

**Shelter Island School Board of Education**  
**Monday, August 13, 2018**  
**Regular Meeting at 6:00 pm, Conference Room**

Thomas V. Graffagnino, President \* Kathleen M. Lynch, Vice President  
Margaret Colligan Linda C. Eklund Mark A. Kanarvogel Tracy McCarthy

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**4. Visitor Questions (Specific to the agenda)**

**5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**

- a. Approval of Minutes
  - 1. Re-Organizational/Regular Meeting of July 9, 2018
  - 2. Special Meeting of July 31, 2018

**6. Correspondence**

- a. Thank you notes from three (3) members of the Class of 2018
- b. Letter of Interest in Board Seat

**7. Presentations**

Presentation Requiring Immediate Board Approval:

- 1. Ms. Terry Lucas, Shelter Island Public Library – 2019 Library Operating Budget Vote

The Board President may request a motion to approve the following Business Action: 7.1

7.1 2019 Library Budget Vote

- a. Approve a special meeting of the voters of the school district be schedule for Saturday, October 27, 2018, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2019 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

Presentation Requiring Future Board Approval:

- 1. Ms. Jennifer Gulluscio & 8<sup>th</sup> Grade Student Officers – Grade 8 Disney Youth Education Field Trip
- 2. Mr. Brian Becker – 2018-2019 Physical Education Field Trips

(Note: The Board of Education will vote on this trip at the September 13, 2018 board meeting.)

**8. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 8.1 – 8.12**

8.1 New Hire

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Deanna Locascio, as Music Teacher effective September 1, 2018, at \$63,995.00, Step 1 MA of the 2018-2019 teacher salary scale with a four (4) year probationary period through September 1, 2022, in the tenure area of Music K-12.

BE IT FURTHER RESOLVED THAT: Ms. Locascio must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

8.2 Medical Leave of Absence

- a. Approve an unpaid medical leave of absence for Sharon Gibbs, Science Teacher, to commence on September 4, 2018 through June 26, 2019; with said period credited towards the employee's FMLA leave of absence.

- 8.3 Permanent Substitutes for the 2018-2019 School Year
- Appoint Jasmine Bielic-Frasco, as Permanent Substitute Teacher, at a rate of \$175 per day, and grant five (5) sick days, effective September 4, 2018 – June 26, 2019
  - Appoint Frederick Marienfeld, as Permanent Substitute Teacher, at a rate of \$175 per day, and grant five (5) sick days, effective September 4, 2018 – June 26, 2019
  - Appoint Karen Flint as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 4, 2018 – June 26, 2019
- 8.4 Resignation of Personnel
- Lora Hamblet, Teacher Aide, effective July 31, 2018, for the purpose of retirement
  - Maryellen Olsen, .50 FTE Teacher Assistant/.50 FTE Special Education Teacher, effective August 1, 2018
  - Jennifer Olsen, .60 FTE School Social Worker, effective September 3, 2018
- 8.5 Childcare Leave
- Approve a contractual childcare leave of absence for Sean Brennan, Social Studies 7-12 Teacher, to commence on September 4, 2018 through September 21, 2018, with said period credited towards the employee's FMLA leave of absence.
- 8.6 Amend Motion
- Amend motion of June 11, 2018 from:  
Appoint the Margaret Mosher as a teacher for the Leap Into Learning Summer School Program, effective July 2, 2018 through July 26, 2018, for 34 hours each, at her individual hourly rate.  
to:  
Appoint the Margaret Mosher as a teacher for the Leap Into Learning Summer School Program, effective July 2, 2018 through July 26, 2018, for 34 hours each, at her individual hourly rate of **\$50.29**.
- 8.7 Appointment of Coaches for the 2018-2019 School Year
- Jay Card, Varsity Boys Basketball Coach, \$6,437.97
  - Robert DeStefano, Varsity Golf Coach, \$3,799.66
  - Bryan Gallagher, Varsity Girls Cross Country Co-Coach, \$1,899.83
  - Jason Green, Varsity Girls Cross Country Co-Coach, \$1,899.83
  - Bryan Gallagher, Varsity Boys Cross Country Joint-Coach, \$1,899.83
  - Jason Green, Varsity Boys Cross Country Joint-Coach, \$1,899.83
  - Cynthia Belt, Varsity Volleyball Coach, \$5,860.19
  - Bryan Gallagher, Varsity Winter Track Co-Coach, \$3,799.66
  - Jason Green, Varsity Winter Track Co-Coach, \$3,799.66
  - Bryan Gallagher, Varsity Spring Track Co-Coach, \$3,799.66
  - Jason Green, Varsity Spring Track Co-Coach, \$3,799.66
  - Peter Miedema, JV Boys Basketball Coach, \$5,449.49
  - Laura Mayo, JV Volleyball Coach, \$4,952.90
  - Peter Miedema, JV Baseball Coach, \$4,952.90
  - Taylor Kelly, JV Softball Coach, \$4,952.90
  - Taylor Kelly, Junior High Girls Volleyball Coach, \$2,723.01
  - Laura Mayo, Junior High Girls Basketball Coach, \$2,973.60
  - Michelle Corbett, Cheerleading Coach, \$3,399.66
  - Bryan Knipfing, Intramural: Running Club Coach, \$1,266.55
  - Taylor Kelly, Intramural: Functional Fitness, \$1,266.55
  - Christopher Conrardy, Intramural: Tennis Club, 1,266.55
- 8.8 Volunteer Coaches for the 2018-2019 School Year
- Father Peter DeSanctis – Varsity Golf
  - Bryan Knipfing – Varsity Boys & Girls Cross Country
  - James Theinert – JV and Varsity Boys Basketball
  - Michael Dunning – JV Baseball
- 8.9 Extra Compensation
- Approve the following teachers for Summer 2018 professional development, at their individual hourly rates.
    - Kerri Knipfing; not to exceed 18 hours
    - Michele Yirce; not to exceed 18 hours
    - Lynn Green; not to exceed 12 hours

