

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

October 3, 2024

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rapheal at 6:00 p.m. on Thursday, October 3, 2024, at the Forest Lake Area Schools District Office.

Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Jeff Peterson, Rob Rapheal, Curt Rebelein, Jr. and Superintendent Steve Massey, ex officio. Absent: Gail Theisen

Member Peterson moved, 2<sup>nd</sup> by Member Rebelein to approve the meeting agenda as presented. All members present voted aye. The motion carried.

Member Hagglund moved to strike agenda items 8.3 and 8.4, 2<sup>nd</sup> by Member Rebelein. Aye votes to amend the agenda: Members Hagglund and Rebelein Nay votes to amend the agenda: Members Christenson, Corcoran, Peterson, Rapheal. By majority vote, the agenda is approved as presented.

4. SCHEDULED / UNSCHEDULED VISITORS

Listening Session: 3 were in attendance discussing various topics  
Green Cards: 1 green card discussing Reimagine 2025

5. STUDENT ACHIEVEMENT

Positive Happenings were discussed from around the district and community.

6. REPORTS

Superintendent Massey reported on the great undertaking by the High School staff and students for another successful Homecoming week full of activities. The Forest Lake Police and Fire Departments, Washington County and local EMS were recognized for their swift and immediate response to the bus incident on October 2nd. An enrollment update was given with positive trending numbers.

7. CONSENT AGENDA ITEMS:

Member Peterson moved to approve agenda items 7.1-7.4, the motion was 2<sup>nd</sup> by Member Corcoran. All members present voted aye. The motion carried.

7.1 Approved the Minutes of September 5, 19 & 23, 2024

7.2 Approved the Bills as of October 3, 2024

### 7.3 Approved Classified Personnel:

#### Authorization of Transfer

- Baber, Donald - Regular School Bus Driver, from 25 hours per week to 37.5 hours per week and 184 days per year, effective September 24, 2024
- Berg, Vianne - from Short Hour Cook Helper 17.5 hours per week to Long Hour Cook Helper 20 hours per week and 170 days per year, at Forest Lake Area High School, effective September 16, 2024
- Bowman, Laura - ECFE Teaching Assistant II at Scandia Elementary, from 14 hours per week to 11.5 hours per week and 167 days per year, effective October 1, 2024
- Brust, Kara - from Payroll Office Assistant III to Teaching & Learning Administrative Assistant VI at the District Office, 40 hours per week and 260 days per year, effective October 1, 2024
- Chester, Rebecca - from Regular School Bus Driver to Office Assistant III at the Transportation Center, 40 hours per week and 260 days per year, effective September 17, 2024
- Chouinard, Lee - ECFE Teaching Assistant II at the Education Center, from 21 hours per week and 97 days per year to 18 hours per week and 168 days per year, effective October 1, 2024
- Cornell, Amber - ECFE Teaching Assistant II at the Education Center, from 16.5 hours per week to 14 hours per week and 147 days per year, effective October 1, 2024
- Haney, Lumiana - SAC Program Aide at Forest View Elementary, from 10 hours per week to 22.5 hours per week and 200 days per year, effective September 26, 2024
- Kalsnes, James - Regular School Bus Aide, from 25 hours per week to 37.5 hours per week and 184 days per year, effective September 24, 2024
- Krois, Bryan - from School Bus Driver Trainee to Regular School Bus Driver, effective September 17, 2024
- Lofgren, Shannon - SAC Program Aide at Wyoming Elementary, from 16 hours per week to 14 hours per week and 200 days per year, effective September 30, 2024
- Mikres, Clint - from School Bus Driver Trainee to Regular School Bus Driver, effective September 3, 2024
- Nakazawa, Kyoko - ECFE Teaching Assistant II at Lino Lakes Elementary, from 10.5 hour per week to 16 hours per week and 167 days per year, effective October 1, 2024
- Tessier-Schak, Anne - ECFE Teaching Assistant II at the Education Center, from 24 hours per week to 21 hours per week and 147 days per year, effective October 1, 2024
- Wagener, Kileigh - Special Education Intervener at Wyoming Elementary, from 32.5 hours per week to 22.75 hours per week and 185 days per year, effective September 3, 2024

- Winiecki-Ross, Jeanine - Regular School Bus Driver, from 25 hours per week to 37.5 hours per week and 184 days per year, effective September 23, 2024

#### Recommendation of Employment

- Amon, Nicholas - Custodian at Lino Lakes Elementary, 40 hours per week and 260 days per year, effective September 26, 2024
- Anderson, Allen - SAC Program Aide at Columbus Elementary, 10 hours per week and 200 days per year, effective September 25, 2024
- Beckham, Makenna - Special Education Paraprofessional at the Education Center, 30 hours per week and 177 days per year, effective September 23, 2024
- Bloom, Jennifer - Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 177 days per year, effective October 7, 2024
- Carlson, Ryan - Special Education Paraprofessional at Columbus Elementary, 30 hours per week and 177 days per year, effective September 30, 2024
- Casey, Tyler- Paraprofessional in the Therapeutic Education Program at the Education Center, 15 hours per week and 177 days per year, effective September 4, 2024
- Hathaway, Stephanie - Short Hour Cook Helper at St. Peter's Catholic School, 15 hours per week and 178 days per year, effective September 16, 2024
- Jacobson, Stephen - Bus Mechanic at the Transportation Center, 40 hours per week and 260 days per year, effective September 30, 2024
- Osburn, Jonathan - Custodian at both Columbus and Linwood Elementary, 40 hours per week and 260 days per year, effective September 25, 2024
- Overland, Lizabeth - SAC Program Aide at Wyoming Elementary, 20 hours per week and 200 days per year, effective September 30, 2024
- Peltier, Trina - Special Education Paraprofessional at Forest Lake Area High School, 30 hours per week and 177 days per year, effective September 23, 2024
- Radtke, Natalia - Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 177 days per year, effective October 7, 2024 (Contingent upon satisfactory background check)
- Rodriguez, Maria - School Bus Driver Trainee, effective September 30, 2024

