

Shelter Island School Board of Education
Monday, August 30, 2021
Regular Meeting at 6:00 pm, Gymnasium

Margaret Colligan, President * Katherine Rossi-Snook, Vice President
Dawn Hedberg Kathleen Lynch Tracy McCarthy Karina Montalvo Robert Strauss

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items: 5.1

5.1 Approval of Minutes

- a. Re-Organizational Meeting of July 12, 2021

6. Correspondence - None

7. Presentations

Presentation Requiring Immediate Board Approval:

- 1. Ms. Terry Lucas, Shelter Island Public Library – 2022 Library Operating Budget Vote

The Board President may request a motion to approve the following Business Action: 8.1

8.1 2022 Library Budget Vote

- a. Approve a special meeting of the voters of the school district be schedule for Saturday, October 30, 2021, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library's 2022 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.

- 2. Dr. Brian Doelger – 2021-2022 Reopening Plan

The Board President may request a motion to approve the following Business Action: 8.1

8.2 2021-2022 Re-Opening Plan

- a. BE IT RESOLVED that the Board of Education of the Shelter Island Union Free School District hereby adopts the 2021-2022 Reopening Plan for opening the school/district during the COVID-19 Pandemic; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is hereby authorized to make temporary modifications to the 2021-2022 Reopening Plan in the event that, in the Superintendent's sole discretion, the then-current circumstances surrounding the COVID-19 Pandemic requires that such modifications occur prior to the next regularly scheduled meeting of the Board of Education.

8. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 8.1 – 8.22

8.1 Resignation

- a. Accept the resignation of Maria DiOrio, Special Education Teacher, effective August 4, 2021
- b. Accept the resignation of James Bocca, English Teacher, effective September 1, 2021

8.2 New Hires

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Vincent Stingo, as 1.0 FTE English Language Arts 7-12 Teacher effective September 1, 2021, at \$58,189, Step 1 BA of the 2021-2022 teacher salary scale with a four (4) year probationary period through September 1, 2025, in the tenure area of English 7-12

- BE IT FURTHER RESOLVED THAT: Vincent Stingo must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.
- b. BE IT RESOLVED THAT: The Board of Education hereby approves Adrienne Pitch, as .67 FTE Elementary Teacher and .33 FTE Special Education Teacher effective September 1, 2021, at \$58,189, Step 1 BA of the 2021-2022 teacher salary scale with a four (4) year probationary period through September 1, 2025, in the tenure area of Elementary Education K-6
- BE IT FURTHER RESOLVED THAT: Adrienne Pitch must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.
- c. BE IT RESOLVED THAT: The Board of Education hereby approves Erin Mulrain, as .50 FTE Physical Education Teacher, K-12 effective September 1, 2021, prorated at \$33,623, Step 1 MA of the 2020-2021 teacher salary scale.
- 8.3 Leave Replacements
- a. Approve Leigh Stumme as a Leave Replacement for Elizabeth Eklund, effective on or about September 1, 2021 through January 28, 2022, at a salary of \$67,246, prorated to \$34,712, Step 1 MA of the 2021-2022 teacher salary scale
- b. Approve Dmitry Zaslavsky as a Leave Replacement for Brittney Russo, effective on or about October 18, 2021 through June 24, 2021, at a salary of \$80,242, prorated to \$66,964, Step 1 MA +75/Ph.D. of the 2021-2022 teacher salary scale
- 8.4 Mentor/Mentee for the 2021-2022 School Year, at a rate of \$1,500 per Shelter Island Faculty Association Contract
- a. Michele Yirce/Adrienne Pitch
- b. Michelle Weir/Dmitri Zaslavsky
- c. Peter Miedema/Erin Mulrain
- d. Cheryl Woods/Leigh Stumme
- e. Devon Treharne/New ELA Teacher TBA
- 8.5 Memorandum of Agreement
- a. Approve the Memorandum of Agreement (MOS) between the Shelter Island Faculty Association and the Shelter Island School District, granting extra compensation to Maryann Impastato, senior Account Clerk for additional Business Office responsibilities beyond her current title; and authorize the Board President to execute said agreement.
- 8.6 Extra Compensation
- a. Approve Deborah Vecchio, District Treasurer, for extra compensation for additional Business Office responsibilities beyond her current title in the amount of \$8,000.00 for the period of July 12, 2021 through June 30, 2022.
- 8.7 Amendment to Agreement
- a. BE IT RESOLVED THAT: The Board of Education hereby approves the amended Agreement between it and Dr. Brian Doelger; and
- BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.
- 8.8 Curriculum Planning
- a. Approve Michele Yirce for curriculum planning, retroactive to September 24, 2020 at a rate of \$45.00, not to exceed 7.5 hours.
- 8.9 Change in Levels for Schedule C Positions
- a. Approve the level increase for Substitute Dispatcher from \$2,057.92, Level 3 to \$5,359.39, Level 5 of salary Schedule C – Non Athletics.
- b. Approve the level increase for Elementary Play from \$818.05, Level 1 to \$2,057.92, Level 3 of salary Schedule C – Non Athletics.
- c. Approve the level decrease for Sound Equipment Technician/Trainer from \$2,057.92, Level 3 to \$818.05, Level 1 of salary Schedule C – Non Athletics.
- d. Add Translator, \$2,057.92, Level 3 to salary Schedule C – Non Athletics
- e. Add Chief Information Officer (CIO) Assistant, \$5,359.39, Level 5 to salary Schedule C – Non Athletics
- 8.10 Permanent Substitute Teachers for the 2021-2022 School Year

