

Shelter Island School Board of Education
Monday, September 16, 2019
Regular Meeting at 6:00 pm, Conference Room

Kathleen M. Lynch, President * Jason Lones, Vice President

Margaret Colligan Linda C. Eklund John W. Klupka, Sr. Tracy McCarthy Katherine Rossi-Snook

1. Call to Order

2. Pledge of Allegiance led by Ms. Yirce's 5th Grade Class

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Oath of Office to Student Liaison Administered by Board of Education President

6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

a. Approval of Minutes

1. Regular Meeting of August 12, 2019

7. Correspondence

- a. Thank You Note from the Family of Betsy J. Gibbs
- b. Letter from Parents

8. Presentations - None

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.9

9.1 Extra Compensation

- a. Approve the following teachers for professional development, retroactively for the period of August 1, 2019 through August 30, 2019, at their individual hourly rates, not to exceed 14 hours per person.

1. Elizabeth Eklund
2. Kerri Knipfing
3. Claire Read
4. Michele Yirce

9.2 Amend Motions

- a. Amend motion of August 12, 2019 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Timothy McElroy, as Teacher Assistant effective September 1, 2019, at \$42,210, Step 1 MA +15 of the 2019-2020 teacher assistant salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Mr. McElroy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Timothy McElroy, as **.84 FTE Teacher Assistant and .16 FTE Elementary Teacher** effective September 1, 2019, **prorated at \$47,487**, Step 1 MA +15 of the 2019-2020 teacher assistant salary scale **and Step 1 MA +15 of**

the 2019-2020 teacher salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of **Teacher Assistant**.

BE IT FURTHER RESOLVED THAT: Mr. McElroy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

b. Amend motion of August 12, 2019 from:

Approve the following teachers for Curriculum Planning for the Elementary Bookroom, retroactively for the period of August 1, 2019 through August 30, 2019, at a rate of \$45/hour, not to exceed 10 hours per person.

1. Jennifer Gulluscio
2. Kerri Knipfing
3. Michelle Weir
4. Cheryl Woods

to:

Approve the following teachers for Curriculum Planning for the Elementary Bookroom, retroactively for the period of August 1, 2019 through August 30, 2019, at a rate of \$45/hour, not to exceed **12 hours per person**.

1. Jennifer Gulluscio
2. Kerri Knipfing
3. Michelle Weir
4. Cheryl Woods

9.3 Mentor/Mentee for the 2019-2020 School Year, at a Rate of \$1,500, per the Shelter Island Faculty Association Contract

- a. Martha Tuthill / Danielle Spears
- b. Devon Treharne / Catherine Brigham
- c. Peter Miedema / Lauren Farkas
- d. Michele Yirce / Claire Read
- e. Jennifer Gulluscio / Maggie Manarel
- f. Janine Mahoney / Timothy McElroy
- g. Lynne Colligan / Christopher Geehreng

9.4 Resignation

- a. Accept the resignation of Karen Flint, Permanent Substitute, effective August 30, 2019

9.5 Additional Substitute Teacher for the 2019-2020 School Year at \$110 per day (certified or 4-year degree) pending clearance for employment by NYS Department of Education (fingerprint initiative)

- a. Erin Colligan
- b. Matthew Dunning

9.6 Childcare Leave

- a. Approve a contractual childcare leave of absence for Kerri Knipfing, Elementary Teacher, to commence on or about December 2, 2019 through on or about February 21, 2020; with said period credited towards the employee's FMLA leave of absence.

9.7 Rescind Motion

- a. Rescind the following motion of July 8, 2019, due to scheduling conflicts

Appoint Taylor (Kelly) Anderson, Intramural: Functional Fitness Coach, for the 2019-2020 school year, at \$1,291.89

9.8 English Language Learner Translator for the 2019-2020 School Year

- a. Appoint Laura Mayo, ESL Teacher, as English Language Learner Translator for the 2019-2020 school year, as prescribed in the August 12, 2019 English Language Learner Translator agreement between the Shelter Island Union Free School District and the Shelter Island Faculty Association
- b. Approve Laura Mayo, English Language Learner Translator, to be compensated for one additional period on a daily basis, to provide translating services, retroactive to September 1, 2019 through June 30, 2020, at a rate of \$11,463

