

**Shelter Island School Board of Education
Tuesday, November 13, 2018
Regular Meeting at 6:00 pm, Conference Room**

Thomas V. Graffagnino, President * Kathleen Lynch, Vice President

Margaret Colligan Linda C. Eklund Mark A. Kanarvogel Jason Lones Tracy McCarthy

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

- 5.1 Approval of Minutes
 - a. Regular Meeting of October 15, 2018
 - b. Special Meeting (Library Budget Vote) of October 27, 2018

6. Correspondence - None

7. Presentations

- 7.1 Presentations Not Requiring Board Approval
 - a. Presentation of Suffolk County Class D Cross Country Championship Plaques
- 7.2 Presentations Requiring Board Approval
 - a. Sean Brennan & Peter Miedema re: Prom 2019
 - b. Michelle Corbett re: 10th Grade United Nations & Jewish Heritage Museum Field Trip (NOTE: The Board of Education will vote on this trip at the December 10, 2018 board meeting.)

8. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 8.1 – 8.4

- 8.1 Additional Coach for the 2018-2019 School Year
 - a. Appoint Linda Haas, Junior Varsity Girls Basketball Coach, \$5,449.49
- 8.2 Appointment of Substitute Custodian for the 2018-2019 School Year at \$15.00/hour
 - a. Miguel Mendoz, retroactively to October 29, 2018
- 8.3 Appointment of Additional Substitute Teacher for the 2018-2019 School Year at \$110 per day (certified or 4-year degree); Pending Clearance for Employment by the NYS Department of Education (fingerprint initiative)
 - a. Elizabeth Buel
- 8.4 New Hire
 - a. BE IT RESOLVED THAT: The Board of Education hereby approves Carolyn Taylor, as Science 7-12 Teacher effective November 12, 2018, at \$71,714.00, pro-rated to \$59,407.24, Step 1 MA+45 of the 2018-2019 teacher salary scale with a four (4) year probationary period through November 12, 2022, in the tenure area of Science 7-12.

BE IT FURTHER RESOLVED THAT: Ms. Taylor must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 9.1 – 9.3

9.1 CSE Recommendations for the 2018-2019 School Year
a. Committee on Special Education

9.2 Field Trips

- a. Approve the 8th Grade Nutcracker Field Trip on December 19, 2018
- b. Approve the 10th Grade Opera Field Trip, January 2019, (Exact date to be determined.)
- c. Approve the Broadway Field Trip, May 2019 (Exact date to be determined.)

9.3 2018-2019 Budget Calendar

- a. Approve the 2018-2019 Budget Calendar

10. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 10.1 – 10.2

10.1 Financial Reports

- a. Treasurer’s Report – September 2018
- b. Extra Class Report – September 2018
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Payroll Audit Report – October 2018

10.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of October 6, 2018 through November 2, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Action: 11.1

11.1 Membership for New York State School Boards Association (NYSBBA)

- a. Approve the 2019 membership for the New York State School Boards Association, at a cost of \$4,478.00

12. Facility – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Actions: 12.1

12.1 Exercise Equipment to Excess (obsolete)

- a. Ab Machine – Shelter Island Serial #20090660
- b. Back Machine – Shelter Island Serial #20090661
- c. Arm Machine - Shelter Island Serial #Illegible
- d. Arm Machine - Shelter Island Serial #Illegible
- e. Pull-Up Machine - Shelter Island Serial #20090175
- f. Lat Machine - Shelter Island Serial #20090185
- g. Thigh Machine - Shelter Island Serial #20090186
- h. Hamstring Machine - Shelter Island Serial #20090187
- i. Leg Press Machine - Shelter Island Serial #20090188
- j. Pull Over Machine - Shelter Island Serial #20090176

13. Items for Consideration - None

14. Old Business - None

15. School District Business Leader Report

- a. Tax Anticipation Note

16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

- a. Fire Prevention & Safety
- b. Athletics Report

17. Academic Administrator Report

- a. Professional Development Opportunities with East Hampton School District

18. Superintendent Report

- a. Donuts with Dr. Finn
- b. Shelter Island 5K

- c. Superintendent's Conference Day
- d. National Honor Society's Cardboard Campout
- e. New York State School Boards Association Conference

19. Board Member Reports

20. Student Liaison Report

21. Visitor Comments

22. Executive Session - *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals in the District.*

23. Adjournment

2019-2020 Budget Calendar

Tuesday	Jan 8, 2019	⇒ Introduction to 2019-2020 Budget — 6:00 pm, Conference Rm
Monday	Jan 14, 2019	⇒ Budget Presentation: Administration / Regular Board Meeting—6 pm, Conference Rm
Monday	Jan 28, 2019	⇒ Budget Presentation: Educational — 6 pm, Conference Rm
Monday	Feb 11, 2019	⇒ Budget Presentation: Facilities & Capital / Regular Board Meeting—6 pm, Conference Rm
Monday	Mar 4, 2019	⇒ Budget Workshop — 6 pm, Conference Rm
Monday	Mar 18, 2018	⇒ Budget Overview / Regular Board Meeting—6 pm, Conference Rm
Monday	Mar 25, 2019	⇒ Budget Workshop—6 pm, Conference Rm (<i>if needed</i>)
Friday	Mar 1, 2019	⇒ Calculation Information for Tax Levy Limit (The date has to be set on or before March 1, 2018)
Thursday	Mar 21, 2019	⇒ Petitions for Proposition/Question for Ballot must be filed by 5 pm, in the District Clerk's Office ⇒ Petitions for Board of Education candidate available from District Clerk in the District Clerk's Office/Front Desk in School Lobby/School Website
Thursday	Apr 4, 2019	⇒ First Publication of Legal Notice
Monday	Apr 8, 2019	⇒ Liability Insurance Certificate Mailed to Suffolk County Board of Elections
Tuesday	Apr 16, 2019	⇒ Board adopts Budget/Property Tax Report Card at Special Meeting, 6 pm, Conference Room — with Regular Board Meeting immediately following ⇒ Local Boards to meet for BOCES Budget Vote and Board Members
Wednesday	Apr 17, 2019	⇒ Property Tax Report Card—Submitted to SED
Thursday	Apr 18, 2019	⇒ Second Publication of Legal Notice
Monday	Apr 22, 2019	⇒ Petitions for Board of Education candidate must be filed with District Clerk by 5 pm in the District Clerk's Office
Thursday	May 2, 2019	⇒ Third Publication of Legal Notice
Tuesday	May 7, 2019	⇒ Budget available to the residents in the School Business Office ⇒ Mail School Budget Newsletter
Thursday	May 9, 2019	⇒ Voter Registration, 2:00 pm—6:00 pm, School Lobby
Monday	May 13, 2019	⇒ Public Budget Hearing, 6 pm, Conference Room — with Regular Board Meeting immediately following (NOTE: Replaces May 6, 2019 Meeting)
Tuesday	May 15, 2019	⇒ Mail School Budget Notice
Thursday	May 16, 2019	⇒ Fourth Publication of Legal Notice
Tuesday	May 21, 2019	⇒ Budget Vote—Annual Meeting, 12:00 pm—9:00 pm, School Gym