

**MONTGOMERY COUNTY BOARD OF EDUCATION
MINUTES**

November 6, 2017

The Montgomery County Board of Education convened in its regular monthly meeting on Monday, November 6, 2017 at 6:30 p.m. Board members present were Steven W. DeBerry – Chair, Tommy Blake – Vice Chair, Jesse Hill, Bryan Dozier, Ann Long, Tommy Blake and Sandra Miller. Shirley Threadgill was absent.

Chairman DeBerry called the meeting to order and moved to adopt the agenda as shown. Ann Long made the motion with Tommy Blake seconding. The agenda was accepted with unanimous approval from the board.

Chairman DeBerry opened by reading a devotional on Thanksgiving. There are thousands of things to be thankful for, like family and friends, but there are countless others. This Thanksgiving season, be sure and count your blessings.

West Middle students Sairam Veerasurla and Michelle Duncan led the Pledge of Allegiance to the Flag of the United States of America.

Dr. Ellis and Principal Chris Jonassen recognized West Middle’s Employees of the Month. Alicia Blalock, Data Manager, is the classified employee while Carrie Watkins, Teacher, is the certified employee.

Dr. Ellis and Principal Benjie Brown recognized West Montgomery’s Employees of the Month. Classified employee is Anita DeBerry, Teacher, and the certified employee is David Wooley, who is a custodian at the school. The four employees received a certificate and a fifty-dollar gift card, sponsored by Badcock Furniture.

Chairman DeBerry asked for a motion to approve the consent agenda as shown. The board agreed unanimously with a motion by Sandra Miller and a second by Jesse Hill. The following items were approved:

- 1) Board Minutes from the October 2, 2017 board meeting;
- 2) Personnel and Auxiliary Report as follows:
 - a. Upon the recommendation of the principal, approval of the following additions to the substitute teacher list:

<u>Noncertified</u>	<u>Recommended By</u>	<u>Record Check</u>
1. Stacy Shook	Benjie Brown	Yes
2. Rachel Johnson	Benjie Brown	Yes
3. Mary Jo Orłowski	Teresa Dunn	Yes
4. Bianca Lilly	Kevin Lancaster	Yes
<u>Certified</u>		
1. Carmen Little	Craig Wright	Yes
2. Alicia Legrande	Chris Jonassen	Yes
3. Raven Horne	Sloan Browning	Yes
4. Chelsea Russell	Jennifer Beck	Yes

- b. Superintendent reports the acceptance of the following resignations/retirements:

<u>Resignation/Retirement</u>	<u>School/Assignment</u>	<u>Effective Date</u>
1. Meredith Martin Resignation	Mt. Gilead Elementary 3 rd Grade Teacher	November 25, 2017
2. Laura McCammon Resignation	Mt. Gilead Elementary 3 rd Grade Teacher	November 25, 2017
3. Melinda Greene Resignation	Troy Elementary Child Nutrition	June 16, 2017
4. Tim Addis Retirement	East Montgomery High Principal	December 31, 2017

- c. Upon recommendation, approval of the following interim contracts for the 2017-2018 school year as provided by General Statute 115C-325:

<u>Contract/ Effective Date</u>	<u>School/ Assignment</u>	<u>Record Check</u>
1. Bethany Gordon 08/22/2017	East Middle School Social St. Teacher	Yes
2. Amanda Carrick 08/22/2017	East Montgomery High Dance Teacher	Yes
3. Chesley Smith 08/22/2017	East Montgomery High Math Teacher	Yes
4. Maurice Torain 08/22/2017	East Montgomery High P.E. Teacher	Yes
5. Angela Krol 08/22/2017	Troy Elementary 1 st Grade Teacher	Yes
6. Katherine Sessoms 11/13/2017	Candor Elementary 3 rd Grade Teacher	Yes

- d. Upon recommendation of the superintendent, approval of recommendation for employment of the following non-certified personnel:

<u>Employee/ Effective Date</u>	<u>School/ Assignment</u>	<u>Record Check</u>	<u>Replacing</u>
1. Cheryl Kime 10/02/2017	Central Office Accounts Payable	Yes	Jessica King
2. Amanda Maness 10/04/2017	Star Elementary P.T Tutor	Yes	

- 3. Sara P. Hernandez Page Street/Troy El. Yes Lenica Cardenas
10/24/2017 Interpreter
- 4. Dale Watkins All Locations Yes
9/26/2017 Child Nutr. Sub.

e. Report of the following transfers:

<u>Transfer/ Effective Date</u>	<u>From</u>	<u>To</u>
1. Lenica Cardenas 10/23/2017	PSES/TES Interpreter	East Middle School Kristy Buchman Data Manager
2. Kristy Buchman 10/23/2017	East Middle Data Manager	Montg. Co. Early Coll. Data Manager/Bookkeeper

f. Upon recommendation, approval of the following coaches:

East Montgomery High School
Tara Coggins – Assistant Varsity Cheerleading

West Montgomery High School
Derrick Richardson – Assistant Varsity Ladies Basketball
Jill Drake – Varsity Female Swimming
Bounkhong Singthong – Men’s Soccer

g. Upon recommendation of the superintendent, approval of recommendation for employment of the following bus drivers, sub drivers and monitors that are not dual employees:

- Mary Greene – Monitor Yes
- Kerry Medley – Bus Driver Yes
- Javvon Steele – Bus Driver Yes

3) Budget Amendment:

Budget Amendment # 1

Montgomery County Administration Unit

The Montgomery County Board of Education at a meeting on the 6th day of November 2017, passed the following resolution:
Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2018.

Expense Code	Description of Code	Increase	Decrease
STATE FUNDS			
Revenues			
1.3211.130	Text Book Allotment	\$0.00	
1.3100.000	State Funds	\$1,554.00	
1.3100.000	State Funds	\$96,000.00	
1.3100.000	State Funds		5,238
1.3100.000	State Funds	10,765.00	
1.3100.000	State Funds	18,228.00	
1.3100.000	State Funds	225.00	
	Net Change in State Revenues	\$121,634.00	
Expenses			
1.5000.014	CTE Funds	\$1,554.00	
1.5000.029	Behavioral Support	\$96,000.00	
1.5000.040	After School Improvement Grant		\$5,238.00
1.5000.061	Technology	\$129,899.00	
1.5000.130	Textbook		\$129,899.00
1.5000.048	Principal Bonus	\$10,765.00	
1.6000.073	Connectivity Support	\$18,228.00	
1.5000.003	Non Instructional Support		\$225.00
1.6000.009	Non-Contributory Emp Benefits		-
	Net Change in State Expenses	\$121,634.00	
	Net Change in State Budget	\$121,634.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget		\$25,924,890.00	
Amount of Increase			\$121,534.00
Total Appropriation in Current Amended Budget		\$26,046,424.00	

Budget Amendment # 1

Expense Code	Description of Code	Increase	Decrease
LOCAL FUNDS			
Revenues			
Expenses			
2.6000.056	Local Transportation		3,069.00
2.5000.461	JCPC In-kind Match Transportation	3,069.00	
2.5000.061	Supplies		3,000.00
2.5000.801	Non Program - Advanced Ed	3,000.00	
	Net Change in Local Budget	\$0.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$6,492,948.16
Amount of Increase			\$0.00
Total Appropriation in Current Amended Budget			\$6,492,948.16