- a. Appoint Jasmine Bielic-Frasco, as Permanent Substitute Teacher, at a rate of \$175 per day, and grant five (5) sick days, effective September 1, 2021 – June 24, 2022
 - b. Appoint Kathleen Springer, as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 1, 2021 – June 24, 2022
 - c. Appoint Dmitry Zaslavsky, as Permanent Substitute Teacher, not to exceed 5 days per week, at a rate of \$175 per day, effective September 1, 2021 through on or about October 15, 2021.
 - d. Appoint Erin Mulrain, as .5 Permanent Substitute Teacher, not to exceed 5 days per week, at a rate of \$175 per day, prorated to \$87.50 per day, effective November 1, 2021 through June 24, 2022.
- 8.11 Permanent Substitute Custodians for the 2021-2022 School Year
- a. Appoint Julieta Sugeidi Santos, as Permanent Substitute Custodian, for the 10:00 am – 2:00 pm shift, at a rate of \$20, per hour effective September 1, 2021 through June 30, 2022, pending clearance for employment by the New York State Department of Education fingerprint initiative.
 - b. Appoint Jacqueline Suriel, as Permanent Substitute Custodian, for the 2:00 pm – 6:00 pm shift, at a rate of \$20, per hour effective September 1, 2021 through June 30, 2022, pending clearance for employment by the New York State Department of Education fingerprint initiative.
- 8.12 Principal Evaluator
- a. Appoint Allan Gerstenlauer as Principal Evaluator for the 2021-2022 school year, at a rate of \$400 per day, effective retroactively to July 1, 2021 through June 30, 2022, not to exceed ten (10) days.
- 8.13 Detention Monitors for the 2021-2022 School Year at \$60/period
- a. Jasmine Frasco
 - b. Patricia Goff
 - c. Mary Kanarvogel
 - d. Janine Mahoney
 - e. Helene Starzee
 - f. James Theinert
 - g. Martha Tuthill
- 8.14 Appointment of Co-Curricular Positions for the 2021-2022 School Year
- a. Patricia Goff, 6th Grade Advisor, at \$818.05
 - b. Jennifer Gulluscio, 7th Grade Advisor, at \$818.05
 - c. Erin Mulrain, 9th Grade Advisor, at \$818.05
 - d. Peter Miedema, 10th Grade Advisor, at \$818.05
 - e. Devon Treharne, Unity Club Advisor, at \$818.05
 - f. Keith Brace, Sound Equipment Technician/Trainer, at \$818.05
 - g. Daniel Williams, Science Club, at \$1,655.60
 - h. Debra Sears, Junior National Honor Society, at \$1,655.60
 - i. Martha Tuthill, DECA Club Co-Advisor, at \$827.80
 - j. James Theinert, DECA Club Co-Advisor, at \$827.80
 - k. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,655.60
 - l. Ramona Orgass, 11th Grade Advisor, at \$2,057.92
 - m. Catherine Brigham, 12th Grade Advisor, at \$2,057.92
 - n. Janine Mahoney, National Honor Society, at \$2,057.92
 - o. Daniel Williams, Science Fair, at \$2,057.92
 - p. Keith Brace, Jazz Band, at \$2,057.92
 - q. Lauren Farkas, Select Choir, at \$2,057.92
 - r. Jennifer Gulluscio, 8th Grade Advisor/Disney Trip Coordinator, at \$2,057.92
 - s. Keith Brace, School Play Instrumental Music Director, at \$2,057.92
 - t. Lauren Farkas, Elementary Play Director, at \$2,057.92
 - u. Ramona Orgass, Translator, at \$2,057.92
 - v. Lauren Farkas, School Play Pianist/Accompanist/Vocal Director, \$3,084.43
 - w. Devon Treharne, School Newspaper, at \$5,359.39
 - x. John Kaasik, Play Director/Producer, \$5,359.39
 - y. Ramona Orgass, Substitute Dispatcher, \$5,359.39
 - z. Donna Clark, CIO Assistant, at \$5,359.39
- 8.15 Appointment of Coaches for the 2021-2022 School Year
- a. Michael Z. Mundy, Varsity Boys Basketball Coach, \$6,765.05
 - b. Erin Mulrain, Varsity Girls Basketball Coach, \$6,765.05
 - c. Robert DeStefano, Varsity Golf Coach, \$3,992.72
 - d. Kristin Andrejack, Varsity Girls Cross Country Coach, \$3,992.72
 - e. Jason T. Green, Varsity Boys Cross Country Coach, \$3,992.72
 - f. Cynthia Belt, Varsity Volleyball Coach, \$6157.92

