



**Interdistrict School for Arts and Communication
BOARD OF DIRECTORS**

September 18, 2024 at 4:00 pm via ZOOM

New London, CT

This meeting was held virtually

In Attendance: Shannon Lougee, Richard Muckle, Dr. Nicholas Spera, Dr. Richard Sanders, Bill Buscetto, Tanya Collins, William Linski, Dr. David Brailey, Barbara Crouch, Lee Muller, Elizabeth Bumgardner, Mike Spellman

MINUTES

4:00 pm

1. WELCOME/CALL TO ORDER

Chairman R. Muckle

- 1a. Establishment of Quorum – quorum established
- 1b. Public Comment – no public comment

4:01 pm

2. CONSENT AGENDA

Chairman R. Muckle

- Acceptance of Approval for the August 21, 2024 Special Meeting BOD Minutes
- Acceptance of the Year-to-Date Profit/Loss Financial Report for August 2023
- Approval for the Expenditure of \$736,214 in Awarded CSP Funds as Written
- Approval of Bid Waiver for the Purchase of Two 15 Passenger Vans

Motion: Approve and accept all items on the consent agenda

Moved: R. Sanders; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

4:03 pm

3. CONFLICT OF INTEREST STATEMENT

Chairman R. Muckle

Chairman Muckle read the following annual statement and encouraged board members to sign the document in Dr. Spera's office.

The Board shall not engage in acts that produce any real or perceived conflicts of interest among the Board or its employees. Connecticut General Statutes require that no Director of the charter school board or employee of the charter school board has a personal or financial interest in the assets, real or personal, of the school. This policy is intended to supplement this statute, as well as any applicable state and federal laws governing conflicts of interest applicable to charter schools. This policy does not override ISAAC's requirement to have teachers employed by ISAAC on its governing council. This policy shall be read annually at a Board meeting and shall be signed by each Director of the Board of Directors.

4:05 pm

4. EXECUTIVE DIRECTOR REPORT

Dr. Spera

4a. CSDE Report Update

Dr. Spera provided an update regarding the next steps with CSDE. In addition, he reported that the review on human resources practices was completed by Shipmen & Goodwin. The report was sent to CSDE and the board.

4b. Grant Updates

Dr. Spera reported that ISAAC was the recipient of the GSCT for the 4th and 5th grade expansion. Dr. Spera reminded the Board that these funds can't be used for construction but will be used to purchase vans for transportation of 4th and 5th grade students only, furniture for the classroom, PD opportunities and electronics for the classroom. The grant is in total just over 700k

4c. Enrollment Update

Dr. Spera is confident that total enrollment will be 328 on October 1st.

4d. Hiring Update

Dr. Spera reports that he is still recruiting Special Education teacher and .45 Social worker

4e. Construction Project Update

Motion: Approve the Loan from Dime Savings Bank

Moved: B. Crouch; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

Motion: to grant Dr. Spera authority to sign the loan

Moved: B Crouch; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

4f. 2024 Lip Dub and Recruitment Marketing Plan

Dr. Spera is planning the 2024 lip dub and will be hiring a marketing firm for 4th and 5th grade using GSCT funds

4:15 pm

5. SUBCOMMITTEE REPORTS

5a. FINANCE

Dr. Spera.

- Finance Update - September Minutes

5b. SCHOOL BUILDING

Chairman R. Muckle

- Zoning Committee Meeting

Dr. Spera will be attending the zoning committee meeting regarding the approval of the building expansion project

- Chairman Muckle appointed the following Building Committee Members: R. Muckle, Dr. Brailey, K. Booker, L. Muller, Dr. Spera, B. Trost, E. Robb, C. Rodriguez

4:30 pm

6. NEW BUSINESS

Chairman R. Muckle

6a. Possible Action Regarding Revision of ISAAC Evaluation Plan

Motion: Approve the Revision of the ISAAC Evaluation Plan to Merge with the State Model Evaluation Plan

Moved: B Crouch; 2nd: Dr. Brailey; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote

6b. Executive Session to Discuss a Confidential Student Matter

Motion: Move into Executive Session to discuss a student matter and invite Dr. Spera.

Moved: B Crouch; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: S. Lougee

Motion Carries w/ one abstention

6c. Possible Action Regarding a Stipulated Agreement

Motion: Approve Motion to accept the written agreement between Dr. Spera and the student's family

Moved: B Crouch; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: S. Lougee

Motion Carries w/ one abstention

5:00 pm

7. Adjourn

Chairman R. Muckle

Motion: to adjourn

Moved: B Crouch; 2nd: K. Booker; Discussion: none; In Favor: all; Opposed: none; Abstentions: None

Motion Carries by unanimous voice vote