



Bus Driver - Part Time Position

Divine Child High School, centered in the teachings of Jesus Christ, the rich Tradition of the Catholic Church, and the call to unconditional love, develops young men and women for lives of responsibility, leadership, and faith in action.

Job Summary:

We are looking for a professional Bus Driver who is responsible for safely transporting our staff and students to their destinations.

Essential Job Duties:

General:

- Supports and upholds the mission, vision, and core beliefs of Divine Child Catholic Schools
- Operate a bus safely and efficiently to transport passengers to various destinations
- Adhere to all traffic laws and regulations while driving
- Inspect the bus before and after each trip to ensure it is in good working condition
- Assist passengers with boarding and exiting the bus
- Maintain a clean and orderly bus interior
- Communicate with dispatch and other drivers as needed to coordinate routes and schedules
- Report any accidents, incidents, or mechanical problems to the appropriate authorities
- Attend training sessions and meetings as required

Qualifications:

- Must possess a valid commercial driver's license (CDL) with passenger endorsement
- Clean driving record with no accidents or violations



- Ability to pass a drug and alcohol test
- Excellent driving skills and knowledge of traffic laws and regulations
- Good communication and interpersonal skills
- Ability to work flexible hours, including weekends and holidays
- High school diploma or equivalent
- Prior experience as a bus driver preferred
- Good physical health and ability to lift heavy objects
- Ability to remain calm and focused in stressful situations
- Good problem-solving skills
- Ability to work independently and as part of a team

Application Process:

All interested candidates please email a letter of interest, resume, and three professional references to **Mark Yesh**, at yesh@divinechildhighschool.org and **Renee Crumrine**, Divine Child HR Administrative Assistant, at crumriner@divinechildhighschool.org

Divine Child High School is an equal opportunity employer that makes decisions regarding employment based on merit, qualifications, and abilities without regards to race, color, national origin, or any other protected status.