTE Grades 7-12 Science Teacher effective September 1, 2023, at \$59,653, Step 1 BA of the 2023-2024 teacher salary scale with a four (4) year probationary period through September 1, 2027, in the tenure area of Science 7-12; pending certification.

BE IT FURTHER RESOLVED THAT: Ms. Pfennig must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9.7 Resignation

- a. Accept the resignation of Scott Vrooman, Foreign Language Teacher, effective August 31, 2023

9.8 Additional Permanent Substitute Teacher for the 2022-2023 School Year at \$190 per day

- a. Sarah Pfennig; retroactive to June 6, 2023

9.9 Additional Substitute Aid for the 2022-2023 School Year at \$110 per day

- a. Brianna Cybulski; pending fingerprint clearance

9.10 Summer 2023 Extra Duty

- a. Lisa Goody to provide extra duty, as needed, between the period of June 26, 2023 and September 1, 2023, at a rate of \$15.00 per hour.
- b. Deborah Brewer to provide extra duty, as needed, between the period of June 26, 2023 and September 1, 2023, at a rate of \$15.00 per hour.

9.11 Extra Compensation

- a. Walter C. Brigham, III to provide computer support and supervision for the period of time between July 1, 2023 and September 1, 2023, at his daily rate.
- b. Edward Caswell to provide guidance counseling services for the period of June 26, 2023 and July 6, 2023, through September 1, 2023; not to exceed 10 days, at a rate of \$750 per day.

9.12 Home Instruction

- a. Approve Janine Mahoney for Home Instruction, effective retroactively to June 6, 2023, at a rate of \$72.89 per hour; not to exceed 26 hours.

9.13 Guidance Department Consultant

- a. Approve Edward Caswell, as Guidance Department Consultant to work six (6) days every two (2) weeks for the period of September 5, 2023 through June 26, 2024, at a rate of \$750 per day.

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.4

10.1 CPSE Recommendations for the 2022-2023 School Year

- a. Committee on Preschool Special Education

10.2 CPSE Recommendations for the Summer 2023

- a. Committee on Preschool Special Education

10.3 CSE/CPSE Recommendations for the 2023-2043 School Year

- a. Committee on Special Education
- b. Committee on Preschool Special Education

10.4 Destruction of Ballots from May 17, 2022 Annual Budget Vote & Election

- a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 17, 2022 Annual District Budget Vote and Board of Education Election.

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.4

11.1 Financial Reports

- a. Treasurer’s Report – April 2023
- b. Extra Class Report – April 2023
- c. Appropriations Status Report
- d. Revenue Status Report

11.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of May 2, 2023 through June 6, 2023, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Budgetary Modification/Transfer

- a. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary modification to the following budget line in the amount, not to exceed:

A2110.110.00.0001 \$14,862.50

A2110.130.00.0001 \$9,762.50

to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P, effective June 30, 2023.

- b. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary transfer to the following budget line in the amount, not to exceed:

A9060.800.00.0000 \$91,301.79

to be offset by the Unexpended Budget for 2022-2023 school year.

11.4 Amend Motion

- a. Amend the motion of May 8, 2023 from

WHEREAS, on Monday, May 8, 2023, the Board of Education of the Shelter Island Union Free School District held a duly advertised public hearing to examine the plans to expend the sum of \$450,000.00 from the 2020 repair reserve fund for the purpose of the septic system project at the Shelter Island School.

WHEREAS, the Board of Education is desirous of seeing these repairs take place using funds as described herein; now, therefore be it

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes an increase to the 2022-2023 budget, in the Plant Maintenance Contractual line A.1621.400.00.0000, in an amount not to exceed \$450,000.00, to be offset by the 2020 Reserve for Repair, pursuant to General Municipal Law Section 6-d; and be it further

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the President of the Board of Education and the Superintendent to sign any necessary contracts with vendors and service providers to effectuate these repairs.

to

WHEREAS, on Monday, May 8, 2023, the Board of Education of the Shelter Island Union Free School District held a duly advertised public hearing to examine the plans to expend the sum of \$450,000.00 from the 2020 repair reserve fund for the purpose of the septic system project at the Shelter Island School.