#### Resignation(s)

- Asklund, Kelsey - Special Education Paraprofessional at Lino Lakes Elementary, effective September 27, 2024
- Hackler, Nancy - Custodian at Columbus Elementary, effective September 23, 2024
- Hollan, Jessica - Custodian at Forest Lake Area High School, effective September 21, 2024
- McClellan-Berens, Candyce - Special Education Paraprofessional at Forest Lake Area High School, effective September 24, 2024
- Schmidt, James - School Bus Mechanic at the Transportation Center, effective September 18, 2024

- Shaffer-Buschette, Dannelle - Special Education Paraprofessional at Forest Lake Area Middle School, effective September 20, 2024
- Villella, Patricia - Long Hour Cook Helper at Forest Lake Area Middle School, effective September 16, 2024
- Young, Kyle - Community Education Athletics and Facilities Coordinator at the Education Center, effective October 11, 2024

#### 7.4 Approved Licensed Personnel:

##### Non-Curricular Assignment(s)

- Alexander, Morgan - Yearbook 1.0 Head (MS)
- Blackburn, Kaitlyn - Orchestra .50 Head & .50 Asst. (MS)
- Erickson, Tab - WEB .25 Asst. & .225 Head (MS)
- Furlong, Megan - WEB .25 Asst. & .225 Head (MS)
- Griffin Jr., Derrick - Football Asst. Coach (HS)
- Guidry, John - Choir 1.0 Head (MS)
- Hults, Hailey - WEB .25 Asst. & .225 Head (MS)
- Hults, Hailey - Yearbook 1.0 Asst. (MS)
- Kowarsch, Jennifer - Student Council .50 Head & .50 Asst. (MS)
- Kowarsch, Jennifer - WEB 1.0 Asst. & .10 Head (MS)
- Laqua, Maurya - Band .50 Head & .50 Asst. (MS)
- Marn, Jeff - Strategy Club 1.0 Head (MS)
- Matheson, Jake - Band .50 Head & .50 Asst. (MS)
- Miron, Michael - FFA - 1.0 Asst. (MS)
- Parke, Robert - FFA 1.0 Head (MS)
- Reynolds, Sallyann - WEB .25 Asst. & .225 Head (MS)
- Schreiber, Pojanat - Orchestra .50 Head & .50 Asst. (MS)
- Schreiber, Pojanat - Pops Orchestra 1.0 Head (MS)
- Schurhamer, Mackenzie - Student Council .50 Head & .50 Asst. (MS)
- Westberg, Brandon - Football .75 Asst. Coach (Booster Paid) ( HS)

##### Unpaid Leave(s) of Absence (LOA)

- Denkers, Nicole - Revised unpaid LOA dates: 11/25/24 - 1/17/25

#### 8. ACTION ITEMS:

8.1 Donations – Member Peterson reviewed and thanked those providing donations totaling \$1,270 + goods. Member Peterson moved, 2<sup>nd</sup> by Member Hagglund to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the FLAS Staff Retirement(s). All members present voted aye. The motion carried.

8.3 Member Peterson moved, 2<sup>nd</sup> by Member Christenson to approve the Reimagine 2025 – Reconfigure Middle School to Include Grades 6-8. By roll call vote, all members present voted aye. The motion carried.

At 7:40 Member Rebelein called for a recess, 2<sup>nd</sup> by Member Hagglund. All members present voted aye, the meeting recessed.

At 7:48 roll was taken and all members were present, except Member Theisen. The meeting reconvened.

8.4 Member Peterson moved by reading a Resolution for Closing Forest Lake Elementary School, 2<sup>nd</sup> by Member Corcoran to approve the Reimagine 2025 – Consolidation of Forest Lake Elementary and Forest View Elementary Schools. Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to table item 8.4 until a full School Board representation is available to vote. Those voting aye to table item 8.4: Members Hagglund, Rebelein. Those voting nay to table item 8.4: Members Christenson, Corcoran, Peterson, Rapheal. By majority vote, item 8.4 will remain on agenda as presented. By roll call vote, all members present voted aye to Consolidate Forest Lake Elementary and Forest View Elementary Schools. The motion carried.

8.5 Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to award the Middle School Serving Line Bid. By roll call, all members voted aye. The motion carried.

## 9. NEW BUSINESS

1. First Reading - Special Education Records and Records Retention Policy 505A
2. First Reading - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process Policy 510
3. First Reading - Recommendation to Approve AP Seminar as an Option for Meeting the English Requirements in Grade 10

## 10. REVIEW OF UPCOMING CALENADAR DATES

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to adjourn. All members present voted aye and the meeting adjourned at 8:34 pm.

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Rob Rapheal    President

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Jill Christenson    Clerk

Date: 11/14/2024