

Shelter Island School Board of Education
Monday, August 12, 2019
Regular Meeting at 6:00 pm, Conference Room

Kathleen M. Lynch, President * Jason Lones, Vice President

Margaret Colligan Linda C. Eklund John W. Klupka, Sr. Tracy McCarthy Katherine Rossi-Snook

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. **Oath of Office to Superintendent by Board President**
5. **Visitor Questions (Specific to the agenda)**
6. **Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**
 - a. Approval of Minutes
 1. Re-Organizational/Regular Meeting of July 8, 2019
 2. Special Meeting of July 16, 2019

7. **Correspondence - None**

8. **Presentations**

Presentation Requiring Immediate Board Approval:

1. Ms. Terry Lucas, Shelter Island Public Library – 2020 Library Operating Budget Vote

The Board President may request a motion to approve the following Business Action: 8.1

8.1 2020 Library Budget Vote

- a. Approve a special meeting of the voters of the school district be schedule for Saturday, October 19, 2019, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2020 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

Presentation Requiring Future Board Approval:

1. Mr. Brian Becker – 2019-2020 Physical Education Field Trips (Note: The Board of Education will vote on these trips at the September 16, 2019 board meeting.)

Presentations Not Requiring Board Approval:

1. Mr. John Cronin, Shelter Island Town Engineer – Advanced Waste Water System

9. **Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 9.1 – 9.17**

9.1 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Claire Read, as Elementary Teacher effective September 1, 2019, at \$67,842, Step 1 MA +15 of the 2019-2020 teacher salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Ms. Read must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9.2 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Lauren Farkas, as Music Teacher effective September 1, 2019, at \$65,275, Step 1 MA of the 2019-2020 teacher salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Ms. Farkas must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9.3 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Timothy McElroy, as Teacher Assistant effective September 1, 2019, at \$42,210, Step 1 MA +15 of the 2019-2020 teacher assistant salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Mr. McElroy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

9.4 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Maggie Manarel, as Literacy Teacher effective September 1, 2019, at \$65,275, Step 1 MA of the 2019-2020 teacher salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Literacy Education K-6.

BE IT FURTHER RESOLVED THAT: Ms. Manarel must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9.5 Permanent Substitutes for the 2019-2020 School Year

- a. Appoint Jasmine Bielic-Frasco, as Permanent Substitute Teacher, at a rate of \$175 per day, and grant five (5) sick days, effective September 3, 2019 – June 26, 2020
b. Appoint Chris Geehring, as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 3, 2019 – June 26, 2020
c. Appoint Karen Flint as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 3, 2019 – June 26, 2020

9.6 Resignation of Personnel

- a. Deanna Locascio, Music Teacher, effective August 31, 2019
b. Jessica Nardi, Elementary Teacher, effective August 29, 2019

9.7 Non-Aligned Personnel Employment Agreements

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreements between the Shelter Island School District and non-aligned personnel; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.

9.8 Memorandum of Agreement

- a. Approve the Memorandum of Agreement (MOA) between the Shelter Island Faculty Association and the Shelter Island School District, granting an additional preparation period to the English Language Learners Translator; and authorize the Board President to execute said agreement.

9.9 Extra Compensation

- a. Approve the following teachers for professional development, for the period of August 19, 2019 through August 30, 2019, at their individual hourly rates, not to exceed 12 hours per person.

1. Janine Mahoney
2. Michelle Corbett
3. Debra Sears
4. Michelle Weir
5. Jennifer Gulluscio
6. Mia DiOrio

7. Danielle Spears
8. Maggie Manarel

b. Approve the following teachers for Curriculum Planning for the Elementary Bookroom, retroactively for the period of August 1, 2019 through August 30, 2019, at a rate of \$45/hour, not to exceed 10 hours per person.

1. Jennifer Gulluscio
2. Kerri Knipfing
3. Michelle Weir
4. Cheryl Woods

9.10 CPR Training

a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2019-2020 school year, with compensation as follows.

- Adult, Child, Infant CPR/AED Certification at \$40 per coach/employee
- Healthcare Provider and First Aid Training at \$57 per person

9.11 Substitute Teachers for the 2019-2020 School Year at \$110 per day (certified or 4-year degree)

- a. Danielle Ferrer-Lava
- b. Elizabeth Buel
- c. Jenifer Corwin
- d. Christopher DiOrio
- e. Frank Emmett
- f. Nicole Gorman
- g. Sara Grammatica
- h. Thomas Hashagen
- i. Susan Kaufman
- j. Lillian Klupka
- k. Lee Yuen Lew
- l. Marion McEnroe
- m. Kelci McIntosh
- n. Richard Osmer, Jr.

