

MINUTES

Liberty Charter School
Governing Board Regular Meeting
September 18, 2024

I. OPENING OF REGULAR MEETING

- A. Chairman Bryant called the meeting to order at 7:00 a.m.
- B. Roll Call: Sheila Bryant, Patti Ward, and Dee Bower were present. Also present were Rebecca Stallcop, Mark Wachsmuth, Jim Ashton, and the clerk.
- C. Motion was made by Board Member Bower and seconded by Board Member Ward to approve the 2024.08.13, and 2024.08.21 meeting minutes and current agenda. Motion passed 3-0.
- D. Persons Wishing to Speak on an Agenda Item: No one.

II. BUSINESS

A. Motion was made by Mrs. Bower and seconded by Mrs. Ward to approve April 23, 2025 as the Liberty Charter School 2025.2026 lottery date. Motion to approve April 23, 2025 as the date for the Liberty Charter School 2025.2026 lottery passed 3-0.

B. Mrs. Ward seconded motion made by Mrs. Bower to approve the class enrollment size for 2025.2026. Motion to approve the 2025.2026 class enrollment size passed 3-0. Class sizes remains at Kindergarten-24, first – 28, second – 30, third – 30, fourth – 33, fifth – 33, sixth – 33, seventh – 30, eighth – 30, ninth – 42, tenth – 42, eleventh – 35, twelfth – 35, the high school enrollment may not exceed 159.

C. The Governing Board acknowledged the Liberty Charter School Performance Certificate is the Continuous Improvement Plan. No action required.

D. Mrs. Bower seconded motion made by Mrs. Ward to revise policies: 3060 – Education of Homeless Children, 3085 – Sexual Harassment, Discrimination and Retaliation, 3260 – Student Dress, 3265 – Electronic Communication Devices, 3320 – Substance and Alcohol Abuse, 7260 – Student Activity Fund, 7400P(2) – Miscellaneous Procurement Standards, 7407 – Public Procurement of Goods and Services, 9100 – Use and Disposal of School Property. Motion to revise the above listed policies passed 3-0.

E. Mrs. Ward seconded motion made by Mrs. Bower to rescind policies: 1313 – Conflicting Policies and Procedures, 1645 – Board Development Opportunities, 2150 – Copyright, 2150P – Copyright Compliance, 2307 – Physical Activity Opportunities and Physical Education, 2320 – Health Enhancement Education, 2335 – Digital Citizenship & Safety Education, 2360 – Interscholastic Activities, 2380 – Supplemental Educational Services, 2390 – Migrant Education Program, 2410 – Section 504 of the Rehabilitation Act of 1973, 2435 – Advanced opportunities, 2435F – Advanced Opportunities Participation Form, 2470 – Self-Directed Learners, 2510P - Selection of Library Materials Procedure, 2705 – Military Compact Waiver, 3020 – Enrollment & Attendance Records, 3020P – Registration & Orientation, 3030 – Part-Time Attendance/Dual Enrollment, 3031 – Extracurricular Activities – Eligibility for Student Not Enrolled, 3035 – Enrollment for Midyear Transfer Students, 3040 – Compulsory Attendance, 3420 – School Fundraising Activities, 3525 – Immunization Requirements, 3540 – Emergency Treatment, 3545F1 – Student Arrest Form, 3545F2 – Student Interview Form, 3550 – Removal of Student During School Supervision, 3550P – Removal of Student During School Supervision Procedure, 3580 – Relations with Noncustodial Parents, 3610 – Records of Missing Children, 3620 – Transfer of Student Records, 4130 – Public Access to Charter School Records, 4400 – Relations with Law Enforcement & CPS, 5000 – Board Goal Personnel, 5100 - Hiring Process and

Criteria, 5100F3 – Request of Verification of Certificate Status, 5100P1 – Procedures for Obtaining Records for Applicants, 5110 – Criminal History/Background Checks, 5125 – Reporting New Employees, 5200 – Applicability of Personnel Policies, 5205 – Job Descriptions, 5210 – Workday, 5230 Accommodating Individuals with Disabilities, 5265 – Employee Responsibilities Regarding Student Harassment, Intimidation and Bullying, 5281 – Professional Standards Commission Code of Ethics, 5325P – Recommended Practices for Use of Social Media Sites, 5330F – Employee Email and online Services Usage Use Policy Acknowledgement, 5335 – Employee Use of Electronic Communications Devices, 5412 – Jury Duty, 5413 – Witness for Court Appearance Leave, 5430 – Insurance Benefits for Employees/Trustees, 5450 – Vacation Leave, 5460 – Workers’ Compensation Benefits, 5610 – Prevention of Disease Transmission, 5720 – Volunteers/Contractors, 5730 – Volunteer-Authorization to Release Information, 5820 – Evaluation of Non-Certificated Staff, 7100 – Budget & Program Planning, 7110 – Budget Implementation & Execution, 7120 – Budget Adjustments, 7210 – GASB Statement 34/Accounting System, 7220 – Documentation & Approval of Claims, 7230 – Financial Reporting & Audits, 7250 – Fund Accounting System, 7300 – Revenues, 7310 – Advertising in Schools/Revenue Enhancement, 7400F – Time and Effort Documentation, 7415 – Authorizers Fee, 7420 Personal Reimbursements, 7450P1 – Timely Obligation of Funds, 7450P2 – Program Income, 8100 – Transportation, 8115 – Maximum Drive, 8120 – Routes, Stops and Non-Transportation, 8140 – Student Conduct on Buses, 8165 – Charter School-Owned Vehicles, 8170 – School Owned Vehicles, 8190 – Emergencies Involving Transportation Vehicles, 8195 – District Vehicle Idling, 8221 – Food Service Lunch Payment Procedure, 8510 – District Safety, 8530 – Property Damage, 8600 – Records Management 8700 – Computer Software. Motion to rescind the above listed policies passed 3-0.

F. Mrs. Bower seconded motion made by Mrs. Ward to adopt policy 8118 – Bus Stops. Motion to adopt policy 8118 – Bus Stops passed 3-0.

III. REPORTS AND DISCUSSION

Board training was provided on Title IA status, policies and procedures. Staff is also trained annually. Board members were directed to contact Gayle O’Donahue with questions or for additional information. Mrs. O’Donahue also briefed the board on the 2024.2025 Wellness Policy Progress Report. Mrs. Stallcop trained the board on the new State Board of Education student academic standards and goals, which have been lowered to decrease the gap between academic achievement and state goals. As a district, Liberty Charter School will maintain current standards and goals. Mr. Ashton commented on the weakening of expectations in concurrent credit math classes.

IV. CONSENT AGENDA

Mrs. Ward seconded motion made by Mrs. Bower to approve the consent agenda as printed in the meeting agenda. Motion passed 3-0. Consent Agenda included: Accounts Payable, and Budget Report 2024.08.31, policies 2420-Parent and Family engagement, 2420P-Parent and Family engagement Guidelines, 3060-Education of Homeless Children, and 8200-Local School Wellness to be reviewed, and Wellness Policy Program Report.

V. ADJOURNMENT

After a full and complete discussion, upon motion by Mrs. Bower and second by Mrs. Ward, the meeting adjourned at 7:16 a.m. with all members voting aye.

The above minutes represent a true and accurate summary of this meeting.

Chairman

Clerk