

WATERFORD TOWNSHIP BOARD OF EDUCATION

**ADDENDUM**

November 20, 2024

**EDUCATION**

12. **Revised Waterford Township District Staff Handbook for the 2024-2025 School Year:**  
Approve the revisions of the Waterford Township District Staff Handbook for the 2024-2025 school year. (See Attachment A-12).
13. **Pre-Kindergarten Enrollment Projection for the 2025-2026 School Year:**  
Approve the Pre-Kindergarten Enrollment Projection for the 2025-2026 school Year. (See Attachment A-13).

**PERSONNEL**

1. **Leave-of-Absence Request (replaces #1 on agenda):**  
Approve / Acknowledge the request for a leave-of-absence for the following staff member, which replaces #1 on the agenda:

| Staff Member | Dates                           | Classification | Approve/Decline or Acknowledge |
|--------------|---------------------------------|----------------|--------------------------------|
| 4617         | 11.15.24<br>11.21.24 – 11.27.24 | Unpaid LOA     | Approve / Decline              |
| 4740         | 10.07.24-11.10.24               | FMLA           | Acknowledge                    |

2. **Assignment of UPC Numbers for the 2024-2025 School Year (replaces #2 on agenda):**  
Approve the assignment of UPC numbers for the following staff member for the 2024-2025 school year, which replaces #2 on the agenda:

| Name                 | Assignment                             | Location | UPC            | FTE | Account Number           | Effective Date |
|----------------------|--|----------|----------------|-----|--------------------------|----------------|
| DeAntonellis, Judith | Long-Term Substitute<br>(Grades K – 2) | Atco     | 30-40-E1 / ABS | .50 | 11-120-100-101-00-99-040 | 10.21.24       |
|                      |  |          | 30-40-E1 / ABT | .25 | 11-110-100-101-00-99-060 |                |
|                      |  |          | 30-45-E1 / ASE | .25 | 11-000-222-104-00-00-040 |                |

8. **Appointment of Certified Staff / Change of Start Date**  
Please approve the request of start date change for the position listed below pending receipt of the required documents:

| Name           | Assignment                   | Location | From (old) | From (new) | To      | Step    | Salary | FTE |
|----------------|------------------------------|----------|------------|------------|---------|---------|--------|-----|
| Walker, Kierra | Teacher Coach<br>(Preschool) | TRECC    | 12.16.24   | 1.02.25    | 6.30.25 | 9<br>MA | 69,977 | 1.0 |

**BUSINESS**

15. **Contracts:**  
Approve the contracts for the 2024-2025 school year:

| Vendor                                  | Service              | From     | To      | Amount        | Attachment |
|---|----------------------|----------|---------|---------------|------------|
| Brookfield Educational Services Program | Educational Services | 11/20/24 | 6/30/24 | \$55 per hour | C-15       |