

Shelter Island School Board of Education
Monday, April 15, 2024

Executive Session at 5:00 pm
2020 Repair Reserve Public Hearing,
Budget Adoption & Regular Meeting at 6:00 pm
Conference Room

Kathleen M. Lynch, President * Katherine Rossi-Snook, Vice President
Margaret Colligan Dawn Hedberg Tracy McCarthy Karina Montalvo Anthony J. Rando

1. Call to Order

2. Executive Session - It is expected that the Board of Education will enter Executive Session prior to this scheduled public meeting, to discuss the employment of particular individuals in the District.

3. Pledge of Allegiance

4. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

5. Public Hearing on the Proposed Use of the 2020 Repair Reserve

2020 Repair Reserve

- a. Brief Overview of the proposed use of the 2020 Repair Reserve from Michael Dunning, Buildings & Grounds Manager
- b. Public will have an opportunity to ask questions regarding the proposed use of the 2020 Repair Reserve.
- c. The Board President may seek a motion to approve and/or accept the following agenda item:

5.1 Use of 2020 Repair Reserve

WHEREAS, on Monday, April 15, 2024, the Board of Education of the Shelter Island Union Free School District held a duly advertised public hearing to examine the plans to expend the sum of \$56,365.00 from the 2020 repair reserve fund for the purpose of replacing the gym doors located at the Shelter Island School.

WHEREAS, the Board of Education is desirous of seeing these repairs take place using funds as described herein;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes an increase to the 2023-2024 budget, in the Plant Maintenance budget line A.1621.400.00.0000, in an amount not to exceed \$56,365.00, to be offset by the 2020 Reserve for Repair, pursuant to General Municipal Law Section 6-d.

5.2 Contracts

WHEREAS, the Bayshore UFSD solicited bids for General Building Maintenance involving New Construction, Reconstruction, and Demolition.; and

WHEREAS, General Municipal Law (GML) § 103(16) amended in October 2021 to include services related to the installation of materials and equipment and permits other municipalities to participate in the results of this bid; and

WHEREAS, the Shelter Island Union Free School District is desirous of participating in bid award " Bayshore UFSD General Building Maintenance involving New Construction, Reconstruction, and Demolition"; and

WHEREAS, the bid has been awarded to RENU Contracting as per the terms of the Bayshore UFSD Notices of Award; now, be it

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes a contract for the Replacement of Gym Doors RENU Contracting Inc., in the amount of \$56,365.00; and be it further

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the President of the Board of Education and Superintendent to sign any necessary documents.

6. Budget Presentation & Adoption of Budget

- a. 2024-2025 Budget Adoption Presentation
- b. The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 5.1

6.1 2024-2025 School Budget and 2024-2025 School Property Tax Report Card

BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District adopts the proposed budget as presented for the 2024-2025 school year in the total amount of \$13,099,796 to be presented to the public at a budget hearing on May 13, 2024 and subject to approval of the voters on May 21, 2024; and

BE IT FURTHER RESOLVED, that the Property Tax Report Card for the 2024-2025 school year be approved.

7. Visitor Questions (Specific to the agenda)

8. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

8.1 Approval of Minutes

- a. Budget Presentation/Regular Meeting of February 12, 2024
- b. Budget Workshop of February 28, 2024
- c. Budget Overview/Regular Meeting of March 11, 2024

9. Correspondence - None

10. Student Liaison Report

11. Presentation

11.1 Presentation Not Requiring Board Approval

- a. April 2024 Employee of the Month: Mrs. Janine Mahoney

11.2 Presentations Requiring Board Approval

- a. Erin Mulrain and Members of the Prom Committee re: Prom 2024

The Board President may request a motion to approve the following action: 11.2a

11.2a Prom 2024

Approve Prom 2024 to be held on Saturday, June 1, 2024 at Camp Quinipet

- b. Peter Miedema and Members of the Class of 2024 re: Senior Class Trip

The Board President may request a motion to approve the following action: 11.2b

11.2b Senior Class Trip 2024

Approve members of the Class of 2024 to visit Boston, MA for their Senior Class Trip, to be held Monday, June 3, 2024 - Thursday, June 6, 2024.

