



NEWFIELD HIGH SCHOOL  
145 MARSHALL DRIVE  
SELDEN, NY 11784  
(631) 285-8300

*Scott Graviano, Principal*  
*Brian Csorny, Assistant Principal*  
*Lori Mazza, Assistant Principal*  
*Salvatore Merenda, Assistant Principal*

September 2024

Dear Parent/Guardian:

All students with valid NYS Class D licenses will be considered for parking privileges on the grounds of Newfield High School. However, be advised that parking space availability will be on a **first come first serve basis**. **Please note that motorcycles and any vehicle that produce undue noise are not permitted in the student parking lot.**

In order to obtain the parking privilege, the following four (4) items must be accomplished: **(Please note that if you were given a parking sticker for the 2023-2024 school year, it is no longer valid).**

1. You must read the REGISTRATION FORM, and by your signature, agree to ALL rules and regulations as set forth in this packet.
2. Your child must bring in the following original documents to Ms. Mazza's office in order to obtain a permit:
  - Valid Class Five (D) New York State License - **A Class Six license is not acceptable**
  - Current Insurance Card
  - New York State Vehicle Registration
  - NHS Vehicle Registration Form - ATTACHED
3. **All students must attend a Driver's Workshop.** There will be two parking workshops. The Workshop at Newfield will be on Monday, September 9, 2024 at 7:00 pm in the Newfield High School Auditorium. Students must attend with a parent/guardian. If you cannot attend the workshop at Newfield, the alternative is on Thursday, September 5, 2024 at 7:00 pm at Centereach High School in which you will need to attend with your parent/guardian. **IF YOU ARE NOT ACCOMPANIED BY A PARENT/GUARDIAN, YOU WILL NOT RECEIVE CREDIT FOR ATTENDING THE WORKSHOP. THEREFORE, YOU WILL BE INELIGIBLE TO RECEIVE A PARKING STICKER. The Workshop is MANDATORY in order to park on school grounds and you and your child must attend one of the 2 options for the workshop.** Even if your student will not be getting their license until the spring, they must attend this workshop in order to park on school grounds at any time throughout the school year.
4. The student parking sticker must be permanently affixed to the front windshield, opposite the back of the rear-view mirror, (underneath where the EZ-PASS is) as no car without a sticker will be permitted on campus.

Please note that students who are granted campus parking privileges accept the fact that Newfield is a closed campus. Students who leave the campus during the school day without permission or have any other vehicle or disciplinary infractions may result in suspension of campus parking privileges, the duration of suspension to be determined by the grade level administrator.

Newfield High School Car Registration forms (attached) will also be available online on the Newfield High School website. In addition, once school begins students can pick up a packet at Ms. Mazza's office, the Main office, the Attendance Office and the Greeter Desk. Completed forms can be brought to Ms. Mazza's office during a free period once school begins. Be sure to have all necessary documents.

Please note, because space is limited, permits will be issued on a first come first serve basis and once the parking lot is full, permits will no longer be issued.

I would ask for your cooperation in emphasizing to your child the need for safe and defensive driving. Should the need arise during the school year for you to take your son's/daughter's car, please call 285-8390 to let us know you will be removing the car from our property. This will avoid a false stolen car report being filed with the 6<sup>th</sup> Precinct.

If you have any questions, please contact my office at 285-8390.

