

**Shelter Island School Board of Education  
Monday, May 13, 2024**

**Executive Session at 5:00 pm  
Public Budget Hearing & Regular Meeting  
at 6:00 pm  
Conference Room**

**Kathleen M. Lynch, President \* Katherine Rossi-Snook, Vice President  
Margaret Colligan Dawn Hedberg Tracy McCarthy Karina Montalvo Anthony J. Rando**

**1. Call to Order**

- 2. *Executive Session*** - *It is expected that the Board of Education will enter Executive Session prior to this scheduled public meeting, to discuss the employment of particular individuals in the District.*

**3. Pledge of Allegiance**

**4. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**5. Public Budget Hearing**

5.1 School Budget 2024-2025

- a. Brief Budget Overview - Dr. Brian Doelger
- b. Public will have an opportunity to ask questions regarding the School Budget for the 2024-2025 school year.

- 6. Consent Agenda** – The Board President may seek a motion to approve and/or accept the following agenda items: 6.1 – 6.2

6.1 Ballot Propositions for May 21, 2024 Budget Vote & Election

- a. Proposition 1: Shall the Shelter Island Union Free School District Budget in the amount of \$13,099,796 for the fiscal year 2024-2025 be approved as proposed and the requisite portion thereof raised by taxation on the taxable property of the district?

6.2 Board of Education Candidates on Ballot for May 21, 2024 Budget Vote & Election

- a. Margaret Colligan
- b. Karina Montalvo

**7. Visitor Questions (Specific to the agenda)**

- 8. Consent Agenda** – The Board President may seek a motion to approve and/or accept the following agenda items: 8.1

8.1 Approval of Minutes

- a. Budget Adoption/Regular Meeting of April 15, 2024
- b. Special Meeting of April 16, 2024

**9. Correspondence -**

- a. Letter received from ES BOCES

**10. Student Liaison Report**

**11. Presentation -**

11.1 Presentation Requiring Board Approval

- a. 6th and 7th Grade Class Trip

11.2 Presentation Not Requiring Board Approval

- a. April 2024 Employee of the Month: Mrs. Jennifer Gulluscio

**12. Personnel** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Personnel Action: 12.1 - 12.4

12.1 Extra Teaching Periods

- a. Approve James Theinert, Math Secondary Teacher, to teach an additional 5 periods, on a bi-weekly basis, retroactive to May 6, 2024 through June 14, 2024, at a rate of \$1,545.30.
- b. Approve Lynn Green, Elementary Teacher, to teach an additional 5 periods, on a bi-weekly basis, retroactive to May 6, 2024 through June 14, 2024, at a rate of \$1,558.05.
- c. Approve Kerri Knipfing, Elementary Teacher, to teach an additional 5 periods, on a bi-weekly basis, retroactive to May 6, 2024 through June 14, 2024, at a rate of \$1,425.90.
- d. Approve Jacqueline Sperling, Special Education Teacher, to teach an additional 10 periods, on a bi-weekly basis, retroactive to May 6, 2024 through June 14, 2024, at a rate of \$1,723.50.

12.2 Amend Motion of December 11, 2023

- a. Approve the appointment of Elementary Curriculum Coordinator, for the 2023-2024 school year, to the following:

Michele Yirce at \$3,571.22  
Kerri Knipfing at \$1,922.97

to

- a. Approve the appointment of Elementary Curriculum Coordinator, for the 2023-2024 school year, to the following:

Michele Yirce at \$2,197.68 (Sept - December 2023)  
Kerri Knipfing at \$3,296.51 (January - June 2024)

12.3 Co-Curricular Position for the 2023-2024 School Year

- a. Approve the appointment of Student Council Co-Advisors, effective April 15, 2024 to June 26, 2024, as follows:

Erin Mulrain at \$395.25  
Kristin Sweeney at \$395.25

12.4 Resignation of Personnel

- a. Helene Starzee, effective June 30, 2024, for the purpose of retirement
- b. Stephanie Tybaert, effective June 30, 2024, for the purpose of retirement

**13. Program** - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 13.1 – 13.2

13.1 CPSE/CSE Recommendations for the 2023-2024 School Year

- a. Committee on Preschool Special Education
- b. Committee on Special Education

13.2 504/CPSE/CSE Recommendations for the 2024-2025 School Year

- a. 504 Committee
- b. Committee on Preschool Special Education
- c. Committee on Special Education

**14. Finance** - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Finance Actions: 14.1 – 14.3

**14.1 Financial Reports**

- a. Treasurer's Report – March 2023
- b. Extra Class Report – March 2023
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – April 2024
- f. Payroll Audit Report – April 2024

**14.2 Budget Transfer and Journal Entries**

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of April 11, 2024 through May 9, 2024, in accordance with Board Policy, the Superintendent has approved as well as the transfers that need specific Board approval.

**14.3 Tax Anticipation Note (TAN)**

- a. Adoption of the Tax Anticipation Note Resolution of the Shelter Island Union Free School District, New York, authorizing the issuance of not to exceed \$2,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2025.

**15. Business** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Business Action: 15.1 – 15.3

**15.1 Contracts**

- a. Approve the **revised** Memorandum of Understanding (MOU) between the Board of Education of the Shelter Island School District and The Nature Conservancy of Arlington, VA, for a mutual collaboration summer course. The period of said agreement is July 15, 2024 through July 26, 2024; and authorize the Board President to execute said agreement.

**15.2 Private School Transportation**

- a. Approval to transport twenty-nine (29) students to the following private schools for the 2024-2025 school year:
  - Ross School – East Hampton, NY (5 students)
  - Hayground School – Bridgehampton, NY (10 students)
  - Our Lady of the Hamptons - Southampton, NY (12 students)
  - Peconic Community School - Cutchogue, NY (2 students)

**15.3 Intermunicipal Agreement**

- a. BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby approves an Intermunicipal Agreement for student transportation between the Shelter Island Union Free School District and the East Hampton Union Free School District, dated May 13, 2024; and, authorizes the President of the Board of Education to sign such agreement.

**16. Facility** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Facility Action: 16.1

**16.1 Excessing of Obsolete Equipment**

- a. Chromebook - Serial 5cd323q4rh (excessive water damage)
- b. Ipad - Serial P2FP09264P

**17. Items for Consideration**

- a. Gifts for 2024 Graduates
- b. Chef Ann Foundation

**18. Old Business - None**

**19. Director of Physical Education & District Operations Report**

**20. Assistant Superintendent Report**

**21. Superintendent's Report**

**22. Board Member Reports**

**23. Visitor Comments**

**24. Adjournment**