

Shelter Island School Board of Education
Monday, February 13, 2023
Executive Session at 5:00 pm
Budget Presentation / Regular Meeting at 6:00 pm
Conference Room

Margaret Colligan, President * Katherine Rossi-Snook, Vice President
Dawn Hedberg Kathleen Lynch Tracy McCarthy Karina Montalvo Robert Strauss

- 1. Call to Order**
- 2. Executive Session** - *It is expected that the Board of Education will enter Executive Session prior to this scheduled public meeting, to discuss the employment of particular individuals in the District.*
- 3. Pledge of Allegiance**
- 4. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.
- 5. Budget Presentation**
 - 5.1 2022-2023 Budget Presentation
 - a. Facilities, Transportation & Capital
- 6. Visitor Questions (Specific to the agenda)**
- 7. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items –**
 - 7.1 Approval of Minutes
 - a. Budget/Regular Meeting of January 17, 2023
 - b. Budget Meeting of January 30, 2023
- 8. Correspondence - None**
- 9. Presentations**
 - 9.1 Presentation Requiring Approval
 - a. Janine Mahoney re: Proposed 7th Schooner Trip

The Board President may request a motion to approve the following action: 9.1

 - 9.1 7th Grade Schooner Trip
 - a. Approve the 7th grade Schooner Trip aboard the Alabama on June 19, 2023 through June 25, 2023.
- 10. Personnel** - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 10.1 – 10.5
 - 10.1 Resignation of Personnel
 - a. Keith Brace, Music Teacher, effective June 30, 2023, for the purpose of retirement
 - b. Cheryl Woods, Elementary Teacher, effective June 30, 2023, for the purpose of retirement
 - 10.2 Additional Schedule C for the 2022-2023 School Year
 - a. Appoint Lindsay Rando, JV Softball Coach, at \$5,256.58
 - 10.3 Additional Substitute Teacher for the 2022-2023 School Year
 - a. Maria DiOrio
 - 10.4 Guidance Department Consultant
 - a. Approve Edward Caswell, as Guidance Department Consultant for the period of February 28, 2023 through June 30, 2023, at a rate of \$750 per day.
 - 10.5 Amend Motion

- a. Amend the motion of December 12, 2022 from:

Medical Leave

Approve a medical leave of absence for Doreen Clark, Teacher Aide, to commence on January 9, 2023 through on or about February 3, 2023, with said period credited towards the employee’s FMLA leave of absence.

to:

Medical Leave

Approve a medical leave of absence for Doreen Clark, Teacher Aide, to commence on February 21, 2023 through on or about March 21, 2023, with said period credited towards the employee’s FMLA leave of absence.

11. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 11.1 – 11.3

- 11.1 CSE Recommendation for the 2022-2023 School Year
 - a. Committee on Special Education
- 11.2 School Calendar – 2023-2024
 - a. Approve the Shelter Island School District Calendar for the 2023-2024 School Year
- 11.3 Items to Render Obsolete
 - a. Comprehensive Receptive & Expressive Vocabulary Test, 2nd Edition (outdated)

12. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 12.1 – 12.4

- 12.1 Financial Reports
 - a. Appropriations Status Report
 - b. Revenue Status Report
- 12.2 Extra Class Credit Card
 - a. Approval for the District Treasurer to obtain and utilize a One Card credit card from JP Morgan Chase Bank for the purpose of purchases and travel with only the Extra Class Accounts.
- 12.3 Budget Transfers & Journal Entries
 - a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of January 12, 2023 through February 7, 2023, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.
- 12.4 Tax Cap Calculations
 - a. WHEREAS, on January 17, 2023, the Board of Education of the Shelter Island Union Free School District began the 2023-2024 budget formation process which included discussion of the goal to, “design and adopt a budget that stays within the Tax Cap limitations”; and

WHEREAS, the property tax cap law and associated regulations require school districts in New York State to notify the Office of the New York State Comptroller not later than March 1 of each year a report showing the anticipated property tax cap calculations for the coming fiscal year; and

WHEREAS, the property tax calculations have been presented to the Board on February 13, 2023 and are as follows:

Prior school year tax levy	\$11,016,571.00
Tax base growth factor	1.0007
Product	\$11,024,282.60
PILOTS in Prior Year	\$63,458.00
Sum	\$11,087,740.60
Capital Tax Levy in Prior Year	\$363,124.15
Difference	\$10,724,616.45
Levy Growth Factor	1.02
Product	\$10,939,108.78
PILOTS in Coming Year	\$63,458.00
Difference	\$10,875,650.78
Tax Levy Limit	\$10,875,650.78
Capital Tax Levy in Coming Year	\$363,124.15
Total Levy 2023-2024	\$11,238,774.93

and

WHEREAS, the Board of Education intends to design a budget that complies with the property tax cap limitations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the administration to file the property tax cap calculations with the Office of the New York State Comptroller and further authorizes the administration to notify the Office of the New York State Comptroller that the District intends to stay within the property tax cap limitations.

AND BE IT FURTHER RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby directs the administration of the district to adjust the above calculation for the inclusion of any pilot payments received by the district.

13. Business – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Business Action: 13.1

13.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Family Service League, Incorporated, of Huntington, NY, for student services. The term of said agreement shall be retroactive to July 1, 2022 through June 30, 2023; and authorize the Board President to execute said agreement.

14. Facility - None

15. Item for Consideration - None

16. Old Business - None

17. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

18. Assistant Superintendent Report

19. Superintendent Report

20. Board Member Reports

21. Student Liaison Report

22. Visitor Comments

23. Adjournment

DRAFT Shelter Island Union Free School District
Calendar (Submitted for BOE Approval at February 13, 2023 Meeting)

2023 – 2024

July 2023						
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Aug 2023						
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Sept 2023						
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Oct 2023						
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Nov 2023						
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Dec 2023						
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Jan 2024						
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Feb 2024						
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Mar 2024						
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April 2024						
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May 2024						
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June 2024						
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July 2023	
4	July 4th Holiday for 12 Month Employees
September 2023	
4	Labor Day - School Closed
5	First Day for Staff
6	First Day for Students
25	Yom Kippur – School Closed
October 2023	
9	Columbus Day - School Closed
November 2023	
7	Superintendent's Conference Day - No School for Students
10	Veteran's Day Observed - School Closed
22-24	Thanksgiving Recess - School Closed
December 2023	
25-29	Winter Recess - School Closed
January 2024	
1-2	Winter Recess - School Closed
15	Martin Luther King, Jr. Day - School Closed

February 2024	
19-23	Mid-Winter Recess - School Closed
March 2024	
15	Teacher Workshop Day – No School for Students
29	Good Friday - School Closed
April 2024	
1	Easter Monday - School Closed
22-26	Spring Recess - School Closed
May 2024	
24	Memorial Day Break - School Closed
27	Memorial Day - School Closed
28	Reserved as Snow Day (Vacation Day If Snow Day Isn't Used)
June 2024	
19	Juneteenth - School Closed
21	Commencement Ceremony
26	Last Day of School