- g. Kevin Barry, Varsity Winter Track Coach, \$3,992.72
- h. Jason T. Green, Varsity Winter Track Coach, \$3,992.72
- i. Erin Mulrain, Varsity Spring Track Coach, \$3,992.72
- j. Jason T. Green, Varsity Spring Track Coach, \$3,992.72
- k. Peter Miedema, Varsity Baseball Coach, \$6,244.46
- l. Kristin Andrejack, Varsity Softball Coach, \$6,244.46
- m. Matthew Dunning, JV Boys Basketball Coach, \$5,726.33
- n. Laura Mayo, JV Volleyball Coach, \$5,204.53
- o. Laura Mayo, Junior High Girls Volleyball Coach, \$2,861.35
- p. Peter Miedema, Junior High Boys Basketball Coach, \$3,124.69
- q. Laura Mayo, Junior High Girls Basketball Coach, \$3,124.69
- r. Michelle Corbett, Cheerleading Coach, \$3,572.39
- s. Kristin Andrejack, Elementary Intramurals, \$3,992.72

8.16 Athletic Chaperones for the 2021-2022 School Year (one game per night at \$104.87, two games per night at \$160.95, Clock Keeper at Chaperone Rate plus \$10)

- a. Kristin Andrejack
- b. Catherine Brigham
- c. Mary Kanarvogel
- d. Janine Mahoney
- e. Peter Miedema
- f. James Theinert
- g. Martha Tuthill

