

EASTERN SUFFOLK BOCES
SCHOOL LIBRARY SYSTEM
Council Meeting Minutes
Tuesday, October 17, 2023,8:30 – 9:30 A.M.
SCLS Blue Room and Remote via Zoom

Present

Megan Bishop
Alexandria Hiam
Katie McIntyre (Zoom)
Fabio Montella (Zoom)
Luisa Reichardt
Amy Jo Southworth
Melissa Tunstead
Casey Veit
Jacqueline Wilson (Zoom)
Carl Vitevitch
Krystle Barnett

1. Mr. Vitevitch greeted members and called the meeting to order at 8:37 a.m.

2. Updated member information and a document outlining SLS Council Responsibilities were shared (also distributed prior to the meeting). Mr. Vitevitch introduced new council members, who were approved at the May 19, 2023 Council meeting.
 - o Amy Jo Southworth (replacing Theresa Ameres)
 - o Meghan Bishop (replacing Susan Sclafani)

 - o New Council Chairperson ~ Alexandria Hiam

3. Mr. Vitevitch gave an update on SLS personnel.
 - o The Educational Technology Coach (ETC) has been filled on a part-time basis by Elizabeth Trapasso. Among other things, she will provide support and training to districts, create lesson plans for the Cubelets, help with the MakerBots, VR goggles, etc.
 - o The Senior Account Clerk position will be vacant as of October 27, 2023.

VOTING ITEMS

4. The SLS Annual Report 2022-2023, which is being finalized, was presented. It was reviewed in detail by Mr. Vitevitch. The report was approved unanimously by Council.

5. Mr. Vitevitch presented the budgets for 2023-2024. They were approved unanimously by Council.
 - o SLS Operating Aid (960) - \$207,766.00
 - o SLS Supplemental Aid (968) - \$59,732.00
 - o Categorical Aid for Automation (920) - \$20,777.00

INFORMATIONAL ITEMS

6. Mr. Vitevitch reviewed that annual "Welcome Back" packet and the 2023-2024 SLS Calendar.

7. Mr. Vitevitch asked Council members for ideas for future Liaison Meetings or Library Leadership Academy workshops. He commented that Melanie Keller also reviews program evaluations for programming suggestions.

8. The dates and times for the 2023-2024 Council meetings were announced.
All meetings are held between 8:30 – 9:30 a.m. in the SCLS Blue Room or remote via Zoom.

- Wednesday, December 13, 2023
- Thursday, March 7, 2024
- Friday, May 17, 2024

9. The dates and times for the 2023-2024 Liaison meetings were announced.
All meetings are held from 8:00 a.m. - 3:00 p.m. in the SLS auditorium.

- Wednesday, December 13, 2023
- Thursday, March 7, 2024
- Friday, May 17, 2024

10. Mr. Vitevitch presented final expenditure reports (as of September 15, 2023).

- SLS Operating Aid - rollover \$13,156.00
- SLS Supplemental Aid - rollover \$6,823.00
- Categorical Aid for Automation - rollover \$0.00

11. Mr. Vitevitch reviewed the anticipated revenue from the Co-Sers (as of September 15, 2023).

- Library Automation (Co-Ser 508)
Anticipated Revenues: \$591,712.40
- Library Services/Media (Co-Ser 516)
Anticipated Revenues: \$2,737,094.00

12. The SLS 2022-2023 Evaluation was shared.

13. Mr. Vitevitch shared on screen details of the upcoming Long Island School Library Systems Fall Institute to be held on November 7, 2023 at 9:00 a.m. – 2:00 p.m. at the Hyatt Regency Hotel, Hauppauge.

The meeting was adjourned at 9:17am.