4. Natalie Regan; not to exceed 12 hours
  5. Cheryl Woods; not to exceed 12 hours
  6. Elizabeth Eklund; not to exceed 12 hours
  7. Michael Cox; not to exceed 12 hours
  8. Jennifer Gulluscio; not to exceed 6 hours
- 8.10 Detention Monitors for the 2018-2019 School Year at \$60/period
- a. Brian Becker
  - b. Sean Brennan
  - c. Deborah Brewer
  - d. Michelle Corbett
  - e. Jasmine Frasco
  - f. Mary Kanarvogel
  - g. Janine Mahoney
  - h. Peter Miedema
  - i. Helene Starzee
  - j. James Theinert
  - k. Martha Tuthill
  - l. Daniel Williams
- 8.11 Appointment of Co-Curricular Positions for the 2018-2019 School Year
- a. Deanna Locascio, Elementary Play Director, at \$778.50
  - b. Martha Tuthill, DECA Club Co-Advisor, at \$787.78
  - c. James Theinert, DECA Club Co-Advisor, at \$787.78
  - d. Janine Mahoney, National Honor Society, at \$1,958.42
  - e. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,575.56
  - f. Jennifer Gulluscio, 7<sup>th</sup> Grade Co-Advisor, at \$389.25
  - g. James Bocca, 7<sup>th</sup> Grade Co-Advisor, at \$389.25
  - h. Patricia Kreppein, 6<sup>th</sup> Grade Advisor, at \$778.50
  - i. Debra Sears, 9<sup>th</sup> Grade Advisor, at \$778.50
  - j. Devon Treharne, Unity Club Co-Advisor, at \$389.25
  - k. Mary Kanarvogel, Unity Club Co-Advisor, at \$389.25
  - l. Michelle Corbett, 6-8 Drama Club, at \$778.50
  - m. Jeremy Stanzione, Video Game Development/Club Programming, \$778.50
  - n. James Bocca, Debate Team Coordinator, \$778.50
  - o. Michelle Corbett, 10th Grade Advisor, at \$778.50
  - p. Sean Brennan, 11<sup>th</sup> Grade Co-Advisor, at \$979.21
  - q. Peter Miedema, 11<sup>th</sup> Grade Co-Advisor, at \$979.21
  - r. Keith Brace, Sound Equipment Technician/Trainer, at \$1,575.56
  - s. Keith Brace, Jazz Band, at \$1,958.42
  - t. Deanna Locascio, Select Choir, at \$1,958.42
  - u. Jennifer Gulluscio, 8<sup>th</sup> Grade Advisor/Disney Trip Coordinator, at \$1,958.42
  - v. Christopher Conrardy, 12<sup>th</sup> Grade Advisor, at \$1,958.42
  - w. Keith Brace, School Play Instrumental Music Director, at \$1,958.42
  - x. Laura Mayo, ESL/ENL/ELL Translator, at \$1,958.42
  - y. Devon Treharne, School Newspaper, at \$1,958.42
  - z. James Theinert, Student Council, at \$2,935.31
  - aa. Deanna Locascio, School Play Pianist/Accompanist/Vocal Director, at \$2,935.31
  - bb. Jessica Nardi, Yearbook Advisor, at \$5,100.25
  - cc. Daniel Williams, Science Club, at \$1,575.56
  - dd. Debra Sears, Junior National Honor Society, at \$1,575.56
  - ee. Debra Sears, Substitute Dispatcher, \$5,100.25
  - ff. John Kaasik, Play Director/Producer, at \$5,100.25
- 8.12 Athletic Chaperones for the 2018-2019 School Year (one game per night at \$99.79, two games per night at \$153.15, Clock Keeper at Chaperone Rate plus \$10)
- a. Brian Becker
  - b. Keith Brace
  - c. Deborah Brewer
  - d. Michelle Corbet
  - e. Jasmine Frasco
  - f. Mary Kanarvogel
  - g. Taylor Kelly

