



# MEETING MINUTES

Lake Windward Governance Council

*Date | time* 10/18/2024 | 7:00am | *Location* PLC Room

## SGC Member Attendance

<b>Lauren Busing, Principal</b>	Ü	Susan Kimani, Parent	Ü
Kelly O'Connor, Appointed Staff	Ü	Sierra Gritz, Parent	Ü
Kristen McNeely, Teacher	Ü	Cassie Arnold, Parent	Ü
Christina Nickel, Teacher	Ü	Shannon Bontrager, Community Member	Ü
Jan Palermo, Appointed Staff	Ü	Tarran Craver, Community Member	Ü

## Guest Attendance:

7:08am	Call to Order	Jan Palermo
7:08am	Action Item: Approve Agenda	Jan Palermo
7:08am	Action Item: Approve August Meeting Minutes	Jan Palermo
7:10am	Discussion Item: Review of SGC Website for Compliance	All Members
7:15am	Discussion Item: Debrief Fall Cross Council Meeting	McNeely & Nickel
7:20am	Discussion Item: Strategic Plan	Lauren Busing
7:40am	Action Item: Approve Strategic Plan	Jan Palermo
7:41am	Information Item: Principal's Update	Lauren Busing
7:47am	Discussion Item: Draft Next Meeting	All Members
7:49am	Action Item: Meeting adjournment	Jan Palermo

## Meeting Minutes

7:08- Jan – Call the meeting to order.  
May I have a motion to approve today's agenda?  
Gritz motions to approve agenda  
Nickel seconds  
Can I have a motion to approve August minutes?  
Kimani approve August minutes  
McNeely seconds

7:10- Review of SGC website  
All members checked through the SGC website to view each SGC member on the website to make sure they have the correct email and responsibilities.

7:15- Cross Council Meeting  
McNeely and Nickel

The cross council meeting was focused on the strategic plan and the website audit. This year it seemed to be a lot smaller, we did not have much time talk with other members.

How do we get SGC in the community. One thing they suggested, is to set up an SGC table at PTO events.

Community connection nights/mornings (coffee talk). They would have parents come and speakers come to talk to the parent community. Ideas were police safety, online safety, the new literacy act. The topics were based off of parent surveys. Last year we discussed how we can get the SGC more involved in the parent community especially our ELL population.

Grtiz- What did you hear that other SGC's would spend money on?

ScreenBeam – a wireless hook up from computer to white boards through Bluetooth. Digital school sign.

7:20- Strategic Plan

Busing-

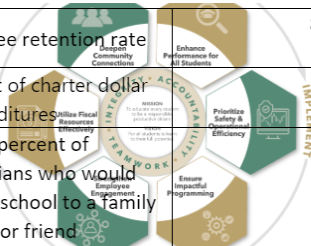


This graphic was created through surveys from each school in the county. The values of integrity, accountability, and teamwork were what the county found to be our values.

Strategic plans will now be written on an annual plan instead of every 5 years.

Members of the leadership team and admin team collaborated to create these goals. The county gave us options to choose from this year. The following are Lake Windward's draft on goals for our strategic plan.

Strategic Plan Goals	Strategic Plan Metrics	Current Performance	Performance Target
Enhance performance for all students.	Increase percent of all students scoring proficient or distinguished on Georgia Milestones in ELA	80.1%	83.5% (small above best year, well above state performance target of **80.7%)
Prioritize safety and operational efficiency.	Decrease number of office referrals	42	40
Ensure impactful programming.	Increase percent of students in advanced and accelerated math	30.1% students in advanced or accelerated math 12.7%-accelerated 17.4%-advanced	34%



<b>Strengthen work force engagement.</b>	Increase employee retention rate	81.2%	82%
<b>Utilize fiscal resources effectively.</b>	Increase percent of charter dollar expenditures	99.4%	100%
<b>Deepen community connections.</b>	Increase percent of parents/guardians who would recommend this school to a family member or friend	83.3%	85%

Any questions surrounding goals or metrics?

Gritz –

Safety and operational – I want the teachers to feel safe sending students to the office for a consequence. I don't want the teachers to feel suppressed or not supported to send students to the office when needed.

Busing –

That is great feedback. When we communicate this with the whole staff, McNeely, Nickel, and our admin team can make sure we share with the teachers that they do feel safe and supported in this area.

Craver

This goal sounds more like holding schools accountable than making teachers feel unsupported.

7:40 –

We will now vote on our Strategic Plan.

May I please have a motion to approve our Strategic Plan?

Craver motions to approve.

McNeely seconds.

All this in favor

All in favor

No one opposed

7:41- Principal's Update

Thank you all for serving on the SGC. I am very excited to be here and everyone has been very warm and welcoming for the start of this new role. Some of the things that have happened:

-Hosted Lillie Pozatek for the Community Meeting this month – This meeting was about city. The city of Milton voted to fund an officer for the four Milton elementary schools. In the middle of last year, the city of Alpharetta started collaborating with Milton to allocate an officer for the city of Alpharetta. Some of the focus of Lily's meeting is that the city of Milton and Alpharetta are collaborating to support the safety of our schools. Our school police officer, Officer Savannah, has been to our school multiple times already, volunteered for our K-2 career day, she is great with our students. We had two of our Kindergarten classes sing a Thank You for our community members and police officers.

-I have been hosting one on one meetings with all staff members who would like one. I like to build relationships, hear feedback.

-I have been popping into classrooms as often as I can to build relationships with students and staff.

-Chorus is singing at the Gladiators game this Saturday

-Next Friday, PTO is helping host a meet and greet with Principal Busing for all families who would like to join.

7:47-

**Next Meeting:**

November 15<sup>th</sup>, 2024

7:49-

May I have a motion to adjourn the meeting?

Arnold motions.

Kimani seconds.