

Mobile Food Vendor Proposal

TOWN OF SCARBOROUGH

NOVEMBER 20, 2024

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Why Now?

- Policy to permit at events and catering
- On-going pressure to permit food trucks at events and activities in Town
- Specific request to permit mobile food courts



Process to Date

- Long Range Planning Committee
 - August 9, 2024
 - September 13, 2024
- SEDCO survey
 - September 6, 2024
 - September 19, 2024
- Online Zoom Presentation
 - October 1, 2024



Multi-Part Ordinance Change

- Defining the uses
- Determining where to permit the uses (zoning districts)
- Create license requirements



Mobile Food Vendors - Definitions

Mobile Food Vendor. A vehicle, trailer, cart or stand designed and constructed to transport, prepare, sell or serve food and/or beverages and capable of being moved from its serving site at any time.

Mobile Food Vendor Court. A collection of two or more mobile food vendors in a common outdoor plaza or site providing a common area for self-serve dining. For the purpose of this definition the mobile food vendor court may be an accessory use to the primary use of the site or the primary use of the site.

Zoning Considerations

Mobile Food Vendor Courts allowed in non-residential districts that currently permit restaurants:

- Town and Village Center Districts
- Haigis Parkway
- The Downs
- Regional Business
- General Business
- Business Office Research
- Industrial



Exempt Locations (license required)

One-time Events. Mobile food vendors may operate on private property for a private one-time event provided the unit is not operational for more than thirty-six (36) hours.

Private Catered Events. Mobile food vendors may operate at a private catered event. A private catered event is an event that sells food and beverages coinciding with an event and only to the attendees of the event. Private catered events are not open to the general public and advertising to the public is prohibited.

Town Sponsored Events Mobile food vendors may operate at Town sponsored events.

NOT Permitted

This ordinance does not allow for mobile food vendors who drive from site to site during the day and/or stop in parking lots



Site Plan Standards

Mobile Food Vendor Court

Chapter 405B Site Plan Requirements Apply the same as for a traditional restaurant except as noted below:

- A. Site Utilization and Layout Standards Apply
- B. Landscape and Screening Standards Apply
- C. Stormwater Management Standards Apply
- D. Outdoor Lighting Standards Apply
- E. Architectural Design Standards – Does not apply to mobile food vendor units, but does apply to permanent structures
- F. Sign Standards Apply
- G. Public and Private Utilities Apply for permanent facilities



Performance Standards Mobile Food Vendor Court

- Minimum setbacks for the zoning district apply
- Electrical connections required for each pad
- 10' separation between vendors
- Pads shall be paved or other approved surfaces
- Provide temporary or permanent public restroom facilities
- EV Parking standards – do not apply



License Requirements Mobile Food Vendor

- Applies to all food trucks operating in Scarborough (regardless of location)
- Takes the place of a food handlers permit
- Approval - Town Clerk and Town Council



License Requirements - General

- Meet all State of Maine Health Department regulations
- Hold a State of Maine Eating Place Mobile License
- Comply with the State of Maine rules relating to eating and lodging places
- Sell only food, beverages and associated related and incidental goods



License Requirements - Equipment

- No fuel powered generators on mobile food vendor courts
- Vehicle/cart must be attended during operating hours
- Dimensions - shall no more than 30 feet long, 13 feet tall, and eight feet wide
- Gray water holding tank required
- Potable water supply required
- Electrical power required
- Self contained – no outdoor storage, etc.
- Trailer, or vehicle, must be registered and in good shape



License Requirements - Additional

- Inspections Required
- Refuse and waste plan
- No outside signage
- No amplified noises
- License fee requires - \$250
- Insurance required



Proposed Next Steps

- Planning Board Public Hearing – December 16, 2024
- Town Council Public Hearing – January 8, 2024
- Town Council Second Reading – January 8, 2024

Questions and Discussion