12. Personnel – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Personnel Action: 12.1 – 12.10

12.1 Medical Leave of Absence

- a. Approve a medical leave of absence for Jacqueline Dunning, beginning April 8, 2024 through June 30, 2024.
- b. Approve a medical leave of absence for Michele Yirce, beginning April 8, 2024 through June 26, 2024.

- 12.2 Deputy District Clerk
a. Appoint Deborah Vecchio as Deputy District Clerk beginning April 8, 2024 through June 30, 2024; and approve her to be paid \$3,000.00 stipend for her services.
- 12.3 District Clerk Pro Tem
a. Appoint Stacey Kehl as District Clerk Pro Tem during the period of April 8, 2024 through June 30, 2024.
b. Appoint Meghan Lang as District Clerk Pro Tem during the period of April 8, 2024 through June 30, 2024.
- 12.4 Additional Substitute Teacher for the 2023-2024 School Year
a. Alexandra Binder; pending fingerprint clearance
- 12.5 Resignation
a. Accept the resignation of Michelle Corbett, Student Council Advisor, effective April 12, 2024
- 12.6 Letter Agreement & General Release
a. BE IT RESOLVED, that the Board of Education herewith authorizes and approves a certain Letter Agreement and General Release between a certain probationary employee (#1270) and the Board of Education of the Shelter Island Union Free School District; and

BE IT FURTHER RESOLVED, that the Board of Education herewith extends the probationary period for the above-referenced probationary employee from June 30, 2024, to June 30, 2025, in accordance with the above-referenced Letter Agreement and General Release.
- 12.7 New Hire
a. Appoint Alyssa Prior, to a 4-year probationary position as 1.0 FTE School Counselor, effective September 1, 2024, in the tenure area of School Counseling & Guidance, at a salary of \$69,972, Step 1 MA of the 2024-2025 teacher salary scale.
- 12.8 Transition Days
a. Approve Alyssa Prior for transition days for the 2023-2024 school year, at a rate of \$190 per day; not to exceed fifteen (15) days.
- 12.9 Vote Chairperson
a. Appointment of Kathleen Lynch, President, Board of Education, as the chairperson for the Annual Meeting/Budget Vote on May 21, 2024.
- 12.10 Poll Workers for Annual Meeting/Budget Vote on May 21, 2024 at a rate of \$142.50 per day
a. Angela Corbett
b. Annmarie Rampmaier
c. Barbara Brigham
d. Shirley Ferrer
e. Susanne Kane
f. Jose Frausto

13. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Actions: 13.1 – 13.2

- 13.1 CSE/504 Recommendation for the 2023-2024 School Year
a. Committee on Special Education
b. 504 Committee
- 13.2 CSE/504 Recommendation for the 2024-2025 School Year
a. Committee on Special Education
b. 504 Committee

14. Finance - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Finance Actions: 14.1 – 14.3

- 14.1 Financial Reports
a. Treasurer's Report – February 2024

- b. Extra Class Report – February 2024
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claims Audit Report - March 2024
- f. Payroll Audit Report - March 2024

14.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of March 5, 2024 through April 10, 2024, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

14.3 Donation & Budgetary Increase

- a. Authorize the Shelter Island School District to accept a donation of \$1,000 from New York Schools Insurance Reciprocal (NYSIR); and authorize to increase the budget line of Central Administration Materials & Supplies, A1240.450.00.0000 in the same amount.

15. Business – None

16. Facility – None

17. Items for Consideration - None

18. Old Business - None

19. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

20. Assistant Superintendent Report

21. Superintendent Report

22. Board Member Reports

23. Visitor Comments

24. Adjournment