

Shelter Island School Board of Education
Monday, December 10, 2018
Regular Meeting at 6:00 pm, Conference Room

Thomas V. Graffagnino, President * Kathleen M. Lynch, Vice President

Margaret Colligan Linda C. Eklund Mark A. Kanarvogel Jason Lones Tracy McCarthy

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

- a. Approval of Minutes
 - 1. Regular Meeting of November 13, 2018

6. Correspondence - None

7. Presentations

- 7.1 Presentations Requiring Board Approval
 - a. Michael Cox – Field Trips (*Note: The members of the Board of Education will vote on these trips at the January 14, 2019 board meeting.*)

8. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 8.1 – 8.5

- 8.1 Childcare Leave
 - a. Approve a contractual childcare leave of absence for Elizabeth Eklund, Elementary Teacher, to commence on or about March 28, 2019 through on or about May 31, 2019; with said period credited towards the employee's FMLA leave of absence

- 8.2 Amend Motion
 - a. Amend motion of November 13, 2018 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Carolyn Taylor, as Science 7-12 Teacher effective November 12, 2018, at \$71,714.00, pro-rated to \$59,407.24, Step 1 MA+45 of the 2018-2019 teacher salary scale with a four (4) year probationary period through November 12, 2022, in the tenure area of Science 7-12.

BE IT FURTHER RESOLVED THAT: Ms. Taylor must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Carolyn Taylor, as Science 7-12 Teacher effective November 12, 2018, at \$71,714.00, pro-rated to **\$57,293.04**, Step 1 MA+45 of the 2018-2019 teacher salary scale with a four (4) year probationary period through November 12, 2022, in the tenure area of Science 7-12.

BE IT FURTHER RESOLVED THAT: Ms. Taylor must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

- 8.3 New York State Minimum Wage Increase
 - a. Increase the rate of pay for Cafeteria Substitute from \$11.00/hour to \$12.00/hour, effective December 31, 2018, as per New York State's Minimum Wage Rate Schedule
- 8.4 Contractual Personnel Salary
 - a. Nery Perez Monzon, Custodial Worker I, \$47,868, Step 5 of the 2018-2019 Night Custodian salary scale, retroactive to December 1, 2018
- 8.5 Resignation of Personnel
 - a. Andrew Steinmuller, Custodian, effective December 28, 2018, for the purpose of retirement

9. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 9.1 – 9.3

- 9.1 CPSE/CSE Recommendations for the 2018-2019 School Year
 - a. Committee on Preschool Special Education
 - b. Committee on Special Education
- 9.2 Shared Decision Making Committee for the 2018-2019 School Year
 - a. Appoint Peter Waldner, Community Member
- 9.3 Field Trip
 - a. Approve the 10th grade United Nations and Jewish Heritage Museum field trip in April 2019

10. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 10.1 – 10.2

- 10.1 Financial Reports
 - a. Treasurer's Report – October 2018
 - b. Extra Class Report – October 2018
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor's Report – October 2018
 - f. Claim Auditor's Report – November 2018
 - g. Payroll Audit Report – November 2018
- 10.2 Budget Transfers & Journal Entries
 - a. Accept and approve Budget Transfers & Journal Entry Reports for the period of November 3, 2018 through November 30, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 11.1 – 11.2

- 11.1 Contracts
 - a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Bridgehampton Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.
- 11.2 Taping of Budget Workshops
 - a. Approval to tape the following seven (7) budget related presentations/meetings, at a cost of \$1,750.
 - January 8, 2019
 - January 14, 2019
 - January 28, 2019
 - February 11, 2019
 - March 11, 2019
 - April 16, 2019
 - May 13, 2019

12. Facility -- The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Actions: 12.1

- 12.1 State Environmental Quality Review Act

WHEREAS, the Board of Education of the Shelter Island Union Free School district, desires to embark upon the following capital improvement project at Shelter Island School: Bathroom Renovation (\$100,000) to be funded by a DASNY.

WHEREAS, said capital improvement projects are subject to classification under the State Environmental Review Act (SEQRA); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education has examined all information related to the capital improvement project, and has determined that the above-described capital improvement project are classified as Type II Actions pursuant to Section 617.5(c)(1) and (c)(2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act (SEQRA); and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares the above-referenced project to be a Type II Action, which requires no further review under SEQR.

BE IT FURTHER RESOLVED, that the Board of Education has forwarded an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation and has received clearance from the Department.

13. Items for Consideration - None

14. Old Business - None

15. School District Business Leader Report

- a. Bus Drill
- b. Budget Development

16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

- a. Nike Cross Country Regionals
- b. NYSAHPERD Suffolk Zone Awards
- c. NYSPHSAA Scholar Athlete Teams
- d. Winter Athletics Report
- e. Concussion Protocol
- f. NIAAA Cohort

17. Academic Administrator Report

- a. Elementary Field Trips
- b. Ornament Making Party
- c. Chamber of Commerce Island Stroll

18. Superintendent Report

- a. Historical Society Holiday Open House & Student Art Show
- b. Tree Lighting
- c. Science Fair

19. Board Member Reports

20. Student Liaison Report

- a. Shelter Island Historical Society's Lecture: Female British Spies of WWII

21. Visitor Comments

22. Executive Session - *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals in the District.*

23. Adjournment