8.17 Substitute Teachers for the 2021-2022 School Year at \$110 per day (certified or 4-year degree)

- a. Jenifer Corwin
- b. Chrystyna Kestler
- c. Frank Kestler
- d. Marion McEnroe
- e. Carly Woods
- f. Sara Lewis
- g. Amy Taylor
- h. Erin Mulrain

8.18 Substitute Nurse for the 2021-2022 School Year at \$110 per day (RN)

- a. Chrystyna Kestler

8.19 Substitute Aide for the 2021-2022 School Year at \$95 per day

- a. Stephanie Clark
- b. Tyler Gulluscio

8.20 Substitute Monitor for the 2021-2022 School Year at \$14 per hour

- a. Stephanie Clark

8.21 Substitute Cafeteria Worker for the 2021-2022 School Year at \$14 per hour

- a. Marian McEnroe

8.22 Volunteer Assistant Coaches for the 2021-2022 School Year

- a. Father Peter DeSanctis – Varsity Golf
- b. Michael Dunning – Varsity Baseball
- c. Tyler Gulluscio – Boys Spring Track

9. Program The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 9.1 – 9.2

9.1 Field Trip

- a. Approve the Class of 2025 (grade 9) and Class of 2026 (grade 8) to attend the Disney Youth Education Field Trip in Orlando, Florida, on December 6, 2021 through December 10, 2021.

9.2 First Reading and Possible Adoption of Policies

- a. Policy #7110 – Comprehensive Student Attendance Policy
- b. Policy #7130 – School Admissions

10. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 10.1 – 10.2

10.1 Financial Reports

- a. Treasurer's Report – June 2021
- b. Treasurer's Report – July 2021
- c. Extra Class Report – June 2021
- d. Extra Class Report – July 2021
- e. Appropriations Status Report
- f. Revenue Status Report
- g. Claim Auditor's Report – June 2021
- h. Claim Auditor's Report – July 2021
- i. Payroll Audit Report – June 2021
- j. Payroll Audit Report – July 2021

10.2 Budget Transfers and Journal Entries

- a. Accept and approve Budget Transfer Reports and Journal Entries for the period of August 8, 2020 through August 26, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 11.1 – 11.6

11.1 Contracts

- a. Approve the final Eastern Suffolk BOCES contract for services in the 2020-2021 school year, at a final cost of \$285,461.85, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
- b. Approve the contract between the Board of Education of the Shelter Island School District and Consulting That Makes A Difference, Incorporated, of Selden, NY, for educational consulting service. The term of said agreement shall be retroactive to July 1, 2021 through June 30, 2022; and authorize the Board president to execute said agreement.
- c. Approve the inter-municipal cooperation agreement between the Board of Education of the Shelter Island Union Free School District and the Board of Education of the Sag Harbor Union Free School District for transition coordinator services and/or special education teaching services, at a cost of \$24,536.00. The term of said agreement shall be retroactive to September 9, 2021 through June 30, 2022; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and School Business Advisor, of Westhampton Beach, NY, for consulting services, at \$800 per week, for the retroactive term of July 1, 2021 through June 30, 2022; and authorize the Board President to execute said agreement.
- e. Approve the contract between the Board of Education of the Shelter Island Union Free School District and Out East Therapy of New York, Center Moriches, NY, for student services. The term of said agreement shall be retroactive to July 1, 2021 through June 30, 2021; and authorize the Board President to execute said agreement.
- f. Authorize the extension of the following transportation contracts with Sunrise Bus, Incorporated, for the 2021-2022 school year; and authorize the Board President and Superintendent to execute said agreements.
 - 1. Contract #415502 – Athletics - \$88.24/ hour for large bus, \$67.97/hour for small bus, with a yearly estimate of \$55,253.00
 - 2. Contract #415504 – Cutchogue East Route - \$71,634.62, with a monitor for the year
 - 3. Contract #415505 – On Island Home to School - \$60,759.59
 - 4. Contract #415506 – Off Island Routes Private Schools - \$112,852.98

