

**Shelter Island School Board of Education
Monday, February 10, 2020**

Budget Presentation and Regular Meeting

6:00 pm, Conference Room

Kathleen Lynch, President * Jason Lones, Vice President

Margaret Colligan Linda C. Eklund John Klupka, Sr. Tracy McCarthy Katherine Rossi-Snook

- 1. Call to Order**
- 2. Pledge of Allegiance led by Ms. Green's Preschool Class**
- 3. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.
- 4. Budget Presentation**
 - a. 2020-2021 Budget Presentation: Administration / Educational / Facilities & Capital
- 5. Visitor Questions (Specific to the agenda)**
- 6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**
 - a. Approval of Minutes
 1. District Goals Workshop of January 21, 2020
 2. Budget Presentation and Regular Meeting of January 21, 2020
- 7. Correspondence - None**
- 8. Presentations**
 - 8.1 Presentations Not Requiring Board Approval
 - a. D & B Engineers – Feasibility Study Report
- 9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.3**
 - 9.1 Appointment of Additional Substitute Teacher for the 2019-2020 School Year at \$110 per day (certified or 4-year degree)
 - a. Robert Strauss
- 10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.3**
 - 10.1 504/Sub CSE/CSE Recommendation for the 2019-2020 School Year
 - a. 504 Committee
 - b. Sub Committee on Special Education
 - c. Committee on Special Education
 - 10.2 School Calendar – 2020-2021
 - a. Approval of the Shelter Island District's School Calendar for the 2020-2021 school year
 - 10.3 Second Reading & Adoption of Policy
 - a. Policy #7511 – Immunization of Students
 - 10.4 Field Trips
 - a. Approve the Grades 11-12 New York City 9/11 Museum Field Trip on April 23, 2020
 - b. Approve the Class of 2020 Senior Class Trip to Virginia Beach, VA, on May 17, 2020 through May 21, 2020

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer's Report – December 2019
- b. Extra Class Report – December 2019
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – January 2020
- f. Payroll Audit Report – January 2020

11.2 Budget Transfers/Journal Entries

- a. Accept and approve Budget Transfer/Journal Entry Reports for the period of January 15, 2020 through February 5, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Tax Cap Calculations

WHEREAS, on January 21, 2020, the Board of Education of the Shelter Island Union Free School District began the 2020-2021 budget formation process which included discussion of the goal to, "design and adopt a budget that stays within the Tax Cap limitations"; and

WHEREAS, the property tax cap law and associated regulations require school districts in New York State to notify the Office of the New York State Comptroller not later than March 1 of each year a report showing the anticipated property tax cap calculations for the coming fiscal year; and

WHEREAS, the property tax calculations are being presented to the Board on February 10, 2020 and are as follows:

Prior school year tax levy	\$10,551,653.00	
Tax base growth factor	1.0061	
Product	\$10,616,018.08	
Capital Tax Levy in Prior Year	\$405,169.00	
Difference	\$10,210,849.08	
Allowable Levy Growth Factor	1.0181	
Product	\$10,395,665.45	
Tax Levy Limit	\$10,395,665.45	
Capital Tax Levy in Coming Year	\$381,241.15	
	0	
Tax Levy Limit Plus Exclusions	\$10,776,906.60	2.13%

and

WHEREAS, the Board of Education intends to design a budget that complies with the property tax cap limitations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the administration to file the property tax cap calculations with the Office of the New York State Comptroller and further authorizes the administration to notify the Office of the New York State Comptroller that the District intends to stay within the property tax cap limitations.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1

12.1 Contracts

- a. Approve the contract for the purpose of expending IDEA Flow-Through Funds between the Shelter Island Union Free School District and Alternatives for Children, of East Setauket, NY, as required by New York State Education Law; and authorize the Board President to execute said contract. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020.
- b. Approve the agreement between the Shelter Island Union Free School District and Nawrocki Smith Certified Public Accountants & Business Consultants of Melville, NY, for external auditing services; and authorize the Board President to execute said contract. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020.

- 13. Facility – None**
- 14. Item for Consideration - None**
- 15. Old Business – None**
- 16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report - None**
- 17. Director of Pupil Personnel, Data & Instruction Report - None**
- 18. Superintendent Report**
 - a. National Honor Society Induction Dinner
 - b. Upcoming Elementary Musical, "The Big Chill" – February 13
- 19. Board Member Reports**
- 20. Student Liaison Report**
- 21. Visitor Comments**
- 22. Executive Session** - *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals.*
- 23. Adjournment**

POLICY

2019

7511

Students

SUBJECT: IMMUNIZATION OF STUDENTS

Every student entering or attending a District school must present proof of immunization or proof of immunity by serology (blood test) if applicable unless a New York State licensed physician certifies that the immunization is detrimental to the student's health. The requirement for that immunization is waived until the immunization is no longer detrimental to the student's health.

Except for this exemption, the District may not permit a student lacking evidence of immunization to remain in school for more than 14 days, or more than 30 days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of the excluded students and provide the parent or person in parental relation a statement of his or her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school will cooperate with the local health authorities to provide a time and place for the immunization of these students.

For homeless children, the enrolling school must immediately refer the parent or guardian of the student to the District's homeless liaison, who must assist them in obtaining the necessary immunizations, or immunization or medical records.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

All schools will also post educational information on influenza and the benefits of influenza immunization which will be in plain view and available to parents.

Education Law §§ 310 and 914
Public Health Law §§ 613 and 2164
8 NYCRR §§ 100.2 and 136.3
10 NYCRR Subpart 66-1

NOTE: Refer also to Policy #7131 -- Education of Students in Temporary Housing

Adoption Date: 03/14/11
First Reading: 01/21/20
Second Reading: 02/10/20
Revised: _____