

**Shelter Island School Board of Education**  
**Monday, November 13, 2023**  
**Regular Meeting at 6:00 pm**  
**Conference Room**

**Kathleen M. Lynch, President \* Katherine Rossi-Snook, Vice President**  
**Margaret Colligan Dawn Hedberg Tracy McCarthy Karina Montalvo Anthony J. Rando**

**Call to Order**

**Pledge of Allegiance**

**Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions (Specific to the agenda)**

**Oath of Office to Student Liaison Administered by Board of Education President**

**Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:**

- 6.1 Approval of Minutes
  - a. Regular Meeting of October 17, 2023
  - b. Special District Meeting of October 28, 2023

**Correspondence - None**

**Student Liaison Report**

**Presentations**

- 9.1 Presentation Not Requiring Board Approval
  - a. Todd Gulluscio - Employee of the Month for September - Michelle Weir  
Employee of the Month for October - Erin Mulrain

**Personnel** - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 10.1 – 10.4

- 10.1 Resignation
  - a. Accept the resignation of Kevin Barry, Varsity Winter Track Coach, effective October 31, 2023
- 10.2 Appointment of Coaches for the 2023-2024 School Year
  - a. Erin Mulrain, Winter Track Coach, \$4,093.11
  - b. Michael Dunning, Junior High Baseball Coach, \$2,933.30
  - c. Erin Mulrain, Elementary Fitness & Games Intramurals Coach, \$2,046.56
- 10.3 Amend Motion
  - a. Amend the motion of July 12, 2023 from:
    - Appoint Kristin Andrejack, Elementary Fitness & Games Intramurals Coach, at \$4,093.11to:
    - Appoint Kristin Sweeney, Elementary Fitness & Games Intramurals Coach, at \$2,046.56

10.4 Childcare Leave

- a. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2023 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

**Program** - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 11.1 – 11.3

11.1 CSE Recommendations for the 2023-2024 School Year

- a. Committee on Special Education
- b. Section 504 Committee

11.2 Rural/Single Building District Independent Evaluator Hardship Waiver

- a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review ("APPR") Plan in place, effective for the 2023-2024 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent to execute such application on behalf of the District.

11.3 2024-2025 Budget Calendar

- a. Approve the 2024-2025 Budget Calendar

**Finance** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 12.1 – 12.2

12.1 Financial Reports

- a. Treasurer's Report – September 2023
- b. Extra Class Report – September 2023
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claims Audit Report – October 2023
- f. Payroll Audit Report – October 2023

12.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of October 11, 2023 through November 8, 2023, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

**Business** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Action: 13.1 – 13.2

13.1 Contracts/Invoices

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Hampton Jitney of Calverton, NY, in the amount of \$5,136, for the Museum of Natural History Field Trip transportation; and authorize the Board President to execute said agreement.
- b. Approve the Membership Dues Annual Invoice between the Board of Education of the Shelter Island Union Free School District and NYSSBA (New York State School Boards Association) in the amount of \$4,645 for the period 1/1/24 - 12/31/24.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$2,380 for the Broadway Field Trip transportation; and authorize the Board President to execute said agreement.

13.2 Donation

- a. Authorize the Shelter Island School District to accept a donation of \$1,200 from the Shelter Island Presbyterian Church for college field trips for students; and authorize an increase to the budget line of Field Trip Transportation, A5540.400.00.2110.
- b. Authorize the Shelter Island School District to accept a donation of \$3,000 from the Shelter Island PTSA. \$600 to be used to offset the Digital Madness workshop at the Shelter Island Library and authorize an increase to the budget line Central Administration contractual, A1240.400.00.0000; and the remainder, of \$2,400, to be used for Extraclassroom Activity Funds.

**14. Facility – None**

**15. Items for Consideration - None**

**16. Old Business – None**

**17. Director of Athletics, Physical Education, Health, Wellness & Personnel**

**18. Assistant Superintendent Report**

**19. Superintendent Report**

**20. Board Member Reports**

**21. Visitor Comments**

**22. Adjournment**