

**Shelter Island School Board of Education  
Tuesday, January 21, 2020**

**Budget Presentation and Regular Meeting**

**6:00 pm, Conference Room**

**Kathleen Lynch, President \* Jason Lones, Vice President**

**Margaret Colligan Linda C. Eklund John Klupka, Sr. Tracy McCarthy Katherine Rossi-Snook**

- 1. Call to Order**
- 2. Pledge of Allegiance led by Ms. Regan's Kindergarten Class**
- 3. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:  
We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.
- 4. Budget Presentation**
  - a. Introduction to the 2020-2021 Budget
- 5. Visitor Questions (Specific to the agenda)**
- 6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**
  - a. Approval of Minutes
  - a. Regular Meeting of December 9, 2019
- 7. Correspondence - None**
- 8. Presentations**
  - 8.1 Presentation Requiring Future Board Approval:
    - a. Ms. Michelle Corbett – New York City 9/11 Memorial Field Trip
    - b. Mr. Sean Brennan, Mr. Peter Miedema and Members of the Class of 2020 – Senior Class Trip

(Note: The Board of Education will vote on both of the above trips at the February 10, 2020 board meeting.)
  - 8.2 Presentations Not Requiring Board Approval:
    - a. Ms. Michelle Corbett & Sean Brennan – Washington DC Field Trip Report
    - b. Mr. Walter Brigham, Ms. Jennifer Rylott, & Ms. Martha Tuthill re: STEM Academic Proposal
- 9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 9.1 – 9.6**
  - 9.1 Additional Substitute Teacher for the 2019-2020 School Year at \$110 per day (certified or 4-year degree)
    - a. Mary Barbarino, retroactive to January 16, 2020
    - b. Katy Binder, pending fingerprinting clearance for employment by NYS Department of Education
  - 9.2 Extra Teaching Period
    - a. Approve Laura Leever, Foreign Languages Teacher, to teach 5 extra periods on a bi-weekly basis, for the period of January 27, 2020 through June 26, 2020, at a rate of \$6,194.10
  - 9.3 Memorandum of Agreement
    - a. Approve the Memorandum of Agreement (MOA) between the Shelter Island Faculty Association and the Shelter Island School District, granting extra compensation to Maryann Impastato, Senior Account Clerk for additional Business Office responsibilities beyond her current title; and authorize the Board President to execute said agreement.

- 9.4 Extra Compensation
- a. Approve Deborah Vecchio, District Treasurer, for extra compensation for additional Business Office responsibilities beyond her current title in the amount of \$7,800.00 for the period of November 11, 2019 through June 30, 2020.
- 9.5 Leave of Absence
- a. Approve an unpaid leave of absence for Kerri Knipping, Elementary Teacher, to commence on February 24, 2019 through June 26, 2020.
- 9.6 Amend Motion
- a. Amend the motion of November 18, 2019 from:  
Approve Christopher Geehreg as a Leave Replacement for Kerri Knipping, effective on or about December 2, 2019 through February 21, 2020, at a salary of \$65,275.00, prorated to \$19,582.50, Step 1 MA of the 2019-2020 teacher salary scale.  
to:  
Approve Christopher Geehreg as a Leave Replacement for Kerri Knipping, effective on or about December 2, 2019 through **June 26, 2020**, at a salary of \$65,275.00, prorated to **\$44,449.14**, Step 1 MA of the 2019-2020 teacher salary scale.

**10. Program** - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 10.1 – 10.3

- 10.1 CSE Recommendation for the 2019-2020 School Year
- a. Committee on Special Education
- 10.2 First Reading of Policy
- a. Policy #7511 – Immunization of Students
- 10.3 Second Reading and Adoption of Policies
- a. Policy #7421 – Concussion Management
  - b. Policy #7520 – Accidents & Medical Emergencies

**11. Finance** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.4

- 11.1 Financial Reports
- a. Treasurer's Report – November 2019
  - b. Extra Class Report – November 2019
  - c. Appropriations Status Report
  - d. Revenue Status Report
  - e. Claim Auditor's Report – November 2019
  - f. Claim Auditor's Report – December 2019
  - g. Payroll Audit Report – December 2019
- 11.2 Budget Transfers & Journal Entries
- a. Accept and approve Budget Transfer and Journal Entry Reports for the period of December 5, 2019 through January 10, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.
- 11.3 403(b) Retirement Plan
- a. Approve the Hardship and Eligibility Amendments to the Shelter Island Union Free School District 403(b) Retirement Plan to meet the requirements of law, regulations or other issuances regarding the eligibility requirements and hardship distributions.
- 11.4 Security for Public Funds in Local Government
- a. Approve the Pledge, Assignment and Custodial Agreement between the Board of Education of the Shelter Island Union Free School District and JPMorgan Chase Bank to provide security for Public Funds in the Local Government in the form of Eligible Collateral; and authorize the District Treasurer to execute said agreement.

**12. Business** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.2

**12.1 Contracts**

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,680, for transportation to the Music in the Parks field trip on May 15, 2020; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,250, for transportation to the Broadway field trip on March 11, 2020; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Wainscott Common School District, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and D & B Engineers and Architects of Woodbury, NY, in the amount of \$7,500, for a feasibility study for the low nitrogen on-site waste water treatment system; and authorize the Board President to execute said agreement.

**12.2 Donations & Budgetary Increases**

- a. Authorize the Shelter Island School District to accept a donation of \$250.00 from the Shelter Island Educational Foundation for the Opera Field Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$250.00 to be offset by said donation.
- b. Authorize the Shelter Island School District to accept a donation of \$2,000.00 from the Shelter Island Educational Foundation for the Broadway Field Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$2,000.00, to be offset by said donation.
- c. Authorize the Shelter Island School District to accept a donation of \$2,000.00 from the Shelter Island Educational Foundation for the Nutcracker Field Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$2,000.00, to be offset by said donation.
- d. Authorize the Shelter Island School District to accept a donation of \$1,376.00 from the Shelter Island Educational Foundation for the Music in the Park Field Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$1,376.00, to be offset by said donation.

**13. Facility** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1

**13.1 Emergency Expenditures**

- a. Whereas on December 27, 2019, the emergency removal of asbestos located in the plumbing wall in the elementary wing custodial closet was deemed necessary, district funds were used to remove said asbestos without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$3,052.00 to Never Better Environmental Corporation, of Bay Shore, NY made on December 27, 2019.
- b. Whereas on December 27, 2019, the emergency air monitoring during the removal of asbestos was deemed necessary, district funds were used to monitor the air quality without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$2,415 to J.C. Broderick & Associates, Incorporated, of Hauppauge, NY made on December 27, 2019.
- c. Whereas on December 30, 2019, the emergency removal of a damaged maple tree located on school grounds was deemed necessary, district funds were used to remove said tree without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$2,600.00 to Jackson Dodds & Company Incorporated, of Southampton, NY, made on January 2, 2020.

**14. Items for Consideration - None**

**15. Old Business - None**

**16. Director of Athletics, Physical Education, Health, Wellness and Personnel Report**

- a. Athletic Update
- b. DARE Program

**17. Director of Pupil Personnel, Data & Instruction Report**

- a. Grades PK-7 Winter Concert

**18. Superintendent Report**

- a. Grades 8-12 Winter Concerts
- b. PTSA Holiday Boutique
- c. DECA Regional Competition

**19. Board Member Reports**

**20. Student Liaison Report**

**21. Visitor Comments**

**22. Executive Session** - *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals in the District.*

**23. Adjournment**