

Shelter Island School Board of Education

Monday, December 11, 2023

Regular Meeting at 6:00 pm

Conference Room

Kathleen M. Lynch, President * Katherine Rossi-Snook, Vice President

Margaret Colligan

Dawn Hedberg

Tracy McCarthy

Karina Montalvo

Anthony J. Rando

1. Call to Order

2. Pledge of Allegiance

3. Shelter Island School Mission Statement – Engage, Explore, Empower

The following statement will be read:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

4. Visitor Questions (Specific to the agenda)

5. Oath of Office to Student Liaison Administered by Board of Education President

6. Consent Agenda – The Board President may seek a motion to approve and/or accept the following agenda items:

6.1 Approval of Minutes

- a. Regular Meeting of November 13, 2023
- b. Special Meeting of November 15, 2023

7. Correspondence

- a. Letter from Shelter Island Country Club re: Picnic Tables

8. Student Liaison Report

9. Presentations –

9.1 Presentation Not Requiring Board Approval

- a. 8th and 9th Grade Class Officers - Disney Trip
- b. Todd Gulluscio - Employee of the Month for November - Meghan Lang

10. Personnel - The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Personnel Actions: 10.1 - 10.5

10.1 Childcare Leave

a. Approve a contractual childcare leave of absence for Lindsay Rando, Teacher Aide, to commence on or about February 12, 2024 through June 26, 2024; with said period credited towards the employee's FMLA leave of absence.

b. Approve a contractual childcare leave of absence for Patricia Goff, Secondary Math Teacher, to commence on or about May 7, 2024 through June 14, 2024, with said period credited towards the employee's FMLA leave of absence.

10.2 Amend Motion

a. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2023 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

to

b. Approve a contractual childcare leave of absence for Michele Yirce, Elementary Teacher, to commence on or about January 3, 2024 through April 15, 2024; with said period credited towards the employee's FMLA leave of absence.

c. Approve the appointment of Elementary Curriculum Coordinator, Michele Yirce, at \$5,494.19 for the 2023-2024 school year.

to

d. Approve the appointment of Elementary Curriculum Coordinator, for the 2023-2024 school year, to the following:

Michele Yirce at \$3,571.22
Keri Knipfing at \$1,922.97

10.3 New York State Minimum Wage Increase

a. Increase the minimum wage rate of pay from \$15.00/hour to \$16.00/hour, effective January 1, 2024, pursuant to the modifications set forth in the FY 2024 New York State Budget Bill, modified Labor Law Section 652, which sets forth the minimum wage for employees in New York State.

10.4 Additional Permanent Substitute Teacher for the 2023-2024 School Year at \$190 per day

a. Kelsey Cameron, effective December 12, 2023

10.5 Leave Replacement

a. Appoint Kelsey Cameron as an Elementary Teacher Leave Replacement, effective on or about January 3, 2024 through June 26, 2024 at a salary of \$68,938, prorated to \$40,786, Step 1 MA of the 2023-2024 teacher salary scale.

11. Program - The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Program Action: 11.1 – 11.2

11.1 CPSE/CSE/504 Recommendations for the 2023-2024 School Year

- a. Committee on Preschool Special Education
- b. Committee on Special Education
- c. 504 Committee

11.2 First Reading of Policy

- a. Policy #0110 - Prohibition Against Sexual Harassment

12. Finance – The Board President requests a motion to approve and/or accept the recommendations of the Superintendent on the following Finance Actions: 12.1 – 12.4

12.1 Financial Reports

- a. Treasurer's Report – October 2023
- b. Extra Class Report – October 2023
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claims Audit Report – November 2023
- f. Payroll Audit Report – November 2023

12.2 Budget Transfers and Journal Entries

a. Accept and approve the Budget Transfers and Journal Entry Reports for the period of November 9, 2023 through December 6, 2023, that in accordance with Board Policy, the Superintendent has

approved, as well as the transfers that need specific Board approval.

12.3 Corrective Action Plan

a. Accept the Superintendent's Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2023, as required by regulations of the State Education Department Commissioner.

12.4 Funding Reserves

WHEREAS, the Board of Education of the Shelter Island Union Free School District is desirous of funding certain reserves allowable by law using fund balance in order to save money and plan for expenses in future fiscal years; therefore,

BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby funds the existing Repair Reserve established pursuant to General Municipal Law Section 6-P by excess fund balance from the 2022-2023 fiscal year in an amount of \$80,971.00.

13. Business – The Board President requests a motion to approve or accept the recommendations of the Superintendent on the following Business Actions: 13.1 - 13.3

13.1 Posting of Budget Meetings on Channel 22

a. Approval to post the following budget-related presentations/meetings on Channel 22 at a total cost of \$300.

January 16, 2024

February 12, 2024

February 28, 2024

March 11, 2024

April 8, 2024

May 13, 2024

13.2 Donation

a. Authorize the Shelter Island School District to accept a donation of \$395.60 from the Shelter Island Country Club for table materials; and authorize an increase to the budget line of Technology Program Materials & Supplies, A2110.450.00.0016.

b. Authorize the Shelter Island School District to accept a donation of \$650.00 from the Shelter Island Fire Department for the 911 Museum Trip; and authorize an increase to the budget line of Field Trip Fees, A2110.419.00.0000.

13.3 Contracts

a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,980 for the Metropolitan Field Trip transportation; and authorize the Board President to execute said agreement.

14. Facility – None

15. Items for Consideration - None

16. Old Business - None

17. Director of Athletics, Physical Education, Health, Wellness & Personnel Report

18. Assistant Superintendent Report

19. Superintendent Report

20. Board Member Reports

21. Visitor Comments

22. Adjournment