

**Shelter Island School Board of Education  
Monday, March 11, 2024**

**Budget Presentation & Regular Meeting  
6:00 pm  
Conference Room**

**Kathleen M. Lynch, President \* Katherine Rossi-Snook, Vice President**

**Margaret Colligan Dawn Hedberg Tracy McCarthy Karina Montalvo Anthony J. Rando**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Shelter Island School Mission Statement – Engage, Explore, Empower**

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**4. Budget Presentation**

4.1 2024-2025 Budget Presentation

a. Budget Overview

**5. Visitor Questions (Specific to the agenda)**

**6. Correspondence – None**

**7. Student Liaison Report**

**8. Presentations**

8.1 Presentation Not Requiring Approval

- a. March 2024 Employee of the Month: Mr. Sean Brennan
- b. James Theinert and Members of the Externship Program re: Strongpoint Theinert Ranch
- c. Lois Morris of Shelter Island Friends of Music re: Musical Instrument Refurbishment Project

**9. Consent Agenda – Personnel** - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Action: 9.1

9.1 Extra Teaching Periods

- a. Approve Bryan Knipping, ENL Secondary Teacher, to teach an additional 5 periods, on a bi-weekly basis, retroactive to February 26, 2024 through June 14, 2024, at a rate of \$3,892.00.
- b. Approve Erin Mulrain, ENL Secondary Teacher, to teach an additional 5 periods, on a bi-weekly basis, retroactive to February 26, 2024 through June 14, 2024, at a rate of \$2,448.80.

**10. Program - None**

**11. Finance** – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 11.1 – 11.3

11.1 Financial Reports

- a. Treasurer's Report – January 2024
- b. Extra Class Report – January 2024
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claims Audit Report – February 2024
- f. Payroll Audit Report – February 2024

11.2 Budget Transfers

- a. Accept and approve Budget Transfers for the period of February 9, 2024 through March 4, 2024, that in accordance with Board Policy, the Superintendent has approved and additionally require specific Board approval.

11.3 Donations & Budgetary Increases

- a. Authorize the Shelter Island School District to accept a donation of \$100.00 from the Pridwin Hotel for bird perches; and authorize an increase to the budget line of Technology Program Materials & Supplies, A2110.450.00.0016 in the same amount.

**12. Business** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Action: 12.1 - 12.2

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and CBIZ Valuation Group for a NYSIR paid property valuation to address both insurance and GASB-34 property cost accounting requirements for the 2024 program year; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine, in the amount of \$2,225.00, for transportation to the music department's field trip to Adventureland, on May 31, 2024; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island School District and The Nature Conservancy of Arlington, VA, for a mutual collaboration summer course. The period of said agreement is July 15, 2024 through July 26, 2024; and authorize the Board President to execute said agreement.

12.2 Joint Bidding

- a. WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and  
WHEREAS, the Shelter Island Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and  
WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and  
WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and  
WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.  
BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and  
BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and  
BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and  
BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.  
BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.  
BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

**13. Facility** – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Facility Action: 13.1

13.1 Items to Excess

- a. Ipad (Obsolete) – Serial #L4HD9DL2RT

**14. Items for Consideration**

- a. Interest in attending the 2024 New York State School Board Association Annual Conference, October 20 - 22, 2024, in New York City
- b. Move April 8, 2024 Regular Board of Education Meeting & Budget Adoption to Monday, April 15, 2024 to allow more time for Governor Hochul to finalize the 2024-2025 New York State Budget.

**15. Old Business – None**

**16. Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

**17. Assistant Superintendent Report**

**18. Superintendent Report**

**19. Board Member Reports**

**20. Visitor Comments**

**21. Adjournment**