Budget Amendment # 1

Expense Code	Description of Code	Increase	Decrease
FEDERAL FUNDS			
Revenues			
3.3600.111	Title 3 Language Acquisition	\$2,583.00	
3.3600.103	Title 2 Improving Teacher Quality	\$252,021.87	
3.3600.101	Absentee Education Program	\$58,548.39	
3.3600.060	EC	\$378,164.00	
3.3600.118	Targeted Assistance	\$2,367.26	
3.3600.050	Title I	\$1,393,247.94	
3.3600.109	Rural and Low Income Schools	\$6,634.60	
3.3600.104	Language Acquisition	\$39,227.50	
3.3600.119	IDEA Targeted Assistance	\$364.59	
	Net Change in Federal Revenues	\$2,633,759.55	
Expenses			
3.5000.111	Title 3 Language Acquisition	\$2,505.43	
3.5000.111	Title 3 Language Acquisition	\$76.57	
3.5000.103	Title 2 Improving Teacher Quality	\$186,711.72	
3.5000.103	Title 2 Improving Teacher Quality	\$59,024.90	
3.5000.103	Title 2 Improving Teacher Quality	\$6,285.25	
3.5000.101	Absentee Education Program	\$8,548.39	
3.5000.060	EC	\$43,389.69	
3.5000.060	EC	\$9,774.31	
3.5000.118	Targeted Assistance	2,297.08	
3.5000.118	Targeted Assistance	70.18	
3.5000.050	Title I	1,214,872.98	
3.5000.050	Title I	12,433.81	
3.5000.050	Title I	165,941.15	
3.5000.109	Rural and Low Income Schools	6,437.92	
3.5000.109	Rural and Low Income Schools	196.58	
3.5000.104	Language Acquisition	\$9,227.50	
3.5000.119	IDEA Targeted Assistance	\$936.38	
3.5000.119	IDEA Targeted Assistance	\$28.61	
	Net Change in Federal Expenses	\$2,633,759.55	
	Net Change in Federal Budget	\$2,633,759.55	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$252,060.47
Amount of Increase			\$2,633,759.55
Total Appropriation in Current Amended Budget			\$2,885,820.02

Budget Amendment # 1

Expense Code	Description of Code	Increase	Decrease
CAPITAL OUTLAY FUND			
Revenues			
4.4910.000	Capital Outlay Fund Balance		40,000.00
4.4910.000	Capital Outlay Fund Balance		8,560.00
	Net Change in Capital Outlay Revenues		48,560.00
Expenses			
4.9000.802	Capital Outlay - Fleet Vehicles		40,000.00
4.9000.800	Capital Outlay - Green Ridge		\$8,560.00
	Net Change in Capital Outlay Expenses		48,560.00
	Net Change in Capital Outlay Budget		\$48,560.00
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$2,748,287.00
Amount of Increase			\$48,560.00
Total Appropriation in Current Amended Budget			\$2,796,847.00
CHILD NUTRITION FUND			
Revenues			
5.3810.035	USDA Fresh Fruit Program		74,228.00
Expenses			
5.7200.035	USDA Fresh Fruit Program		74,228.00
	Net Change in Child Nutrition Budget		\$74,228.00
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$3,408,086.00
Amount of Increase			\$74,228.00
Total Appropriation in Current Amended Budget			\$3,482,314.00

Budget Amendment # 1

Expense Code	Description of Code	Increase	Decrease
LOCAL FUND 8			
Revenues			
8.3700.413	NC Pre-K Program	20,757.00	
	Total Changes in Fund 8 Revenues	\$20,757.00	
Expenses			
8.5000.413	NC Pre-K Program	20,757.00	
	Total Change in Fund 8 Expenses	\$20,757.00	
	Net Change in Local Fund 8 Budget	\$20,757.00	
Explanation: Adjustments made for actual revenues and expenditures.			
Total Appropriation in Current Budget			\$2,247,811.57
Amount of Increase			\$20,757.00
Total Appropriation in Current Amended Budget			\$2,268,568.57
Summary of Budget Changes			
Previous Budget		\$41,074,083.20	
State Budget Change		\$121,534.00	
Local Budget Change		\$0.00	
Federal Budget Change		\$2,633,759.55	
Capital Outlay Budget Change		\$48,560.00	
Child Nutrition Budget Change		\$74,228.00	
Fund 8 Budget Change		\$20,757.00	
Current Budget		\$43,972,921.75	

- 4) 2017-18 Title V Program Grant;
- 5) Resolution Approving and Ratifying Agreements Concerning a New High School;
- 6) Master Installment Financing Agreement;
- 7) First Supplemental Installment Financing Agreement;
- 8) Master Trust Agreement;
- 9) First Supplemental Trust;
- 10) Deed of Trust.

