



Chesterfield Township School District

30 Saddle Way, Chesterfield, New Jersey 08515

Department of Special Services & Early Childhood Education

Office of Gifted & Talented Coordinator

Gifted & Talented Complaint Procedure

The [Strengthening Gifted and Talented Education Act](#) is an act concerning gifted and talented students and supplementing chapter 35 Title 18A of the New Jersey Statutes. In the case of a complaint regarding district non-compliance regarding Gifted & Talented policy, please be advised of the following steps:

Step 1: Contact the Chesterfield Township School District [Supervisor of Special Services](#) / Gifted & Talented Coordinator by email at mcarlton@chesterfieldschool.com.

- Include your child's name, grade level, and reason for your non-compliance complaint.
- Parent(s) will receive a written response to the complaint within 10 school days from the date the complaint was received.

If you feel your complaint is unresolved

Step 2: Contact the Chesterfield Township [School District Superintendent](#) by email at sheino@chesterfieldschool.com.

- Include your child's name, grade level, and reason for your non-compliance complaint.
- Parent(s) will receive a written response to the complaint within 10 school days from the date the complaint was received.

If you feel your complaint is unresolved

Step 3: Contact the Chesterfield Township School District Superintendent (above) by email and request that the Student Services Committee of the Board of Education review the complaint for non-compliance. The Committee will review the complaint and issue a response in writing within 45 calendar days from the date the request is received.

If you feel your complaint is unresolved

Step 4: Contact the [Executive County Superintendent](#) to submit a complaint within one year of the date the complaint was submitted to the district. The complaint shall include:

- A statement that the identified school district is not in compliance with the provisions of the [Strengthening Gifted and Talented Education Act](#) and the specific facts on which the allegation of noncompliance is based.
- The name, address, and contact information of the complainant.

- The Executive County Superintendent shall complete the investigation within 60 calendar days after receipt of the complaint and issue a written decision with proposed remediation, if necessary, to the complainant and the school district.

Step 5: If unresolved, the individual may then file a petition of appeal of the Board's written decision to the Commissioner of Education through the Office of Controversies and Disputes in accordance with N.J.S.18A:6-9 and the procedures set forth in NJ State Board of Education regulations.