- h. Janine Mahoney
- i. Laura Mayo
- j. Peter Miedema
- k. James Theinert
- l. Martha Tuthill

**9. Program** - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 9.1 – 9.2

9.1 CPSE Recommendations for the 2018-2019 School Year

- a. Committee on Preschool Special Education

9.2 Multi-Year Annual Professional Performance Review (“APPR”) Plan

- a. WHEREAS, the District has an approved Annual Professional Performance Review (“APPR”) Plan in place, effective for the 2017-2018 to 2018-2019 school years; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 24, 2018 regarding the status of its APPR Plan for the 2017-2018 school year;

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to execute the Implementation Certification Form required by the State Education Department for the District’s 2017-2018 APPR Plan, which form shall certify that the District’s approved multi-year plan remains in effect for the 2018-2019 school year; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his/her designee to submit this form to the State Education Department.

**10. Finance** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 10.1 – 10.2

10.1 Financial Reports

- a. Treasurer’s Report – June 2018
- b. Extra Class Report – June 2018
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor’s Report – June 2018

10.2 Budget Transfers and Journal Entries

- a. Accept and approve Budget Transfer Reports and Journal Entries for the period of July 7, 2018 through August 2, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

**11. Business** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 11.1

11.1 Contracts

- a. Approve the final Eastern Suffolk BOCES contract for services in the 2017-2018 school year, at a final cost of \$201,002.97, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.

**12. Facility** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 12.1

12.1 Excessing Equipment

- a. SmartBoard – Serial #20090101 (board only – not projector) – Repair cost exceeds replacement cost

**13. Items for Consideration**

**14. Old Business**

- a. Acknowledgement of Committee Members for 2018-2019 School Year

- Buildings & Grounds/Health & Safety: Thomas Graffagnino & Mark Kanarvogel
- Policy: Margaret Colligan & Tracy McCarthy
- Wellness: Kathleen Lynch
- Audit: Linda Eklund & Thomas Graffagnino
- Joint Professional Practices: Linda Eklund & Kathleen Lynch
- Transportation (NEW): Linda Eklund, Thomas Graffagnino & Mark Kanarvogel

**15. School District Business Leader Report - None**

**16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

- a. American Volleyball Coaches Association (AVCA) Team Academic Award
- b. Fall Athletic Season

**17. Academic Administrator Report**

- a. Student Schedules
- b. Shelter Island Educational Foundation Porch Party

**18. Superintendent Report**

- a. Sylvester Manor Shakespeare in the Park
- b. Playground
- c. Website

**19. Board Member Reports**

**20. Visitor Comments**

**21. *Executive Session*** - *It is anticipated that the Board of Education may enter Executive Session again, to further discuss the employment of particular individuals in the District.*

**22. Adjournment**