

**Shelter Island School Board of Education
Monday, November 14, 2022
Regular Meeting at 6:00 pm
Conference Room**

**Margaret Colligan, President * Katherine Rossi-Snook, Vice President
Dawn Hedberg Kathleen Lynch Tracy McCarthy Karina Montalvo Robert Strauss**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

- 4. Visitor Questions (Specific to the agenda)**
- 5. Oath of Office to Student Liaison Administered by Board of Education President**
- 6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**

- 6.1 Approval of Minutes
 - a. Regular Meeting of October 17, 2022

7. Correspondence - None

8. Presentations

- 8.1 Presentation Not Requiring Board Approval
 - a. Catherine Brigham, Claire Geehreg, & Michele Yirce re: Learning Targets
 - b. Kyle Karen re: The Repair Café
 - c. Joseph Finora re: Town Septic System Project

- 8.2 Presentation Requiring Board Approval
 - a. Mr. James Theinert & Members of the Class of 2023 re: Senior Class Trip

The Board President may request a motion to approve the following action: 8.2

- 8.2 Senior Class Trip
 - a. Approve the Class of 2023 to attend the Senior Trip to Boston, MA, on May 30, 2023 through June 3, 2023.

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.4

- 9.1 Resignation
 - a. Accept the resignation of Donna Clark, Sub Dispatcher, effective retroactive to October 28, 2022
- 9.2 Additional Schedule C for the 2022-2023 School Year
 - a. Erin Mulrain, Substitute Dispatcher, effective October 29, 2022, at \$5,412.99, prorated to \$4,059.75.
- 9.3 Amend Motion

- a. Amend the motion of August 22, 2022 from:

Appoint Lynne Colligan as mentor to Timothy Bramfeld for the 2022-2023 school year, at a rate of \$1,500 per the Shelter Island Faculty Association contract

to:

Appoint Lynne Colligan as mentor to Timothy Bramfeld for the period of September 1, 2022 through December 2, 2022, at a rate of \$1,500, prorated to \$450 per the Shelter Island Faculty Association contract.

9.4 Mentor/Mentee for the 2022-2023 School Year

- a. Appoint Daniel Williams as mentor to Timothy Bramfeld for the period of December 5, 2022 through June 23, 2023, at rate of \$1,500, prorated to \$1,050 per the Shelter Island Faculty Association contract.

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.3

10.1 CSE Recommendations for the 2022-2023 School Year

- a. Committee on Special Education

10.2 Rural/Single Building District Independent Evaluator Hardship Waiver

- a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2022-2023 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.

10.3 2023-2024 Budget Calendar

- a. Approve the 2023-2024 Budget Calendar

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer's Report – September 2022
b. Treasurer's Report – October 2022
c. Extra Class Report – September 2022
d. Extra Class Report – October 2022
e. Appropriations Status Report
f. Revenue Status Report
g. Claims Audit Report – October 2022
h. Payroll Audit Report – October 2022

11.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of October 13, 2022 through November 4, 2022, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Action: 12.1 – 12.2

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC of Shelter Island, NY, for snow removal services, in the

- amount of \$8,500. The term of said agreement shall be December 1, 2022 through April 30, 2023; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, for transportation to the Nutcracker Ballet Field Trip on December 21, 2022, in the amount of \$1,850; and authorize the Board President to execute said agreement.
 - c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and A+ Technology & Security Solutions, Incorporated, of Bay Shore, NY, for ongoing maintenance, service and support of the cameras and video monitoring system. The term of said agreement shall be retroactive to October 1, 2022 through September 30, 2023; and authorize the Board President to execute said agreement.

12.2 Private School Transportation

- a. Approval to transport one (1) additional student to Hayground School, Bridgehampton, NY for the 2022-2023 school year.

13. Facility – None

14. Items for Consideration - None

15. Old Business – None

16. Director of Athletics, Physical Education, Health, Wellness & Personnel

17. Assistant Superintendent Report

18. Superintendent Report

19. Board Member Reports

20. Student Liaison Report

21. Visitor Comments

22. Adjournment

2023-2024 Budget Calendar

(To Be Approved at the November 14, 2023 Board of Education Meeting)

January 17, 2023	→ Budget Presentation: Administration (at Regular Board Meeting, 6 pm)
January 30, 2023	→ Budget Presentation: Educational (at Special Board Meeting, 6 pm)
February 13, 2023	→ Budget Presentation: Facilities & Capital (at Regular Board Meeting, 6 pm)
March 1, 2023	→ Budget Workshop, 6 pm
March 13, 2023	→ Budget Overview (at Regular Board Meeting, 6 pm)
March 1, 2023	→ Calculation Information for Tax Levy Limit (The date has to be set on or before March 1)
March 17, 2023	→ Petitions for Proposition/Question for Ballot must be filed by 5:00 pm, in the District Clerk's Office → Petitions for Board of Education candidate available from District Clerk in the District Clerk's Office/Front Desk in School Lobby/School Website
March 30, 2023	→ First Publication of Legal Notice
April 3, 2023	→ Liability Insurance Certificate Mailed to Suffolk County Board of Elections
April 5, 2023	→ Board adopts Budget/Property Tax Report Card, 6 pm — with Regular Board Meeting immediately following
April 6, 2023	→ Property Tax Report Card—Submitted to SED
April 13, 2023	→ Second Publication of Legal Notice
April 17, 2023	→ Petitions for Board of Education candidate must be filed with District Clerk by 5:00 pm in the District Clerk's Office
April 27, 2023	→ Third Publication of Legal Notice
May 1, 2023	→ Budget available to the residents in the School Business Office → Mail School Budget Newsletter
May 4, 2023	→ Voter Registration, 2:00 pm—6:00 pm, School Lobby
May 8, 2023	→ Public Budget Hearing, 6:00 pm — with Regular Board Meeting immediately following
May 9, 2023	→ Mail School Budget Notice
May 11, 2023	→ Fourth Publication of Legal Notice
May 16, 2023	→ Budget Vote—Annual Meeting, 12:00 pm—9:00 pm, School Gym