

Shelter Island School Board of Education

Monday, February 11, 2019

Budget Presentation and Regular Meeting

6:00 pm, Conference Room

Thomas V. Graffagnino, President * Kathleen M. Lynch, Vice President

Margaret Colligan

Linda C. Eklund

Mark A. Kanarvogel

Jason Lones

Tracy McCarthy

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Budget Presentation

- a. 2019-2020 Budget Presentation: Educational

5. Visitor Questions (Specific to the agenda)

6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

- a. Approval of Minutes
1. Regular Meeting of January 14, 2019
2. Budget Presentation of January 28, 2019

7. Correspondence - None

8. Presentations

- 8.1 Presentations Requiring Board Approval
a. Christopher Conrardy & Members of the Class of 2019 – Senior Class Trip (*Note: As per policy, the Board of Education will vote on this trip at the March 11, 2019 Board of Education Meeting.*)

9. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 9.1 – 9.5

- 9.1 Resignation of Personnel
a. Stephanie Sareyani, PK-12 Art Teacher, effective June 30, 2019, for the purpose of retirement
b. James Dibble, School Psychologist, effective June 30, 2019, for the purpose of retirement
- 9.2 Appointment
a. Miguel Mendoz, Custodial Worker I, effective February 11, 2019, at a salary of \$47,868.00, Step 5 of the 2018-2019 Night Custodian salary scale, prorated to \$18,410.80.
- 9.3 Leave of Absence
a. Approve a contractual medical leave of absence for Mary Kanarvogel, School Nurse, to commence on or about January 30, 2019 through on or about March 13, 2019; with said period credited towards the employee's FMLA leave of absence.
b. Approve a contractual medical leave of absence for Laura Leever, Foreign Language Teacher, to commence on or about March 4, 2019 through on or about March 29, 2019; with said period credited towards the employee's FMLA leave of absence.
- 9.4 Appointment of Additional Substitute Teacher for the 2018-2019 School Year at \$110 per day (certified or 4-year degree)
a. Frank Emmett, retroactive to February 8, 2019

- 9.5 Volunteer Assistant Coach
 - a. Joyce Brown – JV Softball

10. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 10.1 – 10.3

- 10.1 CSE Recommendation for the 2018-2019 School Year
 - a. Committee on Special Education
- 10.2 School Calendar – 2019-2020
 - a. Approval of the Shelter Island District's School Calendar for the 2019-2020 school year
- 10.3 Second Reading & Adoption of Policy
 - a. #5640 – Smoking/Tobacco Use

11. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.2

- 11.1 Financial Reports
 - a. Treasurer's Report – December 2018
 - b. Extra Class Report – December 2018
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor's Report – January 2019
 - f. Payroll Audit Report – January 2019
- 11.2 Budget Transfers/Journal Entries
 - a. Accept and approve Budget Transfer/Journal Entry Reports for the period of January 5, 2019 through February 4, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

12. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 12.1 – 12.2

- 12.1 Contracts
 - a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,450, for transportation to Marist College & SUNY New Paltz College on March 4, 2019; and authorize the Board President to execute said agreement.
 - b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Hampton Jitney of Calverton, NY, in the amount of \$4,500, for transportation to Washington DC on April 8, 2019 – April 10, 2019; and authorize the Board President to execute said agreement.
 - c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,200, for transportation to the Bronx Zoo on April 18, 2019; and authorize the Board President to execute said agreement.
 - d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,200, for transportation to the Opera at Lincoln Center on May 1, 2019; and authorize the Board President to execute said agreement.
 - e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and St. James Tutoring, Incorporated of St. James, NY, for student services for the 2018-2019 school year; and authorize the Board President to execute said agreement.
- 12.2 Monetary Donations & Budgetary Increases
 - a. Authorize the Shelter Island School District to accept a donation of \$500.00 from the Shelter Island Educational Foundation for the United Nations & Jewish Heritage Museum Field Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000, in the amount of \$500.00, to be offset by said donation.

13. Facility – None

14. Item for Consideration - None

15. Old Business - None

16. School District Business Leader Report

17. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

- a. Athletics Update
- b. East End LTC Cohort

18. Academic Administrator Report

- a. National Honor Society Induction Dinner
- b. Upcoming Elementary Musical

19. Superintendent Report

- a. PTSA Talent Show
- b. Narcan Community Training

20. Board Member Reports

21. Student Liaison Report

22. Visitor Comments

23. Executive Session - *It is expected that the Board of Education will enter Executive Session at the end of this scheduled public meeting, to discuss the employment of particular individuals.*

24. Adjournment

Shelter Island Union Free School District

DRAFT 2019-2020

JULY 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

4 July 4th Holiday Observed for 12 month Employees

AUGUST 2019				
M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 2019				
M	T	W	TH	F
2	(3)	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