- 9.9 Appointment of Co-Curricular Positions for the 2019-2020 School Year
- a. Lauren Farkas, Elementary Play Director, at \$794.07
 - b. Lauren Farkas, Select Choir, at \$1,997.59
 - c. Lauren Farkas, School Play Pianist/Accompanist/Vocal Director, at \$2,994.02
 - d. Daniel Williams, Science Club, at \$1,607.08
 - e. Daniel Williams, Science Fair Coordinator, \$1,997.59
 - f. John Kaasik, Play Director/Producer, at \$5,202.26

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 10.1

- 10.1 Approval of Field Trips
- a. Grades 6-7 Adventure Park Field Trip on September 25, 2019; rain date of September 26, 2019
 - b. Grade 7 Block Island Field Trip on October 4, 2019; rain date of October 11, 2019
 - c. Grade 6 Kayak Field Trip on June 11, 2020; rain date of June 12, 2020
 - d. Grade 7 Schooner Field Trip in late spring 2020; exact dates to be determined

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.3

- 11.1 Financial Reports
- a. Treasurer's Report – July 2019
 - b. Extra Class Report – July 2019
 - c. Appropriation Report
 - d. Revenue Status Report
 - e. Claim Auditor's Report – August 2019
 - f. Payroll Audit Report – August 2019

- 11.2 Budget Transfers
- a. Accept and approve Budget Transfers for the period of August 1, 2019 through August 30, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

- 11.3 Destruction of Checks
- a. Authorize the destruction of Capital One Bank - School Lunch Fund checks numbered 1854 through 2000 due to account closure.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1

- 12.1 Contracts
- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Out East Therapy of New York, Center Moriches, NY, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
 - b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Lynn Cataldo of East Marion, NY, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
 - c. Approve the final Eastern Suffolk BOCES contract for services in the 2018-2019 school year, at a final cost of \$226,457.24, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
 - d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC, of Shelter Island, NY, for snow removal services, in the amount of \$6,950. The term of said agreement shall be November 1, 2019 through April 30, 2020; and authorize the Board President to execute said agreement.

- 12.2 Donation & Budget Transfer
- a. Authorize the Shelter Island School District to accept a donation of \$1,100 from the Shelter Island Presbyterian Church for college field trips for juniors and seniors; and authorize an increase to the budget line of Field Trip Transportation, A.5540.400.00.2110

13. **Facility** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1
 - 13.1 Excessing of Elementary Programs/Books (obsolete/replaced with new curriculum)
 - a. Grade 1 Journey's Program, 2011, Houghton Mifflin Harcourt
 - b. Grade 1 Write One Program, Houghton Mifflin Harcourt
 - c. Grade 1 Go Math, Houghton Mifflin Harcourt
 - d. Grade 2 Journey's Program, 2011, Houghton Mifflin Harcourt
 - e. Grade 3 Journey's Program, 2011, Houghton Mifflin Harcourt
 - f. Grade 3 Write On Track Program, Write Source
 - g. Grade 3 Scott Foresman Social Studies Program, 2004, Pearson Education
 - h. Grade 4 Journey's Program, 2011, Houghton Mifflin Harcourt
 - i. Grade 5 Journey's Program, 2011, Houghton Mifflin Harcourt
14. **Items for Consideration - None**
15. **Old Business**
 - a. Acknowledgement of Committee Members for the 2019-2020 School Year
 - Building & Grounds/Health & Safety Committee
Jason Lones & John Klupka (Katherine Rossi-Snook will consult on topics related to waste water system)
 - Audit Committee
Linda Eklund & Kathleen Lynch
 - Policy Committee
Tracy McCarthy & Margaret Colligan
 - Wellness Committee
John Klupka & Katherine Rossi-Snook
 - Joint Professional Practice Committee (JPPC)
Linda Eklund & Jason Lones
16. **School District Business Leader Report**
17. **Director of Athletics, Physical Education, Health, Wellness & Personnel Report**
 - a. Athletics Update
 - b. NFHS Network
 - c. NYSPHSAA Sportsmanship Promotion Program Award
18. **Academic Administrator Report**
 - a. North Fork Coalition for Behavioral Health
19. **Superintendent Report**
 - a. Opening of School
 - b. PTSA Events – Faculty Luncheon, Boo Hoo Breakfast, and Back-to-School BBQ
 - c. Back to School Night
 - d. Start with Hello Week
20. **Board Member Reports**
21. **Student Liaison Report**
22. **Visitor Comments**
23. **Executive Session**– *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals.*
24. **Adjournment**