

Shelter Island School Board of Education
Monday, September 17, 2018
Regular Meeting at 6:00 pm, Conference Room

Thomas V. Graffagnino, President * **Kathleen M. Lynch, Vice President**
Margaret Colligan **Linda C. Eklund** **Mark A. Kanarvogel** **Tracy McCarthy**

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Appointment of New Board Trustee

- a. Appoint Jason Lones, Trustee of the Shelter Island Union Free School District Board of Education from September 17, 2018 through May 21, 2019; and authorize the Board President to administer the Oath of Office to Mr. Lones

6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

- a. Approval of Minutes
1. Regular Meeting of August 13, 2018
 2. Special Meeting of August 21, 2018
 3. Special Meeting of August 30, 2018

7. Correspondence - None

8. Presentations

Presentation Requiring Board of Education Approval:

- a. James Theinert – 11th Grade Washington DC Trip (*NOTE: The Board of Education will vote on this trip at the October 15, 2018 board meeting.*)

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.7

- 9.1 Appointment of Substitute Teachers for the 2018-2019 School Year at \$110 per day (certified or 4-year degree); Pending Clearance for Employment by the NYS Department of Education (fingerprint initiative)
- a. Christopher DiOrio
 - b. Kelci McIntosh
- 9.2 Amend Motion – Schedule C
- a. Amend motion of August 13, 2018 from:
Appoint Jessica Nardi, Yearbook Advisor for the 2018-2019 school year, at \$5,100.25.
to:
Appoint Jessica Nardi, Yearbook **Co-Advisor** for the 2018-2019 school year, at **\$2,550.12** and **Patricia Kreppin, Yearbook Co-Advisor for the 2018-2019 school year, at \$2,550.12**
- 9.3 Employment Agreements
- a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreement between the Shelter Island School District and non-aligned personnel; and
BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.

- 9.4 Amendment to Agreement
a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreement between it and Dr. Christine Finn; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

- 9.5 Census
a. Approve Mary Kanarvogel for the administration of the bi-annual census, at a rate of \$1,500

- 9.6 CPR Training
a. Approve Mary Kanarvogel to provide Adult, Child, Infant CPR/AED Certification, Healthcare Provider and First Aid Training for the 2018-2019 school year, with compensation as follows.
- Adult, Child, Infant, CPR/AED Certification at \$40 per coach/employee
 - Healthcare Provider and First Aid Training at \$57 per person

- 9.7 Amend Motion – Driver’s Education Summer Program
a. Amend the motion of June 11, 2018 from:

Appoint Ian Kanarvogel, Driver’s Education Summer program teacher, effective July 9, 2018 through August 31, 2018, at an hourly rate of \$42.65 per hour, not to exceed 190 hours.
to:

Appoint Ian Kanarvogel, Driver’s Education Summer program teacher, effective July 9, 2018 through August 31, 2018, at an hourly rate of \$42.65 per hour, not to exceed **240 hours**.

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 10.1 – 10.2

- 10.1 CSE Recommendation for the 2018-2019 School Year
a. Committee on Special Education

- 10.2 Approval of Field Trips
a. Grade 7 Block Island Field Trip on September 28, 2018; rain date of October 5, 2018.
b. Grade 8 Disney Youth Education Field Trip on March 17– 21, 2019
c. Grade 6 Kayak Field Trip on June 13, 2019; rain date of June 14, 2019
d. Grade 7 Schooner Field Trip in late spring 2019; exact dates to be determined
e. Grade 6 Adventure Park Field Trip in late spring 2019; exact dates to be determined

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

- 11.1 Financial Reports
a. Treasurer’s Report – July 2018
b. Extra Class Report – July 2018
c. Appropriation Report
d. Revenue Status Report
e. Claim Auditor’s Report – July 2018
f. Claim Auditor’s Report – August 2018
g. Payroll Audit Report – July 2018
h. Payroll Audit Report – August 2018

- 11.2 Budget Transfers & Journal Entries
a. Accept and approve the 2017-2018 Year End Budget Transfer Report that in accordance with Board Policy, requires specific Board approval.
b. Accept and approve Budget Transfers and Journal Entry Report for the period of August 3, 2018 through September 12, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.4

- 12.1 Contracts
a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Out East Therapy of New York, Center Moriches, NY, for student services. The term of said agreement shall be retroactive to July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.

12.2 Bids for 2018-2019 School Year

- a. Approval to award the School Lunch Product Items Bid #2018-19-01C to:
1. Mivila Food of New York, Calverton, NY
 2. Cookie & More, Farmingdale, NY

12.3 NYSSBA 99th Annual Convention & Educational Trade Show

- a. Approval of four (4) Board of Education Trustees and the Superintendent to attend NYSSBA's 99th Annual Convention & Education Trade Show, October 25 – 27, 2018, Sheraton New York Times Square Hotel & Convention Center, New York, NY. Conference expenses to be paid in accordance with Board Policy.

12.4 Additional Private School Transportation

- a. Approval to transport two (2) additional students to the Ross School for the 2018-2019 school year.

13. Facility – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1

13.1 Excessing of Equipment

- a. HP Procurve Controller - Serial #20090695 (obsolete)
- b. HP Procurve Controller – Serial #20090719 (obsolete)
- c. Bascom Controller – Serial #20140052 (obsolete)
- d. Dell Server – Serial #20090554 (obsolete/stripped for parts)

14. Items for Consideration

15. Old Business - None

16. School District Business Leader Report - None

17. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

- a. Fall Athletics Update
- b. New York State Public High School Athletic Association – School of Distinction Award

18. Academic Administrator Report

- a. Upcoming Back to School Nights

19. Superintendent Report

- a. Opening of School
- b. PTSA Events – Faculty Luncheon, Boo Hoo Breakfast, and Back-to-School BBQ

20. Board Member Reports

21. Student Liaison Report - None

22. Visitor Comments

23. Executive Session– *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals.*

24. Adjournment