11.2 Sale of Boat

- a. Whereas on October 13, 2020, the Shelter Island Union Free School District received a donation of a 1976, 20' Grady White Hatteras Overnighter Boat, for purposes of teaching students in the Transportation & Power Technologies class; and

Whereas, the Board of Education of the Shelter Island Union Free School District has determined that it no longer has a need for said donation; now, therefore be it

Resolved, that the Board of Education of the Shelter Island Union Free School District hereby deems the boat excessed and authorizes its disposal in the most cost-efficient manner; and be it further

Resolved, that the Board of Education of the Shelter Island Union Free School District, having determined that the sale of the boat to Joseph Chanews in the amount of \$1,000.00, is the best price obtainable for the boat hereby authorizes its sale; and be it further

Resolved, that Board of Education of the Shelter Island Union Free School District hereby accepts an additional donation in the amount of \$700.00 from Mr. Chanews to be used for the purchase of technology equipment; and be it further

Resolved, that the Board of Education of the Shelter Island Union Free School District hereby authorizes an increase in the budget line A2110.200.00.0016 in the amount of \$1,700.00, to be offset by the sale of the boat and the additional donation.

11.3 Donations & Budgetary Increases

- a. Authorize the Shelter Island Union Free School District to accept a donation of \$2,000.00 from the Shelter Island Presbyterian Church (Conlin Estate) for the purchase of an X-Carve Sign Making Machine; and authorize an increase to the budget line of Technology Equipment A2110-200-00-0016 to be offset by said donation.
- b. Authorize the Shelter Island Union Free School District to accept a donation of \$100.00 from Shelter Island Heights Property Owners Corporation for the Buildings & Grounds Department; and authorize an increase to the budget line of Plant Operations Materials & Supply A1620-450-00-0000 to be offset by said donation.

11.4 Acceptance of Grant & Establishment of Scholarship Fund

- a. Approval to accept a \$26,000 grant from The Anthony J. & Susan A. Schiano Fund and to use said grant to establish the Owen N. Dickson Memorial Scholarship to be awarded to graduating senior athletes attending a trade school or college, beginning June 2022.

11.5 Cafeteria Bids for the 2021-2022 School Year

- a. Approval to award the Food Item Bid #2021-2022-01C to Mivila Foods of NY, of Calverton, NY
- b. Approval to award the Milk & Dairy Products Bid #2021-22-02C to Arshamomaque Dairy, Inc. of Greenport, NY

11.6 Private School Transportation

- a. Approval to transport two (2) additional students to Ross School, East Hampton, NY, for the 2021-2022 school year.
- b. Approval to transport four (4) additional students to Hayground School, Bridgehampton, NY for the 2021-2022 school year.

12. Facility – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 12.1

12.1 Excessing of Electronics (Repair cost exceeds replacement cost.)

- a. Smart Board Screen – Shelter Island Serial #20190081
- b. Two (2) All in One Personal Computers – Shelter Island Serial #20190063 and #20190052
- c. Desktop Computer – Shelter Island Serial #20100206

13. Items for Consideration

Board Committees for the 2021-2022 School Year

- a. Building & Grounds/Health & Safety Committee (Kathleen Lynch, Katherine Rossi-Snook & Robert Strauss)
- b. Audit Committee (Kathleen Lynch & Margaret Colligan)
- c. Policy Committee (Margaret Colligan & Tracy McCarthy)
- d. Wellness Committee (Karina Montalvo & Katherine Rossi-Snook)
- e. Joint Professional Practice Committee (JPPC) (Margaret Colligan & Dawn Hedberg)

14. Old Business - None

15. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

16. Director of Pupil Personnel, Date & Instruction Report

17. Superintendent Report

18. Board Member Reports

19. Visitor Comments

20. Adjournment