

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT
Meeting of the Policy Review Subcommittee
Wednesday, May 8, 2024
9:30 AM
District Office
68 Dudley-Oxford Road
Dudley, MA 01571

A G E N D A

1. Call to Order
2. Approval of Minutes, Meeting of March 27, 2024
3. Review feedback on Distributed Policies 04.10.2024 – SC , 04.26.2024 - All
 - ADDA - Background Checks
 - FCB - Retire Facilities
 - FF - Naming New Facilities
 - LBC - Relations with Non-Public Schools
 - LDA - Student Teachers
4. Update
 - Alternative Posting
 - School Committee Handbook
 - Charting the Course
5. Next Meeting Date – TBD
6. Future Agenda Items
 - School Committee Handbook – Draft
 - Charting the Course Policy
 - Policy Reconciliation Project
7. Adjourn

School Committee Members

Jeanne Costello
Maureen Chickering, Chair

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MINUTES

1. Call to Order

The meeting was called to order by Maureen Chickering at 9:41 AM. In attendance was Superintendent Lamarche, School Committee Members Jean Costello and Maureen Chickering, Chair.

2. Approval of Minutes, Meeting of March 27, 2024

A motion by J. Costello, second by M. Chickering to approve the Meeting Minutes of March 27, 2024 was approved unanimously.

J. Costello - Yes

M. Chickering - Yes

3. Review feedback on Distributed Policies 04.10.2024 – SC, 04.26.2024 - All

- ADDA - Background Checks
- FCB - Retire Facilities
- FF - Naming New Facilities
- LBC - Relations with Non-Public Schools
- LDA - Student Teachers

There was no public feedback given on any of the policies. Policies ADDA, FCB, FF, LBC and LDA will be presented at tonight's (May 8, 2024) School Committee meeting for action.

The only change from today's Policy Subcommittee meeting was to change the title of FF from "Naming **New** Facilities" to "Naming **of** Facilities" in order to encompass any potential facility buildings within the District.

4. Update

- **Alternative Posting**

Superintendent Lamarche will connect with the town clerks of Dudley and Charlton to ensure a seamless transition and to follow all town protocols for postings. Once confirmed, the District is all set to move forward with

the district website as the official location for posting meetings to meet open meeting laws.

- **School Committee Handbook**

The Policy Subcommittee reviewed several examples of handbooks from other districts, including Framingham, Holbrook and Chelmsford Public Schools. By looking over the table of contents of each, it was decided that a first draft of the Dudley Charlton School Committee Handbook should include the following topics:

- Introduction/Mission Statement/Overarching Goals/Characteristics of high performing School Committees (M. Chickering)
- New Member Orientation (M. Chickering)
- Organization of the Committee (S. Lamarche)
- Roles and Responsibilities of the School Committee (J. Costello)
- Subcommittees and Liaisons (J. Costello)
- School Committee Meetings (S. Lamarche)
- Communications (S. Lamarche)
- Resources and References (M. Chickering)

- **Charting the Course**

Superintendent Lamarche looked for examples through the Worcester Public Schools but did not find any publicly available. J. Costello will provide examples to share for the next Policy Subcommittee meeting.

J. Costello wanted to note in the minutes her concerns regarding policy BEDH, Public Comment Agenda Item. Public comment is dependent upon the effectiveness of the chair where question(s) from the public could end up going into deliberation. It is important that the Chair and other School Committee members recognize and call point of order to prevent deliberation during public comment. Superintendent Lamarche will review Policy BEDH and add it as a future agenda item.

5. Next Meeting Date – TBD

The next Policy Subcommittee meeting date is scheduled for May 29, 2024 and will focus on reviewing first drafts of the DCRSD School Committee Handbook.

6. Future Agenda Items

- School Committee Handbook – Draft
- Charting the Course Policy
- Policy Reconciliation Project

7. Adjourn

A motion by J. Costello, second by M. Chickering to adjourn the meeting at 10:19 AM was passed unanimously.

J. Costello - Yes

M. Chickering – Yes

School Committee Members

Jeanne Costello

Maureen Chickering, Chair

“...to advance the knowledge and well-being of our children and our community.”