West Middle School presented “Flexible Grouping”. Chris Jonassen, Principal, and Teachers Julie Hurley, Miranda Duell and Carrie Watkins discussed flexible grouping as a way to differentiate and target gaps in learning by pulling students into small groups based on testing scores. Small groups are utilized when students can work independently. The same students are not called to small group each session; they are rotated to minimize being singled out. Mr. Jonassen says the practice is working for students at West Middle and ninety-five percent of his teachers are using it.

West Montgomery High teacher Daniel Kern discussed Skills USA. Skills USA is a partnership of students, teachers and industry working together to ensure that America has a skilled workforce. Mr. Kern introduced Ethan Sanders, a success story of the program. Ethan won the cabinet making competition for the state. As a result, Ethan got an offer to work for Cummins Diesel through the apprenticeship program as a full-time employee, while earning his college degree. The board praised Mr. Kern for his commitment to the program and the students.

Dr. Takeda Legrand, Dr. Kevin Lancaster and Dr. Jack Cagle presented the Diversity and Inclusion Plan for 2020. According to plan guidelines, a Diversity Taskforce has been formed and the participants meet quarterly to discuss the cultural issues that exist in our school system. Members include school leaders, teachers, various community organizations and community leaders. The goal of the taskforce is to bridge the gap with our growing minority population by increasing cultural awareness; recruiting, hiring and retaining employees of color; increasing participation of minorities and other students of color in extracurricular activities; and developing and implementing an instructional plan that is all-inclusive and reflects diversity.

Superintendent Ellis asked for approval of the School Improvement Plan that was posted online for the board to review in October. Sandra Miller made the motion to approve the plan, with Bryan Dozier seconding. The board approved the plan unanimously.

Dr. Ellis presented the following graduation dates for board approval: Thursday, June 7, 2018 at 6:30pm for Montgomery Learning Academy, Friday, June 8, 2018 for West Montgomery at 9am and Friday, June 8, 2017 for East Montgomery at 7:30pm. The board approved the motion unanimously.

The board approved Tuesday, January 23, 2018 as the date for the Mid-Year Review. It will be held in the boardroom at 5:30pm.

Dr. Lancaster presented policies for first reading to be reviewed and presented for approval at the December board meeting. Policies numbers are 1310, 1510, 4002, 4200, 7270, 1800, 2310, 2400, 2670, 3000, 3100, 3110, 3220, 3203, 7330, 3300, 3460, 3530, 3540, 3620, 4040, 7310, 4155, 4240, 7312, 4600, 6321, 6340, 6420, 6430, 6440, 6442, 6450, 6520, 6560, 7130, 7240, 7510, 7530, 7810, 7900, 7930, 7940, 8210, 8510, 9110, 9115, 9120 and 9440.

Superintendent Ellis discussed the notes from the Student Advisory Meeting. The students compiled things that they liked and things that they would change about their classrooms and schools. They also listed topics they would like to discuss in future meetings.

Chairman DeBerry then asked for a motion to go into closed session to discuss personnel and confidential student information. Bryan Dozier asked for the motion, with Tommy Blake seconding. The board approved entering into closed session unanimously.

After returning from closed session, Chairman DeBerry asked for a motion to adjourn the meeting. With a motion by Bryan Dozier and a second by Sandra Miller, the meeting was duly adjourned.

The next regular meeting will be held on Monday, December 4, 2017 at 6:30 pm.

Steven W. DeBerry, Chairman

Dale Ellis, Ed. D., Secretary