WHEREAS, the Board of Education is desirous of seeing these repairs take place using funds as described herein; now, therefore be it

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes an increase to the 2022-2023 budget, in the **Capital Projects** line **H.1620.200.00.2021**, in an amount not to exceed \$450,000.00, to be offset by the 2020 Reserve for Repair, pursuant to General Municipal Law Section 6-d; and be it further

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the President of the Board of Education and the Superintendent to sign any necessary contracts with vendors and service providers to effectuate these repairs.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.3

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and C-BIZ Valuation Group, LLC of Lawrenceville, NJ, for property valuation services, including an electronic annual update service option, in the amount of \$1,290, for the 2022-2023 school year; and authorize the District Treasurer to execute said agreement.
- b. Approve the contract with Eastern Suffolk BOCES for services in the 2023-2024 school year, at a cost of approximately \$271,571.24, subject to such additions or subtractions in services that may be necessary to meet the needs of the district; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Family Service League, Incorporated, of Huntington, NY, for student services. The term of said agreement shall be to July 1, 2023 through June 30, 2024; and authorize the Board President to execute said agreement.
- d. Approve the contract for the purpose of expending IDEA Flow-Through Funds between the Shelter Island Union Free School District and The Summit School, as required by New York State Education Law; and authorize the Board President to execute said contract. The term of said agreement shall be retroactive to July 1, 2022 through June 30, 2023.
- e. Approve the contract between the Board of Education of the Shelter Island School District and Consulting That Makes A Difference, Incorporated, of Selden, NY, for educational consulting service. The term of said agreement shall be retroactive to July 1, 2023 through June 30, 2024; and authorize the Board President to execute said agreement.
- f. Approve the grant agreement between the Board of Education of the Shelter Island School District and The Nature Conservancy, of Shelter Island, NY, for a Summer Conservation Field & Lab Program. The term of said agreement shall be July 4, 2023 through August 4, 2023; and authorize the Board President to execute said agreement.

12.2 Awarding of Bid – Occupational Therapy & Physical Therapy

- a. Award the bid for Occupational Therapy & Physical Therapy to Out East Therapy of New York, of East Moriches, NY

12.3 Additional Private School Transportation

- a. Approval to transport one (1) additional student to Ross School, East Hampton, NY for the 2023-2024 school year.

13. Facility – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Facility Actions: 13.1

13.1 Excessing the Following Damaged Equipment with the Following Serial Numbers (Items no longer under warranty were stripped for parts. Items under warranty were replaced.)

6422000478	CTL J2 / J4 Chromebook
2RWJ952	Dell Chromebook 11 (3120)
5CD5268LC7	HP Chromebook 11 G3/G4/G4 EE

NXHBRAA003013080217600	Acer Chromebook Spin 311 (R721T)
NXHBRAA003022072F07600	Acer Chromebook Spin 311 (R721T)
NXHBRAA003022073887600	Acer Chromebook Spin 311 (R721T)

MP22YMD8	Lenovo 14e Chromebook Gen 2
MP230WMH	Lenovo 14e Chromebook Gen 2
NUSH7AA0133280343C3400	Acer C7 Chromebook
NXEF2AA0017090747D7600	Acer Chromebook 11 (C740)
NXEF2AA001709074C57600	Acer Chromebook 11 (C740)
NXEF2AA001709075417600	Acer Chromebook 11 (C740)
NXGM8AA0016520788A7600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA001652078BA7600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA001652078CA7600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA0016520E1957600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA001703014BE7600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA00170711E737600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA00170711E807600	Acer Chromebook 11 N7 (C731, C731T)
NXGM8AA00170711E947600	Acer Chromebook 11 N7 (C731, C731T)
NXH0BAA0010361D9FC7600	Acer Chromebook Tab 10
NXH0BAA0010361DA6C7600	Acer Chromebook Tab 10
NXH0BAA0010361DAB27600	Acer Chromebook Tab 10
NXH0BAA0010361DB1F7600	Acer Chromebook Tab 10
NXHBRAA0030130801E7600	Acer Chromebook Spin 311 (R721T)
20100121	2009 Windows XP Laptop

P202G713	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G73B	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G74H	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G76A	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G76M	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G77D	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G77X	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G79R	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G7A5	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202G7F2	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P202K364	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P2037W58	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P2037WBQ	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20382QD	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20382RT	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20382XF	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20382YD	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20383C7	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
P20383DC	Lenovo 300e/N23 Yoga/Flex 11 Chromebook
20140103	Chromebook

14. Items for Consideration

a. Discuss *suggested* 2023-2024 School Board Meeting Dates (to be approved at July 12, 2023 re-org meeting)

August 20, 2023	November 13, 2023	February 12, 2024	May 13, 2024
September 18, 2023	December 11, 2023	March 11, 2024	May 21, 2024 (Tues. Budget Vote)
October 16, 2023	January 16, 2024 (Tues.)	April 8, 2024	June 10, 2024

15. Old Business - None

16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

17. Assistant Superintendent Report

18. Superintendent Report

19. Board Member Reports

20. Student Liaison Report

21. Visitor Comments

22. Adjournment