Sincerely yours,

*Lori Mazza*  
Lori Mazza  
Assistant Principal

## **NEWFIELD HIGH SCHOOL PARKING REGULATIONS**

1. Cars must be properly registered and insured. All drivers must have a valid NY State Class 5 (D) license. All cars must be registered with Ms. Mazza's office, located on the 2nd floor, in the Math Wing.
2. Student parking is restricted to the student parking lot only (behind the music area). The faculty and visitor's parking areas are not to be used by students. The circle of the building is used solely for buses during school hours. Parking in an unauthorized zone will result in suspension of parking privileges and/or other disciplinary action.
3. Cars must be locked at all times. The school will not be responsible for property stolen from any car nor for any damage to a car.
4. The speed limit on school property is ten miles per hour (10 mph).
5. All cars must display a CURRENT YEAR PARKING STICKER issued by the school.
6. Cars must be properly parked facing into the assigned parking space.
7. **IF YOU PARK IN ANY OTHER SPOT THAN THE ONE ISSUED TO YOU WITHOUT ADMINISTRATIVE APPROVAL, YOUR PRIVILEGES WILL BE SUSPENDED AND YOU WILL NO LONGER BE ABLE TO PARK ON SCHOOL GROUNDS.**
8. Students are not permitted to go to their cars during the school day without permission of an administrator. No student may leave in a car during school hours unless he/she has been approved for an early dismissal pass or has been approved for daily early dismissal from an administrator. Students who are approved for early dismissal may not return to the campus for after school activities until after the buses have departed the campus at the conclusion of the school day. In addition, students who are approved for early dismissal must be able to immediately produce upon request their copy of their **EARLY DISMISSAL APPROVAL** and a valid picture I.D. Any and all passengers that the driver is transporting must also be able to immediately produce the above documents as well. If early dismissal forms and valid identification are not produced by all students in the vehicle, then the vehicle will not be permitted to leave the campus.
9. Reckless driving on school property will not be tolerated and will result in a suspension of privileges.
9. The driver is responsible for the behavior of any other student in his/her car while on school grounds.
10. Students driving to and from school are expected to obey all traffic regulations.
11. Students who change cars during the school year must re-register the new car. Only one car will be permitted to be registered at one time.
12. No vehicles should produce undue noise as a result of improperly functioning mufflers, the spinning of wheels or loud radios.
13. No students are to loiter around the parking lot and all students are to leave their cars and enter the building immediately upon arrival on the campus.
14. No alcohol, or any controlled substance or weapon of any kind is to be carried in the student's car. All cars are subject to search; and if the above mentioned are found, the police as well as parents will be involved.
15. The directions and orders given by the security personnel will be obeyed without question.
16. Any student who is in violation of the above rules will be subject to suspension of parking privileges and/or suspension from school.

(For office use only)

Sticker # \_\_\_\_\_ Date: \_\_\_\_\_ Spot # \_\_\_\_\_

**NEWFIELD HIGH SCHOOL CAR REGISTRATION FORM**

Use PRINT to complete the following:

STUDENT NAME: \_\_\_\_\_  
Last First

STUDENT #: \_\_\_\_\_ STUDENT GRADE: \_\_\_\_\_ WORKSHOP DATE: \_\_\_\_\_

ADDRESS \_\_\_\_\_

TOWN \_\_\_\_\_ PHONE: \_\_\_\_\_

This is to certify that I \_\_\_\_\_, give my child named above,  
(PRINTED NAME OF PARENT/GUARDIAN)

permission to drive a car to school during the 2024-2025 school year. I have reviewed the complete parking permit packet and I agree that ANY VEHICLE OR DISCIPLINARY INFRACTION may result in suspension of my child's parking privilege on the Newfield High School campus.

My child will be driving the following car to school after the car has been registered in Ms. Mazza's office, and THE PARKING PERMIT HAS BEEN AFFIXED BY THE ADHESIVE FRONT, TO THE INSIDE FRONT WINDSHIELD, OPPOSITE THE BACK OF THE REAR-VIEW MIRROR (UNDER WHERE THE EZ-PASS WOULD GO). IF MY CHILD SHOULD CHANGE CARS, HE/SHE WILL NOTIFY MS. MAZZA'S OFFICE, PROVIDING HER WITH THE NEW REGISTRATION AND INSURANCE INFORMATION. I am aware that only New York State license, registration and insurance will be accepted.

**VEHICLE REGISTRATION INFORMATION**

MAKE OF CAR: \_\_\_\_\_ MODEL OF CAR: \_\_\_\_\_

YEAR OF CAR: \_\_\_\_\_ COLOR: \_\_\_\_\_ LICENSE PLATE: \_\_\_\_\_

INSURANCE COMPANY: \_\_\_\_\_ INS. EXPIRATION: \_\_\_\_\_

=====

Parent/Guardian Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_

DAYTIME PHONE: (\_\_\_\_) \_\_\_\_\_ (circle one): Home Work Cell