2 Labor Day
 (3) First Day for Teachers
 4 First Day for Students
 30 Rosh Hashanah

OCTOBER 2019				
M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

1 Rosh Hashanah
 9 Yom Kippur
 14 Columbus Day

NOVEMBER 2019				
M	T	W	TH	F
				1
4	(5)	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

(5) Superintendent's Conference Day/Election Day
 11 Veterans Day
 27-29 Thanksgiving Recess

DECEMBER 2019				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

23-31 Winter Recess

JANUARY 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

1-3 Winter Recess Continued
 20 Martin Luther King, Jr. Day

FEBRUARY 2020				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

6 Parent/Teacher Conferences (PK-12 11 am Dismissal)
 17-21 Mid-Winter Recess

MARCH 2020				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	(20)
23	24	25	26	27
30	31			

(20) Teacher Workshop

APRIL 2020				
M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

6-10 Spring Recess

MAY 2020				
M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

22 & 26 Reserved as Snow Days
 25 Memorial Day

JUNE 2020				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26L
29	30			

26 Last Day of School
 27 Commencement, 2 pm

 = School Closed () = Conference Day (School Closed for Students) = 11 am Dismissal = Snow Days

For BOE Review at 02-11-19 Meeting

SUBJECT: SMOKING/TOBACCO USE**School Grounds**

Tobacco use will not be permitted and no person will use tobacco on school grounds or within 100 feet of the entrances, exits, or outdoor areas of any public or private elementary or secondary schools. However, this does not apply to smoking in a residence, or within the real property boundary lines of residential real property. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds, including entrances or exits, contained within the District's preschool, nursery school, elementary or secondary school's legally defined property boundaries as registered in the County Clerk's Office; as well as all District vehicles, including vehicles used to transport children or school personnel.

"Tobacco" is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, spit/spitless tobacco and any other smoking or tobacco product, (smokeless, dip, chew, snus and/or snuff) in any form.

The District also prohibits use of electronic cigarettes or e-cigarettes, and any refill, cartridges and any other component of an electronic cigarette or e-cigarette (collectively known as e-cigarette) on school grounds or in District vehicles.

The use of vaporizers or any other products containing nicotine, except for current FDA-approved smoking cessation products, are also prohibited.

Off-School Grounds

Tobacco use and e-cigarette use is prohibited by students at any school sponsored event or activity off school grounds.

Posting/Notification of Policy

In compliance with the New York State Clean Indoor Air Act, the District will prominently post its Smoking/Tobacco Use policy and signs prohibiting all forms of tobacco products in District buildings and other appropriate locations; and will supply a copy upon request to any current or prospective employee. The District will also designate a school official to tell individuals who smoke in a non-smoking area that they are in violation of the New York State Public Health Law, Education Law, the federal Pro-Children Act of 1994, and District policy.

The District will also ensure that this policy is communicated to staff, students, parents/guardians, volunteers, and visitors as deemed appropriate in order to orient all persons to the District's "No Smoking" Policy and environment.

Prohibition of Tobacco Promotional Items/Tobacco Advertising

Tobacco promotional items (e.g., brand names, logos, and other identifiers) are prohibited:

(Continued)

SUBJECT: SMOKING/TOBACCO USE (Cont'd.)

- a) On school grounds;
- b) In school vehicles;
- c) At school sponsored events, including those that take place off school premises and in another state;
- d) In school publications;
- e) On clothing, shoes, accessories, gear, and school supplies in accordance with the District *Code of Conduct* and applicable collective bargaining agreements.

This prohibition of tobacco promotional items will be enforced in accordance with the District *Code of Conduct* and applicable collective bargaining agreements.

In addition, tobacco advertising is also prohibited in all school sponsored publications and at all school sponsored events. The District will request, whenever possible, tobacco free editions of periodical publications for school libraries and classroom use.

Safe and Drug-Free Schools and Communities Act, 20 USC § 7101 et seq.

Pro-Children Act of 2001, 20 USC §§ 7181-7184, as amended by the Every Student Succeeds Act (ESSA) of 2015

Education Law §§ 409, 2801(1) and 3020-a

Public Health Law Article 13-E, Article 13-F, §§ 1399-aa(13), 1300-o

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials and Equipment
#3410 -- Code of Conduct
#7320 -- Alcohol, Tobacco, Drugs, and Other Substances
#8210 -- Safety Conditions and Prevention Instruction
District *Code of Conduct*

Adoption Date: 12/13/2010

Revised Date: 9/21/2019

Presented to Board for First Read: 01-14-19

Presented to Board for Second Read/Adoption: 02-11-19