9.12 Substitute Nurse for the 2019-2020 School Year at \$110 per day (RN)

- a. Danielle Ferrer-Lava
- b. Kathleen Renault

9.13 Substitute Aides for the 2019-2020 School Year at \$95 per day

- a. Libby Liszanckie
- b. Mary Boeklen

9.14 Substitute Monitor for the 2019-2020 School Year at \$12 per hour

- a. Libby Liszanckie
- b. Mary Boeklen

9.15 Substitute Cafeteria Worker for the 2019-2020 School Year at \$12 per hour

- a. Mary Boeklen
- b. Marion McEnroe

9.16 Detention Monitors for the 2019-2020 School Year at \$60/period

- a. Helene Starzee

9.17 Athletic Chaperones for the 2019-2020 School Year (one game per night at \$101.79, two games per night at \$156.22, Clock Keeper at Chaperone Rate plus \$10)

- a. Peter Miedema

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 10.1

10.1 Multi-Year Annual Professional Performance Review ("APPR") Plan

- a. WHEREAS, the District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2018-2019 to 2019-2020 school years; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 23, 2019 regarding the status of its APPR Plan for the 2018-2019 school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification Form required by the State Education Department for the District's 2018-2019 APPR Plan, which form shall certify that the District's approved multi-year plan remains in effect for the 2019-2020 school year; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his/her designee to submit this form to the State Education Department.

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer's Report – June 2019
- b. Extra Class Report – June 2019
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – June 2019
- f. Payroll Audit Report – June 2019
- g. Claim Auditor's Report – July 2019
- h. Payroll Audit Report – July 2019

11.2 Budget Transfers and Journal Entries

- a. Accept and approve Budget Transfer Reports and Journal Entries for the period of July 1, 2019 through August 2, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.4

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mattituck-Cutchogue Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and C-BIZ Valuation Group, LLC of Lawrenceville, NJ, for property valuation services, including an electronic annual update service option, in the amount of \$1,100.00, for the 2019-2020 school year; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Tele-Verse Communications of Holtsville, NY, for maintenance of the phone system in the amount of \$3,244.00. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island School Union Free District and June Hamilton of Center Moriches, NY for special education professional development. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.

12.2 NYSCOSS Fall Leadership Summit

- a. Approve Dr. Brian Doelger, Superintendent to attend the New York State Council of School Superintendents Fall Leadership Summit, September 21, 2019 through September 24, 2019, at the Saratoga Hilton & Saratoga Springs City Center, Saratoga Springs, NY. Conference expenses to be paid in accordance with Board Policy.

12.3 Awarding Bid #2019-20-01C

- a. J. King Food Service Professionals, Incorporated, Holtsville, NY
- b. Mivila Foods of New York, Calverton, NY

12.4 Additional Private School Transportation

- a. Approval to transport one additional student to Our Lady of the Hamptons Regional Catholic School, Southampton, NY for the 2019-2020 school year.
- b. Approval to transport two additional students to Hayground School, Bridgehampton, NY for the 2019-2020 school year.

13. Facility – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1

13.1 Excessing Equipment

- a. HP Stream Windows Laptop – Serial #20190028 (damaged and replaced under warranty)
- b. HP Stream Windows Laptop – Serial #20190027 (damaged and replaced under warranty)
- c. HP Stream Windows Laptop – Serial #20190026 (damaged and replaced under warranty)
- d. HP Stream Windows Laptop – Serial #20190029 (damaged and replaced under warranty)
- e. Three (3) Non Projector Boards – Serial #20090158, #20090084 and #20090700 (obsolete)
- f. Projector – Serial #2009697 (repair exceeds replacement cost)

14. Items for Consideration

- a. Committees for 2019-2020 School Year
 - Buildings & Grounds/Health & Safety
 - Policy
 - Wellness
 - Audit
 - Joint Professional Practices

15. Old Business

16. School District Business Leader Report - None

17. Director of Athletics, Physical Education, Health, Wellness & Personnel Report - None

18. Director of Pupil Personnel, Date & Instruction Report - None

19. Superintendent Report

- a. General Overview
- b. Meet & Greet – August 22, 2019
- c. End of Summer Facility Update

20. Board Member Reports

21. Visitor Comments

22. *Executive Session* - *It is anticipated that the Board of Education may enter Executive Session again, to further discuss the employment of particular individuals in the District.*

23. Adjournment